

Executive Committee of the Members Council on Library Services (MCLS) Agenda

Wednesday, April 18, 2020 – 2:00-3:30 p.m. EST

Webex Session: <https://uwf.webex.com/uwf/j.php?MTID=m3cfb6ffc74a9365b8fd201166f6d0484>

Meeting number: 806 085 546

Committee Members: Stephen Banister (TCC), Brian Doherty (NCF), Margaret Hawkins (SCF, Manatee-Sarasota), Janice Henderson (NWFSC), Tom Messner (FSCJ), Judith Russell (UF).

2:00	Call to Order	Judy Russell, Chair
2:05 – 2:10	1. Approve February 19 and March 18, 2020 Meeting Minutes	Judy Russell
2:10 – 2:20	2. MCLS Meeting Dates <ul style="list-style-type: none">A. June 4-5, 2020 (SPC-Tarpon Springs) Move to Virtual Meeting?<ul style="list-style-type: none">i. MCLS Standing Committee Planning Meeting, June 3B. September 10-11, 2020 (FGC-Lake City)C. October 15-16, 2020 (Back-Up; Location TBD)D. December 3-4, 2020 (FLVC Offices-Tallahassee)	Judy Russell
2:20– 2:30	3. MCLS Processes and Procedures <ul style="list-style-type: none">A. ILS Working Group Applications- Application Deadline April 24, 2020<ul style="list-style-type: none">• Acquisitions/Serials Working Group: 5 vacancies• Cataloging/Authorities Working Group: 2 vacancies• Circ/Resource Sharing Working Group: 4 vacancies• Discovery Working Group: 0 vacancies• ERM Working Group: 4 vacancies• Joint Use Working Group: 5 vacancies• Systems/Reports Working Group: 2 vacancies• Training Working Group: vacanciesB. Standing Committee Applications- Application Deadline May 15, 2020<ul style="list-style-type: none">• Digital Initiatives Standing Committee (DISC);1 Vacancy• Library Assessment Standing Committee (LASC);4 Vacancies• Resource Sharing Standing Committee (RSSC);1 Vacancy	Judy Russell

- Textbook Affordability and OER Standing Committee (TAOERSC); 6 Vacancies
- C. Call for Executive Committee 20-21 Nominations

2:30-2:40	4. Covid-19 Discussion	All
2:40-2:50	5. UWF/FLVC Discussion	Judy Russell
2:50– 3:10	6. FALSC Briefings	Elijah Scott
	A. Executive Director's Update	Ellen Bishop
	B. Integrated Library Services Update	Rachel Erb
	C. E-Resources Update	Rebel Cummings-Sauls
	D. Digital Services and OER Update	Brian Erb
	E. Library Support and Training Update	
3:10-3:20	7. Vision 2025	Tom Messner
3:20 – 3:25	8. Executive Committee Meeting Schedule	Judy Russell
	A. May 20, 2020	
	B. June 17, 2020	
3:25 – 3:30	9. New Business	Judy Russell
3:30	10. Adjournment	Judy Russell



Providing statewide library services to Florida's colleges and universities.

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Attending: Brian Doherty (NCF), Margaret Hawkins (SCF, Manatee-Sarasota)-late, Janice Henderson (NWFSC), Tom Messner (FSCJ), Judith Russell (UF).

FLVC/FALSC Staff Present: Ellen Bishop, Brian Erb, Rachel Erb, Leigh Mihalrad, Susan Rodgers, Rebel Cummings-Sauls, Elijah Scott, and Dave Whisenant.

2:00 Call to Order

1. Approve January 23, 2019 Meeting Minutes

Henderson made a motion to approve minutes; Messner seconded. Motion approved.

2. MCLS Meeting Dates

March 5-6, 2020 meeting will be in Gainesville. St. Petersburg College (Seminole Campus) volunteered to host the June 4-5, 2020 Meeting. Discussion on September MCLS meeting. Suggested dates will be proposed at the March MCLS meeting. A poll will be sent out for future dates.

3. UWF Funding of FLVC/FALSC Discussion

Judy and Elijah – Mike D. & Bob D. will come to CSUL & MCLS. Investigation is for funding not a management investigation. There might be a management issue review in the future; expecting full report in March, at next BOG meeting. There is concern that the audit will not be completed during the legislative session. The Chancellors are making a statement of what they would like to see. Tom reports LRSC process and LRSC document going up to CIA and then to COP. Additional discussion on the various reports and groups.

4. FALSC Briefings

A. Executive Director's Update

- Elijah Scott and John Opper met with Bob Dugan. No additional updates currently.

B. Integrated Library Services Update

- There is still the cone of silence. Contract work is occurring.
- There was an open house in Gainesville with 35 library staff from across the state.
- Next open house scheduled for Wednesday, February 26 in Tallahassee.

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C. E-Resources Update

- State collection 2021 request for price quotes, deadline Feb 26th. Some vendor
- Consortium Manager - 1-month soft launch. Training now in April for FALSC. Expect a July live date.

D. Digital Services and OER Update

- Dates for OER summit – using steering committee. Seminole campus May 21st & 22nd. There is a call for presenters. Also packing 'Open FL' materials & sending out to campuses.
- Assessment for digital platforms – for DISC. A technical review has been sent out to Deans and Directors, based upon visits. Rebel update on the process for the subgroups and steering committees. Discussion on process of full MCLS approval and timelines. There will be a call for participation on sub groups, etc.

E. Library Support and Training Update

- Open Athens status is going well.
- The Regional meetings – lots of registrations and presentations coming in. More than this time last year. See libguide for presentation lists.
<http://falsc.libguides.com/regionalsymposia>

5. Vision 2025

We are building the foundations at this time. Please keep sending comments to Tom. Many of the topics raised in Vision 2025 are coming up in other conversations with other groups. This going to be a living document to encourage conversations going into the future. A greater effort should occur once our current situation is more resolved.

6. March MCLS Agenda Topics

A. Consent Agenda Items

- Approve December Meeting Minutes
- Accept Standing Committee Reports

B. MCLS Processes and Procedures

- Executive Committee Elections
- Call for Spring Standing Committee Applications
- Add Standing Committee Action Items

C. MCLS Meeting Dates

- June 4-5, 2020 (SPC- Seminole)
- Present September, October, and December dates based on poll results.

D. UWF Funding for FLVC and FALSC Discussion

E. FALSC Briefings

- Executive Director Update
- Integrated Library Services
- Next Gen ILS ITN Update
- Library Support and Training
 - Possible UCF to present Open Athens Presentation
- Digital Services and OER Update
- E-Resources Update
 - FALSC Licensed/Funded Materials, including realignment of shared collections.
 - FALSC Coordinated/Group Licensed Materials

F. Add Vision 2025 discussion

G.SUS Chair Update

H. FCS Chair Update

I. Division of Library and Information Services Update

J. DLSS Update

7. Executive Committee Meeting Schedule

- A. March 18, 2020
- B. April 15, 2020
- C. May 20, 2020
- D. June 17, 2020

8. New Business

No new business.

Meeting Adjourned at 3:30 p.m.

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2:33 Call to Order

1. COVID-19 Discussion

- Discussion of COVID19 responses by institutions
- FALSC telecommuting. FALSC has capability to VPN and keep up with cases; however, it is easier in the office. FALSC heavily reliant on Webex.
- Discussion of committee work, professional development during telecommuting.
- Regional meetings will be postponed.
- Working on a 'remote' process to get applications for the standing committees.
- Additional updates regarding the ILS will be coming out soon.
- Rebel – list of resources regarding COVID19
- Discussion of vendors opening up extra resources

2. CMESC Recommendation

- Committee discussed CMESC recommendation.
- Hawkins made a motion to approved CMESC recommendation; Henderson seconded. Motion approved.

3. FLVC Update

- UWF will remain the host for FLVC for the next year. Complete Florida Plus may be moved next year.
- ILS contract signed with ExLibris now that OCLC removed their intent to protest.
- The public records request on the FLVC side is finished.
- Dugan is working on FY expenditures and working through contracts as much and as quickly as possible.

Meeting Adjourned at 3:56 p.m.
