



Providing statewide library services to Florida's colleges and universities.

**Executive Committee of the
Members Council on Library Services (MCLS) Agenda**
Wednesday, April 15, 2020 – 2:00-3:30 p.m. EST

Webex Session: <https://uwf.webex.com/uwf/j.php?MTID=m3cfb6ffc74a9365b8fd201166f6d0484>

Meeting Number: 806 085 546

Attending: Stephen Banister (TCC), Brian Doherty (NCF), Meg Hawkins (SCF, Manatee-Sarasota), Janice Henderson (NWFSC), Tom Messner (FSCJ), Judith Russell (UF).

FLVC/FALSC Staff Present and Guests: Ellen Bishop, Wendy Ellis, Brian Erb, Rachel Erb, Anne Prestamo (FIU), Susan Rodgers, Rebel Cummings-Sauls, Elijah Scott.

2:30 Call to Order

1. Approve February 19 and March 18 Meeting Minutes

Doherty made a motion to approve, Bannister seconded. Motion passed.

2. MCLS Meeting Dates

- A. June 4-5, 2020 (SPC-Tarpon Springs) Move to Virtual Meeting?
 - i. MCLS Standing Committee Planning Meeting, June 3
- B. September 10-11, 2020 (FGC-Lake City)
- C. October 15-16, 2020 (Back-Up; Location TBD)
- D. December 3-4, 2020 (FLVC Offices-Tallahassee)

June meeting will be moved to virtual meeting, as well as the Standing Committee Planning meeting. Discussions on format of Standing Committee Planning meeting. Ideas include opening session, breakouts with direction from the Executive Committee, then reconvene and debrief.

September's meeting could be moved to virtual meeting due to travel budget concerns. Meeting space will be held until final decision is made.

3. MCLS Processes and Procedures

Information shared on ILS Working Group applications. The call has been sent out and the deadline to apply is April 24, 2020. Applications will be sent to Executive Committee for review and vote.

A call for Standing Committee applications will be sent out by the end of the week. The deadline is May 15, 2020. Applications will be sent to the Executive Committee for review and vote.

Executive Committee slate of nominations will be presented at the May Executive Committee meeting.

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4. Covid-19 Discussion

Discussion on when institutions will move back to normal operations. As it stands, most institutions are moving summer classes to on-line learning.

5. UWF/FLVC Discussion

No new updates.

6. FALSC Briefings

Due to time constraints updates will be sent via email.

7. Vision 2025

No new updates.

8. Executive Committee Meeting Schedule

A. May 20, 2020

B. June 17, 2020

Meeting schedule presented.

9. New Business

Discussion on vendor issue of not all institutions have full cataloging and metadata. All institutions need to be included for records to be available to all. Many concerns and issues were addressed. There is a meeting scheduled with vendor to discuss issues. Executive meeting will hold a special meeting to follow up on outcome of vendor meeting.

Meeting Adjourned at 3:36 p.m.