

**Executive Committee of the
Members Council on Library Services (MCLS) Agenda**

Thursday, November 15, 2018 – 3:00 p.m. to 4:30 p.m. ET

Dial-in Number: **1-888-670-3525**

Participant Passcode: **374 687 2619** followed by the # key

Committee Members: Brian Doherty (NCF), Karen Griffin (HCC), Margaret Hawkins (SCF, Manatee-Sarasota), Tom Messner (FSCJ), Kathy Miller (FGCU), Judith Russell (UF).

3:00	Call to Order	Tom Messner, Chair
3:00 - 3:05	1. Approve October 17, 2018 Meeting Minutes	Tom Messner
3:05 – 3:45	2. MCLS Processes and Procedures	Tom Messner
	A. Select New CMESC Members	
	B. Confirm Next MCLS Meeting Date	
	i. December 6-7, 2018 (FLVC-Tallahassee, FL)	
	ii. March 7-8, 2019 (SPC, Clearwater, FL)	
3:45 – 4:15	3. Approve Agenda Topics for MCLS Meeting, December 6-7, 2018	Tom Messner
	A. Consent Items	
	i. Approve September Meeting Minutes	
	ii. Accept Standing Committee Reports	
	B. MCLS Processes and Procedure	
	i. Decide Future Meeting Dates and Locations	
	ii. Standing Committee Appointments	
	C. FALSC Briefings	
	i. Digital Services and OER	
	ii. E-Resources	
	iii. Integrated Library Services	
	iv. Library Support and Training	
	D. EBSCO: Louisiana Project	
	E. Next Gen ITN Process Update	
	F. OCLC Invoices	
	G. Digital Initiatives	
	i. FDA Presentation	
	ii. Islandora Updates	
	H. Distance Learning and Student Services Update	
	I. Division of Library and Information Services Update	
4:15 – 4:20	4. Executive Committee Meetings	Tom Messner
	A. Confirm Next Meeting Date	
	i. December 19, 2018	
4:20 – 4:30	5. New Business	Tom Messner
4:30	6. Adjournment	Tom Messner

**Executive Committee of the Members Council on Library Services (MCLS)
Minutes**

Thursday, November 15, 2018 – 2:00 p.m. to 3:30 p.m. ET

Committee Members: Brian Doherty (New College of Florida), Karen Griffin (Hillsborough Community College), Margaret Hawkins (SCF, Manatee-Sarasota), Tom Messner (FSCJ), Kathy Miller (FGCU) *submitted info*, Judith Russell (UF).

FALSC Staff: Ellen Bishop, Rebel Cummings-Sauls, Brian Erb, Rachel Erb, Devon Hickey, Gail Orth, Elijah Scott, and Dave Whisenant.

Call to Order

Approve October 17, 2018 Meeting Minutes

MCLS Processes and Procedures

- The committee selected new CMESC Members
 - SUS
 - Anjana Bhatt (FGCU)
 - Athena Hoeppepner (UCF)
 - Jeff Sundquis (FAU)
 - FCS
 - There was no medium size application so two large college representatives were chosen.
 - Alexis Carlson (IRSC)
 - Andrew Dail (LSSC)
 - Susan Mythen (FSCJ)
- Confirm Next MCLS Meeting Date
The Committee confirmed the following dates for their future meetings:
 - December 6-7, 2018 (FLVC-Tallahassee, FL)
 - March 7-8, 2019 (SPC, Clearwater, FL)

Will need to check dates later in spring/summer – there may be conflicts

Approve Agenda Topics for MCLS Meeting, December 6-7, 2018

- A. Consent Items
 - i. Approve September Meeting Minutes
 - ii. Accept Standing Committee Reports

Comment to make sure items that might need action or we are not making assumptions about the work being done by committees.

- B. MCLS Processes and Procedure
 - i. Decide Future Meeting Dates and Locations
 - ii. Standing Committee Appointments
- C. FALSC Briefings
 - i. Digital Services and OER
 - ii. E-Resources
 - iii. Integrated Library Services
 - iv. Library Support and Training
- D. EBSCO: Louisiana Project
- E. Next Gen ITN Process Update

Elijah: UWF – final review of document- released before the holidays; with a 60 day window.

Evaluation team should be contacted soon, as process will be moving quickly and it is dependent upon team member availability.

Ellen: draft for the call for the reviews is getting finalized. Includes needs and process. Devon will compile the list of names. There will be a libguide for the ITN process.

There is a non-disclosure form for both the evaluation and review team.

Reviewers have more limits; they do not score or have contact with vendors. Evaluation team can only talk to each other at meetings, however, they can talk to reviewers.

The call for reviewers will go out tomorrow.

Some small schools might not be able to represent; in that case larger institutions with law an medical could 'supplement' those slots; discussion on including that information in the call.

Goal to have the list of reviewers for the December MCLC meeting.

- F. OCLC Invoices

Elijah:

No doubt that there is duplication in payment

FCS (with 20 reporting) 85K
SUS 907,000K

After December presentation by OCLC, would like to propose- to (once OCLC leaves the room) to propose to membership.

FALSC will discontinue paying for 'access' (not enough specific information on what this pays for) and force OCLC to work with each institution to renegotiate with to rebalance everyone's true needs and costs; FALSC will then use the 249,000 to move to Open Athens.

Agreement that OCLC must be accountable and something must be done; Additional agreement that we want to know what we are in jeopardy of losing and the true shift of cost. Discussion that consortia negotiating with OCLC is probable path or as part of the process as no one wants to see their bills jump without explanation.

Specific concern - Judy: Question regarding FLARE records, 1st Search & UBorrow & what State Library pays for. Ellen & Dave to check.

State Library dropping their OCLC in June- the only impact according to E, AJ and OCLC, is that our records will no longer show up in WorldCat, Google Scholar & Good Reads. Since our ILL goes through UBorrow this is not expected to impact FALSC members.

Continued discussion on impact for 1st Search.

More discussion.

Ellen: FLARE is showing up – they checked – Judy to send example to Ellen.

G. Digital Initiatives
i.FDA Presentation

Rebel: Various options presented in webinars and to date feedback.

Brian: timetable for fiscal options. – Elijah by the end of this fiscal year.

Tom: Are we sure, that we do not have to maintain digital preservation?

Elijah: Search and discovery tool, but no language.

Additional discussion.

ii.Islandora Updates

ARCON to ArchiveSpace migration ongoing. An Islanddora upgrade.

Judy: Why continue Islandora, and not FDA. Elijah – cost is so low. Discussion on concern. Rebel: this is just a simple upgrade; a follow up with feedback needs will be coming;

Judy: ongoing comments on Islandora; Rebel offering to respond to specifics at another time.

H. Distance Learning and Student Services Update
I. Division of Library and Information Services Update

Executive Committee Meetings

The committee confirmed the next meeting date as December 19, 2018. Members should drop a line to Tom, Devon know if this date won't work.

New Business

Other Updates:

- Rebel: OER Conference; Registration Open, as is hotel block.
- Some librarians are trying to partner with faculty
- Rachel; We met our budget – [Kudos from Elijah regarding her super hard work]
- CMSC work to start soon; looking at usage date and moving the recommendations earlier in the process. Pre-negotiating work. Multiyear deals look to be more common.
- Brian E: small group of schools investigating Open Athens. 10 institutions.
- Dave & Ellen: nothing beyond the ITN discussion

4:30 Adjournment