**Executive Committee of the Members Council on Library Services (MCLS)**

**Thursday, October 29, 2020 – 1:00-2:30 p.m. EST**

**Committee Members:** Stephen Banister (TCC), Gale Etschmaier (FSU), Teresa Faust (CCF), Janice Henderson (NWFSC), Brent Mai (UNF) Judith Russell (UF).

**Guests:** Ellen Bishop, Tim Brown, Robert Dugan, Wendy Ellis, Brian Erb, Rachel Erb, Susan Rodgers, Elijah Scott, Rebel Cummings-Sauls, Lisa Tatum, Dave Whisenant.

**Call to Order**
 Called to order at 1:01 pm.

**Approval of Minutes**
 Minutes from previous meetings approved.

**FLVC/FSU/NWRDC Transition Plan**
Tim Brown, Executive Director of Northwest Regional Data Center, introduced himself to the committee and gave a brief overview of his background. Brown and NWRDC are excited about the merge and partnership of FLVC. The transition is moving forward. FLVC staff attended new employee orientation at FSU. November 30 will be the last day FLVC staff are employees of UWF; on Dec. 1 they will be employees of FSU. Dugan and Brown are working together for a smooth transition. Each side is learning new processes and procedures. A billing process is being put together for billing and invoices for each institution. The focus is on contracts that are on hold or outstanding, especially E-Resources. The Gainesville FLVC offices will be closing permanently and vacated by November 20. All current Gainesville staff will be retained and will work remotely. Property will be moved to FLVC’s Tallahassee offices. No disruption is anticipated, as all staff have been working remotely since March. Brown answered questions from the committee. Discussion followed.

**Legislative Budget Request**
Henderson sent out her draft LBR document. She welcomes suggestions for edits or revisions. She has been pulling documents from other sources. She is looking for more detail on how the LBR were split. Russell suggested a collaboration with Brown. There was discussion on verbage. Banister will review the document and send some suggestions to Henderson. Committee agreed to discuss further at the next meeting.
FALSC Briefings
Executive Director Update
Scott stated FALSC projects are moving forward and on schedule. Scott commended the staff for their work.

Integrated Library Services
Implementation of the new ILS remains on schedule. We’re in the final two weeks of the vanguard phase. On Nov. 1 we begin the full-40 test load phase. On Nov. 10, Ex Libris is hosting a kick off meeting. Initial invitations were sent to implementation work group members, but they were urged to share the invitation with others; more than 100 people have already registered. At the beginning of February, all will be able to access the new system.
Plaudits were offered to Bishop and Whisenant on the ease of the process so far. Concern was voiced that enough attention be given to the integration of the ILS with Banner enterprise resource planning software, as none of the vanguard institutions was a Banner user. Bishop assured that ERP integration was being considered and explained that although they attempted to include a Banner institution among the vanguard while considering many other factors, the institutions approached declined to participate.

E-Resources
R. Erb reported that for the statewide collection, several vendors agreed to price increases of 0-2%, and a couple even rolled prices back. The cost of Springer-Nature for FCS is not yet finalized. The result is currently a $180,000 surplus. CMESC is considering e-book packages to purchase with the surplus.
The renewal process utilizing the new Consortia Manager is going well. There is uncertainty about the process for paying invoices and reviewing contracts as the renewal process is taking place during the transition period.
R. Erb noted that the letters of intent for group licensing will be slightly delayed as the quotes received from the vendors do not conform to FSU’s specifications and new quotes are required.

Digital Services and OER
Scott reporting for Cummings-Sauls reported that the Digital standing committee will be starting to consider how to proceed when the current version of Islandora ends in November 2022.

Library Support and Training
B. Erb reports 26 schools are now using OpenAthens, with several others possibly going live before the end of December. More than 1.5 million accessions have been made
utilizing OpenAthens at FLVC institutions. OpenAthens statistics can be utilized in Tableau, as UNF is doing. The joining of HathiTrust to the OpenAthens Federation has made it possible for four SUS institutions to participate in HathiTrust and may make it possible for FCS institutions to in the future.

**New business**
There was no new business.

The meeting adjourned at 2:15 p.m. ET.