

**Executive Committee of the Members Council on Library Services (MCLS)  
Minutes**

**Wednesday, August 21, 2019**

**Committee Members Present:** Stephen Bannister (TCC), Brian Doherty (NCF), Janice Henderson (NWFSC), Judith Russell (UF).

**FALSC Staff Present:** Ellen Bishop, Rebel Cummings-Sauls Brian Erb, Rachel Erb, Leigh Mihalrad, Susan Rodgers, Elijah Scott, Dave Whisenant.

**2:00 Call to Order**

Meeting was called to order at 2:00 p.m.

**1. Approve July 17, 2019 Meeting Minutes**

Henderson made a motion to approve minutes, Bannister seconded: Motion passed.

**2. MCLS Processes and Procedures**

A. Confirm Next MCLS Meeting Date

- i. September 5-6, 2019 (SCF, Manatee-Sarasota, FL)
- ii. December 5-6, 2019 (FLVC-Tallahassee, FL)

Meeting dates confirmed, discussion followed for potential spring meeting dates. Will discuss future meeting dates at September MCLS meeting.

**3. UWF Funding**

- Brief recap and full discussion UWF funding and FLVC budget communication with Dieckmann and Northrop.
- Russell drafted a letter to Dr. Furton, EAC Chair. EC approved.
- Russell will send out this week and keep council updated on response.
- Susan will include communications with Dieckmann, Northrop, and EAC Chair in MCLS packet.

**4. FALSC Briefings**

A. Executive Director's Update

i. OCLC

- Agreement is in procurement process with UWF. Once that process is complete. Rachel's group will be sending a letter of intent and invoice to each institution.

B. Integrated Library Services Update

i. ILS ITN Process

- Negotiation team consists of: Anne Prestamo (FIU), Ruth Smith (VC), Ellen Bishop, Dave Whisenant, James Felder (FLVC contracts mgr), Javier Reyna, Mike Dieckmann, Angie Jones and Elijah Scott. Elijah and Mike will co-chair.
- Negotiation team had their first meeting on August 1.
- Negotiation team working on comprehensive negotiation issues document.
- Next steps will be setting up calls with vendors to go over issues.
- Repeat that the cone of silence still exists.

#### C. E-Resources Update

- Group licensing survey went out on August 2. Still waiting on a few responses.
- August 8 was project kick off for Consortia Manager.
- Brief update on statewide collections.

#### D. Digital Services and OER Update

- Unit put out strategic plan and is welcoming feed back.
- Unit has been doing site visits. There are 10 remaining.
- OpenFL summer webinar series is in full swing.
- Digital Services has completed Florida OJ upgrade and Islandora upgrade to be completed soon.

#### E. Library Support and Training Update

- Approximately 60 registered to attend Standing Committee Planning Event
- Topic of library collaboration within the legislative mandate is a good framing presentation to kick off planning meeting. Additional emphasis that FALSC is the services cooperative for the member institutions.
- Open Athens kick off has occurred for beta group. Go live for them is around the December break. Looking for volunteers for second group. An Open Athens libguide over this process will be forthcoming.

### **5. MCLS Meeting Agenda Topics**

- Consent Agenda Items
  - Approve June Meeting Minutes
  - Accept Standing Committee Reports
  - MCLS Processes and Procedures
  - Present December Meeting Dates
- FALSC Briefings
  - OCLC Update
  - Digital Services and OER
  - E-Resources
    - Group Licensing
    - Statewide Database Alignment Discussion
- Integrated Library Services

- Next Gen ILS Update
  - Library Support and Training
  - UWF Funding
  - FLVC Net Presentation
  - SUS Chair Update
  - FCS Chair Update
  - Division of Library and Information Services Update
  - Standing Committee Meeting Report Out
    - Vision 2025 On-going Discussion
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- Agenda is set. Susan will get the packet out early next week.

#### **8. Executive Committee Meetings**

- A. September 18, 2019
- B. October 16, 2019

- Next meeting dates confirmed

#### **9. New Business**

No new business

Meeting adjourned at 3:25 p.m.

