



Executive Committee of the Members Council on Library Services (MCLS)

Thursday, November 18, 2021 – 1:00-2:30 p.m. EST

Committee Members: Stephen Banister (TCC), Christine Boatright (FGC), Gale Etschmaier (FSU), Brent Mai (UNF), Morgan Tracy (SSC), Judith Russell (UF).

Guests: Ellen Bishop, Tim Brown, Chelsea Dinsmore, Tracey Elliott, Wendy Ellis, Brian Erb, Rachel Erb, Susan Rodgers, Elijah Scott, Rebel Cummings-Sauls, Lisa Tatum, Dave Whisenant.

Call to Order

Called to order at 1:02 pm.

Approval of Minutes

Mai made a motion to approve the October 21 meeting minutes. Boatright seconded; motion passed.

FSU/NWRDC/FLVC Update

Scott reported there are no new updates.

MCLS Processes and Procedures

Proposed Electronic Resources Standing Committee

The committee reviewed the proposed draft-revised charge. Discussion followed. Tracy made a motion to accept the proposed draft revised charge with changes discussed; Russell seconded. Motion passed. Charge will be presented at the Members Council meeting.

CMESC and FSU Communication Policies and Procedures for Evaluation Committee Members (Conflict of Interest)

Scott stated FSU Procurement has a policy and procedure for evaluation committee guidelines. FSU Procurement would like the CMESC committee members to review guidelines and sign the conflict of interest document. Discussion followed. Scott and Etschmaier will set up a meeting with FSU procurement for further discussion.

Standing Committee Applications

The Committee reviewed all standing committee applications and appointed new members. The newly appointed committee members will be presented at the Members Council meeting.



March/June MCLS Meeting Dates

The committee reviewed the doodle poll results for virtual or in-person meetings for March and June MCLS meetings. The poll results for March were 23 for virtual and 6 for in-person. For June 22 were in favor for virtual and 8 for in-person. Both meetings will be held virtually. The committee will revisit an in-person meeting for September.

Library Services Updates

Executive Director

Scott reported there are six vacant positions in Library Services. There have been active searches for 5 of those positions. We are ready to make an offer for 2 of the positions.

Integrated Library Services

Bishop stated Library Services continues to answer cases daily for the ILS system. Bishop reviewed the clean-up projects and migration projects. IPEDs information will be sent out next month. The next Library Administrator Roles training is scheduled for December 8.

E-Resources

R. Erb updated the council on the status of the EBSCO, Elsevier, and Springer Nature agreements. Discussion followed.

Library Support and Training

B. Erb reported library support and training are helping with e-resources and ILS clean up. OPenAthens implementation is moving forward with the final few institutions.

Digital Services and OER

Cummings-Sauls reported the ZTC indicator is included in the Florida Shines catalog. The Florida OER Summit 2022 planning has begun. The Florida OJ upgrade was successful. The ETD server had successful sign-offs with members and the decommission has begun. FOAL has reached 1.4 million items.

December MCLS Agenda Topics

The committee reviewed the December MCLS agenda topics.

New Business

The next scheduled Executive Committee meetings are December 16 and January 21.

Meeting adjourned 2:36 p.m. EST.

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