Executive Committee of the
Members Council on Library Services (MCLS)
Agenda

Wednesday, March 21, 2018 – 2:00 p.m. to 3:30 p.m. ET

Dial-in Number: 1-888-670-3525
Participant Passcode: 374 687 2619 followed by the # key

Committee Members: Raymond Calvert (PHSC), Brian Doherty (NCF), Karen Griffin (HCC), Tom Messner (FSCJ), Kathy Miller (FGCU), Judith Russell (UF).

2:00 Call to Order Tom Messner, Chair Elect
2:00 – 2:05 1. Approve February 21, 2018 Meeting Minutes Tom Messner
2:05 – 2:15 2. MCLS Processes and Procedures Tom Messner
   A. Confirm Next MCLS Meeting Dates
      i. May 15-16, 2018 (UCF, Orlando, FL)
      ii. September 11-12, 2018 (SCF, Bradenton, FL)
      iii. December 6-7, 2018 (FLVC, Tallahassee, FL)
   B. Standing Committee Vacancies- [DISC-9 vacancies, RSSC-5 vacancies, TSSC-6 vacancies, UISC-5 vacancies. Call for applications to be sent out within next two weeks.]

2:15 – 2:45 3. ILS Update Ellen Bishop, Dave Whisenant
2:45 -3:15 4. Agenda Topics for MCLS Meeting, May 15-16, 2018 Tom Messner
   A. Sierra/Encore Duet Implementation Update
   B. E-Resources Update
   C. Standing Committee Vacancies
   D. New FALSC Director Presentations
   E. Update on LBR 2019 Proposals/Processes
   F. Standing Committee Discussion
   G. CIA Survey Results
   H. EBSCO DRM Demo

3:15 – 3:20 5. Executive Committee Meetings Tom Messner
   A. Confirm Next Meeting Date
      i. April 18, 2018


3:30 7. Adjournment Tom Messner
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Executive Committee of the Members Council on Library Services (MCLS) Minutes

Wednesday, February 21, 2018 – 2:00 p.m. to 3:30 p.m. ET

Committee Members: Raymond Calvert (PHSC), Brian Doherty (NCF), Karen Griffin (HCC), Tom Messner (FSCJ), Kathy Miller (FGCU), Judith Russell (UF).

FALSC Staff: Ellen Bishop, Joni Branch, Brenda Rutten, Susan Rodgers, Scott Schmucker, Elijah Scott, Dave Whisenant.

2:00 Call to Order - Kathy Miller, Chair


2. MCLS Processes and Procedures - Kathy Miller
   A. Confirm Next MCLS Meeting Dates - Confirmed
      i. February 27-28, 2018 (UF, Gainesville, FL)
      ii. May 15-16 (UCF, Orlando, FL)
      iii. Future meeting dates – September 11/12 and December 6/7

3. Update on Sierra / Encore Duet Implementation - Ellen Bishop, Elijah Scott, Dave Whisenant
   The Innovative presentation resulted in no viable solution. A separation agreement is currently under review by UWF General Counsel. For next steps, we will discuss products and services at next week’s Members Council meeting. A large working group meeting is planned to finalize the termination of the contract. This meeting would be open to everyone involved with the project. We will focus on looking at options moving forward.

4. Agenda Topics for MCLS Meeting, February
   A. Sierra/Encore Duet Implementation Update
   B. Review the Florida Digital Archive (FDA) Survey Results
   C. E-Resources Update
D. ACRL Metrics Pricing/Sales Information
E. Archon Migration and Archive Space
F. Privacy of Circulation Records

5. FALSC Updates and Briefings – Elijah Scott
   A. Hiring Update
      i. Director of E-Resources – Offer has been made and accepted
      ii. Director of Digital Services – Offer has been made and accepted
      iii. Director of Library Support and Training – Offer has been made and accepted

6. No new business

7. Meeting adjourned (Messner moved) - 2:43pm
<table>
<thead>
<tr>
<th>FALSC Standing Committee Vacancies</th>
<th>Membership Guidelines</th>
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<tbody>
<tr>
<td>Digital Initiatives Standing Committee: 9</td>
<td>Digital Initiatives Standing Committee</td>
</tr>
<tr>
<td>o College-Small = 1</td>
<td>o SUS: 11 members from any type institution</td>
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<tr>
<td>o College-Large = 2</td>
<td>o FCS: 3 members from any sized institution</td>
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<tr>
<td>o University = 3</td>
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<tr>
<td>o University-Research = 3</td>
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<tr>
<td>Resource Sharing Standing Committee: 5</td>
<td>Resource Sharing Standing Committee</td>
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<tr>
<td>o College-Medium = 1</td>
<td>o SUS: 3 members from research institutions (including law and medical libraries)</td>
</tr>
<tr>
<td>o College-Large = 2</td>
<td>SUS: 2 members from other institutions</td>
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<tr>
<td>o University = 1</td>
<td>SUS: 2 members with university circulation focus</td>
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<tr>
<td>o University-Research = 1</td>
<td>FCS: 2 members from large institutions</td>
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<tr>
<td>Technical Services Standing Committee: 6</td>
<td>Technical Services Standing Committee</td>
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<tr>
<td>o College-Medium = 1</td>
<td>o FCS: 2 members from medium institutions</td>
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<tr>
<td>o College-Large = 2</td>
<td>FCS: 1 member from small institutions</td>
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<tr>
<td>o University-Research = 3</td>
<td>FCS: 2 members with college circulation focus</td>
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<tr>
<td>User Interfaces Standing Committee: 5</td>
<td>User Interfaces Standing Committee</td>
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<tr>
<td>o College-Small = 1</td>
<td>o SUS: 3 members from research institutions (including law and medical libraries)</td>
</tr>
<tr>
<td>o College-Large = 2</td>
<td>SUS: 2 members from other institutions</td>
</tr>
<tr>
<td>o University = 1</td>
<td>FCS: 2 members from large institutions</td>
</tr>
<tr>
<td>o University-Research = 1</td>
<td>FCS: 2 members from medium institutions</td>
</tr>
</tbody>
</table>

Note: SUS stands for Specialized University Libraries, FCS stands for Four-Campus System.