



**Executive Committee of the  
Members Council on Library Services (MCLS)  
Conference Call**

**Agenda**

Monday, March 21, 2016 – 2:30 p.m. to 4:00 p.m. ET

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

<b>2:30</b>	<b>Call to Order</b>	Anne Prestamo
<b>2:30 – 2:35</b>	<b>1. Approve February 21, 2016, Meeting Minutes</b>	Anne Prestamo
<b>2:35 – 3:00</b>	<b>2. Next-Gen ILS Update</b> A. Negotiation Update B. Approve Application Process for Working Groups	Lucy Harrison, Janice Henderson, Anne Prestamo
<b>3:00 – 3:15</b>	<b>3. MCLS Processes and Procedures</b> A. Kickoff for Call for Standing Committee Applications B. Nominating Committee Update C. June MCLS and LRSC Schedule of Meetings	Anne Prestamo
<b>3:15 – 3:45</b>	<b>4. Florida Academic Library Services Cooperative (FALSC) Strategic Planning</b>	Lucy Harrison
<b>3:45 – 3:50</b>	<b>5. FALSC/FLVC Updates</b>	Lucy Harrison
<b>3:50 – 3:55</b>	<b>6. Executive Committee Meetings</b> A. Future Topics B. Next Meeting Date (April 13, 2016, 2:30-4:00 p.m.)	Anne Prestamo
<b>3:55 – 4:00</b>	<b>7. New Business</b>	Anne Prestamo
<b>4:00</b>	<b>Adjournment</b>	Anne Prestamo

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**Regular Meeting of the Executive Committee  
of the Members Council on Library Services (MCLS)**

**Minutes**

March 21, 2016

A meeting of the Florida Virtual Campus (FLVC) Executive Committee (ExCom) of the Members Council on Library Services to discuss regular business was called to order at 2:33 PM EDT pursuant to notice sent to all committee members.

The following committee members were present: Anne Prestamo (FIU), Kathryn Miller (FPU), Ray Calvert (Pasco-Hernando), Tracy Elliott (Manatee-Sarasota). Also present: FLVC/CFPP (Complete Florida Plus Program) staff: Lucy Harrison, Pam Northrup, Tammy Elliott, Ellen Bishop, Dave Whisenant, and Linda McCarthy.

Chair Anne Prestamo called the meeting to order at 2:36 PM EDT and Kathryn Miller recorded the proceedings of the meeting.

**Approve February 21, 2016, Meeting Minutes**

Ray moved to accept. Tracy seconded. Minutes approved with no committee objections.

**Next-Gen ILS Update**

*Negotiation Update*

Lucy Harrison provided a negotiation update, stating the negotiations continue to move forward.

*Approve Application Process for Working Groups*

The proposed application process, including the endorsement of the Dean or Director from the applicant's institution, was discussed. Acknowledgement was made that this is an improvement in the process. The process will continue to move forward.

Dave clarified that applications will go to just the Deans and Directors and not to "all".

Anne asked if a deadline should be listed when the applications should be returned. The group agreed. April 8 deadline was proposed—giving ExCom a week to review the applications. Anne asked if we would want to divide this up amongst the ExCom?

ExCom members were asked to identify the top 2 working groups that they would want to review applicants for, with alternate choices for 3 and 4.

Standing committee applications will wait until the Working Group application process is final.

**MCLS Processes and Procedures**

*Kickoff for Call for Standing Committee Applications*

Trying to fill spots on the standing committees—the call should go out before the June Members' Council meeting so we can announce the new members. The applications should be able to go out sometime in April for review at the May Executive Council meeting.

### *Nominating Committee Update*

Due to her College's Spring Break schedule, Janice was not available for this update.

### *June MCLS and LRSC Schedule of Meetings*

It was decided that the meetings will continue as currently scheduled.

## **Florida Academic Library Services Cooperative (FALSC) Strategic Planning**

Vision statement exercise.

Tracy (this is what I was trying to get across): FLVC meets the library services needs better than any other state wide service as evidenced by results at the University and Colleges. Also, other states are trying to remodel their state system to match Florida's

Lucy (ibid): We are providing consistent, quality library services. We are cooperating, sharing and doing things even more collaboratively now than in the past. We are trying to get to the point where students can achieve their AA degree using only FALSC resources (no textbook purchases). Cooperating with other states beyond Florida.

Dugan (ibid): Technology based organization and touches on some of the tensions existed from its predecessor organizations. Through planned cultural and technological organizations the organization is positioned to provide leadership to higher ed organizations. Awareness of FALSC's existence and service behind the scenes.

Anne (ibid): The organization serves the libraries and it is the libraries who serve their own individual communities. It is through working together that we have the opportunity to build a culture of trust.

Ray—shared information on the historical vision of FCLA. We are re-capturing some of that innovative intent. We do not need to lose sight of that.

Kathryn—voiced support of Ray's inclusion of the historical document.

Ray will share the historical vision with the ExCom.

Janice's input will be sought.

Tracy will take on a leadership role to continue the vision statement process.

### **FALSC/FLVC Updates**

The internal FALSC implementation team attended the Innovative Interfaces conference. Also UF, UCF, Alachua County Library System, Nova Southeastern, Lee County public, Orange County Public and Stetson Law were also present. It was noted that Barry University and North Miami are also III libraries. Anne suggested consideration of a Florida III User Group.

In 2018, the III annual meeting will be held in Orlando.

Registration for FALSC Spring regional meeting will be opened soon. The main topic will be the next gen implementation plan. Registration will be required, but no registration fee is currently planned. 60,000 records have been cleaned up in the Data Clean-Up effort.

Islandora—the code was updated on the Islandora server. Now that that is complete, Discovery Garden will be brought in to do some analytics. This update has to do with system set up.

Pam—Executive Director search will begin. Pam acknowledged the good job Lucy Harrison is doing as interim Executive Director. Pam will seek ExCom’s input on the search process. A position description will begin the process and it will be shared with this group. Then a search committee representative across the entire state will be developed. 3 people from UWF need to be on the committee. 2 Provosts will be on the committee (one college and one university). A UWF rep (professor and Associate Dean) will serve as a co-chair. A second co-chair will be appointed by the FALSC ExCom. Pam is going to send a position description out to everyone before the April meeting, and in April ExCom will discuss composition of the committee and the position description. Also, as more information is gathered, a timeline will be developed by Pam.

Anne asked if input from the either of the Chancellor’s offices was required. Pam will explore.

Potential Greenwood Asher services were discussed.

### **Executive Committee Meetings**

#### *Future Topics*

Next Gen ILS, Vision statement, Executive Director Search will be among the topics covered at the April meeting. Also, as a reminder, ExCom members are asked to identify the top 2 working groups that they would want to review applicants for, with alternate choices for 3 and 4.

Next ExCom Meeting Date: April 20, 2016, 2:30-4:00 p.m.

### **New Business**

Tracy: The decision framework. We reviewed the input received from the LRSC on the decision framework draft document. It will be forwarded onto the Decision Making and Authority workgroup.

### **Adjournment**

Tracy moved to adjourned. Ray seconded the motion. Meeting adjourned at 3:45 pm.