

**Executive Committee of the  
Members Council on Library Services (MCLS)  
Conference Call  
Agenda**

Wednesday, February 15, 2017 – 2:00 p.m. to 3:00 p.m. ET

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

<b>2:00</b>	<b>Call to Order</b>	Ray Calvert
<b>2:00 – 2:05</b>	<b>1. Approve January 18, 2017 Meeting Minutes</b>	Ray Calvert
<b>2:05 – 2:50</b>	<b>2. MCLS Processes and Procedures</b> <ul style="list-style-type: none"><li>A. Discuss Any Follow-up Items from the MCLS Meeting</li><li>B. Future LBR Requests</li><li>C. Technical Services Standing Committee Vacancy: Call for Applications</li></ul>	Ray Calvert
<b>2:50 – 2:55</b>	<b>3. Executive Committee Meetings</b> <ul style="list-style-type: none"><li>A. Confirm February Meeting Date (March 15, 2017)</li><li>B. Future Topics</li></ul>	Ray Calvert
<b>2:55 – 3:00</b>	<b>4. New Business</b>	Ray Calvert
<b>3:00</b>	<b>Adjournment</b>	Ray Calvert

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**Regular Meeting of the  
Members Council on Library Services (MCLS) Executive Committee  
Minutes**

February 15, 2017

Meeting called to order at 2:00 p.m.

A meeting of the Florida Virtual Campus (FLVC) Executive Committee (ExCom) of the Members Council on Library Services to discuss regular business was called to order at 2:00 PM EDT pursuant to notice sent to all committee members. The following committee members were present: Elijah Scott (FALSC), Ellen Bishop (FALSC), Scott Schmucker (FALSC), Dave Whisenant (FALSC), Tammy Elliott (FLVC), Anne Prestamo (FIU), Judy Russell (UF), Christina Will (SJRSC), Ray Calvert (PHCC), and Jill Simser (EFSC).

**Approve January, 18 2017 Meeting Minutes**

Draft minutes were distributed prior to the meeting. A motion by Christina to approve. Seconded by Judy. Motion carried.

**MCLS Processes and Procedures – Follow-up on Any Action Items from MCLS Meeting**  
***Discuss follow-up items from the MCLS Meeting***

- MCLS Bylaws Document—The marked-up version and old version will be shared with the MCLS to compare the two documents. The EC will review the voting procedures at the March meeting.
- Ill Contract—Enterprise integration for all institutions is a requirement in the contract. Concerns were discussed about APIs and other provisions that Ill is obligated to deliver being delayed. Institutions could be put in the position of implementing them without support of Ill. Elijah will confirm with UWF Legal that the full Ill contract can be shared with the MCLS minus the pricing information.

Elijah and Mike Dieckmann are talking with UWF Legal Counsel about options for a system acceptance plan that Ill can to commit to in writing.

Judy suggested a Go Live meeting with the MCLS and Ill representatives to discuss issues and map them to the contract provisions. Attendees would have the opportunity to offer input and ask questions.

- Other Issues—ERM full functionality - Innovative is behind on bi-directional updating between Knowledge Base, Sierra ERM and EBSCO Full Text Finder. The Knowledge Base component is not ready yet. The contract specifies a fully functional electronic resources management tool.
- Paging Services—The default setting in UBorrow allows local patrons to request materials held at their library. This setting potentially puts libraries in the position

of offering page/hold services. Suggestion: A pop-up directing local patrons to retrieve the item themselves.

- PDA01—III is looking for a solution to fit the needs of institutions with PDA collections. In Aleph PDA records were loaded, not in the main database, but into a separate database making records easier to manage. Institutions would like a similar system in Sierra to manage PDA collections. The contract specified PDA01 records could be put into the KB, but development has been delayed.

### ***Future Legislative Budget Requests***

There is still time to work on an LBR proposal for FALSC. Elijah to request an LBR submission timeline from Dr. Northrop.

### ***Technical Services Standing Committee Vacancy: Call for Applications***

Tammy will work with Ray to prepare the application and email announcing the opening.

### ***Exec. Committee Meetings***

Next meeting: March 15, 2017, 2:00 – 3:30 pm.