



**Executive Committee of the  
Members Council on Library Services (MCLS)  
Conference Call**

**Agenda**

Wednesday, October 21, 2015 – 2:30 p.m. to 4:00 p.m. ET

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

<b>2:30</b>	<b>Call to Order</b>	Anne Prestamo
<b>2:30 – 2:35</b>	<b>1. Approve September 16, 2015 Meeting Minutes</b>	Anne Prestamo
<b>2:35 – 2:50</b>	<b>2. Debrief from Kate Nevins/FALSC Planning Meetings</b>	Anne Prestamo, Lucy Harrison
<b>2:50 – 3:05</b>	<b>3. Update on Next-Gen ILS Negotiations</b>	Anne Prestamo, Lucy Harrison, Janice Henderson
<b>3:05 – 3:15</b>	<b>4. Input on Framework for Next-Gen ILS Planning and Implementation</b>	Anne Prestamo, Lucy Harrison, Ellen Bishop
<b>3:15 – 3:20</b>	<b>5. Update on Executive Advisory Council (EAC) Meeting</b>	Anne Prestamo
<b>3:20 – 3:30</b>	<b>6. Follow-up on E-Resources Aspirational Goals Conversation</b>	Anne Prestamo
<b>3:30 – 3:40</b>	<b>7. Update from FALSC/FLVC</b> A. Organizational Updates B. Project Updates	Lucy Harrison
<b>3:40 – 3:50</b>	<b>8. MCLS Processes and Procedures</b> A. Update from E-Resources Whitepaper Working Group B. Expanded Membership for Resource Sharing Standing Committee (RSSC)	Claire Dygert Anne Prestamo
<b>3:50 – 3:55</b>	<b>9. Executive Committee Meetings</b> A. Future Topics B. Next Meeting Date (November 18, 2015)	Anne Prestamo
<b>3:55 – 4:00</b>	<b>10. New Business</b>	Anne Prestamo
<b>4:00</b>	<b>Adjournment</b>	Anne Prestamo

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**Regular Meeting of the Executive Committee  
of the Members Council on Library Services (MCLS)**

**Minutes**

October 21, 2015

A meeting of the Florida Virtual Campus (FLVC) Executive Committee (ExCom) of the Members Council on Library Services to discuss regular business was called to order at 2:30 PM EDT pursuant to notice sent to all committee members.

The following committee members were present: Ray Calvert (Pasco-Hernando), Bob Dugan (UWF), Tracy Elliott (Manatee-Sarasota), Janice Henderson (Northwest Florida State), Kathryn Miller (FPU), and Anne Prestamo (FIU). Also present: Valerie Boulus and FLVC/CFPP (Complete Florida Plus Program) staff: Ellen Bishop, Mike Dieckmann, Claire Dygert, Tammy Elliott, Lucy Harrison, Linda McCarthy, and Pam Northrup.

Chair Anne Prestamo called the meeting to order at 2:31 PM EDT and Kathryn Miller recorded the proceedings of the meeting.

September 16 minutes will be reviewed at the November meeting.

**Debrief from Kate Nevins/FALSC Planning Meetings**

Anne Prestamo and Lucy Harrison thanked Brenda Ferris for her work organizing the meetings.

Anne Prestamo reviewed the meetings with the Executive Committee, noting the three meeting locations and the approximate participation numbers at each location.

Kate is getting the input together from the three meeting groups and her plan is to create a report.

The idea was presented to have Kate Nevins join the December Members' Council meeting to help us take next steps towards a strategic plan for FALSC.

**Update on Next-Gen ILS Negotiations**

An Overview meeting was held with vendor and negotiation team and negotiation workgroups. More clarification is being sought on training.

Finalization of what we will ask for as we go into negotiations (outlines of what we will be negotiating on) is happening. We are almost at the end of the clarification stage that needed to happen before the true negotiation stage. We are on track to have a signed contract before the end of this contract year.

The committee discussed going back to the Members' Council to give the members an opportunity to express a choice on a few key points. Let the membership know that between now and November 18 important decisions will be coming at them, and they need to respond. Members will need to understand the importance of these dates.

Mike Dieckmann explained the negotiating process. The negotiating team needs to work toward reaching closure on the requirements for the November 18 meeting. Finalizing those decisions by November 18 is necessary to finalize the contracts.

If we do not have a clear direction from the members' council feedback, then the decision comes back to the Executive Committee.

Plan is for the negotiation team and workgroup to meet within the next two weeks. This group will produce document for circulation to the Members Council. Notice to Members Council (tomorrow) to expect this and need for a very quick turn-around time. Members Council comments will be reviewed and if there is further resolution needed, it will come back to the Executive Committee at our November 18 meeting.

### **Input on Framework for Next-Gen ILS Planning and Implementation**

Seven colleges and three universities provided feedback. Common threads of feedback including importance of communication, documentation, training and FLVC needs to work on balancing decision-making and training dependent on the size and needs of the given institution. Lucy Harrison and Ellen Bishop creating a summary to clarify this feedback.

Lucy and Ellen are also trying to address the issue of balancing the large universities and their desire to be partners in the analysis and implementation with the need/wants of the small universities and colleges to be involved at critical junctures, but not necessarily as intimately involved. There is not a consensus on everything, but there are clearly people who want more involvement and others who feel that they do not have the staff necessarily, as outlined in the document.

It is noted that it is a challenge to keep people involved in the process—to help them feel engaged and supported. Ellen Bishop stated that this is the idea behind the interest groups. The suggestion was made to have a more formal meeting schedule between both the formal working groups and the less formal interest groups.

Anne Prestamo noted that we need to allow for flexibility. When a group needs to include other people, then we need that to be possible.

Ray Calvert added that many institutions do not have MIS support directly in the library.

Anne Prestamo encouraged that further comments should be sent to Ellen and Lucy and we will await the next draft version on the framework.

### **Update on Executive Advisory Council (EAC) Meeting**

The EAC Meeting was held by conference call on October 12.

Pam Northrup gave an update report on FLVC priorities and a goals and updated participants on the strategic planning as well as on major initiatives underway.

Anne Prestamo provided a brief update on next Gen ILS and e-resources, LBR and Florida Shines update.

This group represents various departments at the Colleges and Universities. Meets 4x a year, 2x Face to Face and 2x virtually.

Development of an IT road map was also discussed at the EAC Meeting.

### **Follow-up on E-Resources Aspirational Goals Conversation**

Kate Nevins will wrap the members' input on aspirational goals this into a planning context using the information gathered at the three regional meetings.

Anne Prestamo encouraged us to look at the short and long term horizon. Sharing with Kate Nevins helps put our ideas into the planning context and aids us in looking at the long term. Anne further noted that there is also more immediate information needed as well and that will be collected at the next Members' Council Meeting.

### **Update from FALSC/FLVC**

#### *Organizational Updates*

- Annual FALSC/FLVC goals were approved at the EAC meeting. Goals include: Next Gen ILS; stabilize support and grow the digital services area; and, Implementing the recommendations of the OATER group.
- Pam Northrup, Mike Dieckmann, and Karen Rasmussen are attending internal leadership meetings.
- Strategic IT plan will be reviewed to determine changes that are needed.
- MyCareerShines—career planning tool will be available to all libraries.
- Annual FLVC report due in December—typically sent out by FLVC at the end of November.
- Group licensing pricing has gone out. Costs discussed, and Anne Prestamo asked if further conversations could happen with the vendors. Claire Dygert confirmed that this would happen.

#### *Project Updates*

- A firm date on Hathi Trust changes (ADA resources) to be put in place after Halloween weekend.
- FALSC is coming to the end of the first phase of our bibliographic data clean up. Goal to have this out by mid-November.
- FALSC has completed the acquisition record clean-up project for the colleges.
- FALSC website is live and feedback is welcome. Further development of the website will continue.

### **MCLS Processes and Procedures**

#### *Update from E-Resources Whitepaper Working Group*

Valerie Boulus joined the meeting. She framed the picture of resource sharing as it exists today. Valerie noted the diverse needs of the colleges and universities and the challenges of a one-for-all collection. FALSC wants to paint the right picture as we come back to work on this.

Discussions are needed regarding what we can share and that when FLVC/FALSC cannot pay for something, then the costs get passed on to the institution. Also, price increases are important to note.

The idea of developing a budgetary document that discusses what we pay for, what libraries are trying to do with these resources and the resources that we need was discussed. This document would help the legislature understand what we are doing with the money. This type of document is an example of the articulation and education that we need to provide to the legislature.

Ray Calvert noted that when you have different programs you need the resources to support those programs.

Pam Northrup shared that the all-for-all concept was not what was intended, but to share what you can so that you take advantage of the purchasing opportunities. The 60% guideline was not going to work for anyone. Pam noted that we have to be reasonable about what we can share and what we cannot.

Ray Calvert spoke about Georgia's GALILEO program and explained that there are different tiers and a core. GALILEO is not one pot of money. The tiers are the responsibilities of the groups that have access to the core.

Anne Prestamo suggested that a map be developed of the resources to the common core courses.

Pam Northrup suggested that if there are other ways we can articulate the need and use of the resources, that would be helpful

Valerie added the need to show what we have in common and what things when we can share. Each library is distinct and had distinct needs. Also, it is important to show the number of databases we have lost over the years and how many people were not able to license those databases directly.

Pam added that it is really important for the legislature to understand why students do not have access to the same resources. Also we need to help the legislature understand that there is a % increase recurring each year and numbers of databases that are not replaceable.

Anne suggested cost trend data be collected.

Want to create a front and back glossy to demonstrate the key issues and leave behind. Timeframe—first week of November information needed.

#### *Expanded Membership for Resource Sharing Standing Committee (RSSC)*

Membership and charge should be expanded to include access services and circulation.

Ray Calvert noted that this is a logical direction to go in.

Committee members confirmed that this is a logical direction for the RSSC to go in. Revised charge will come to the Executive committee.

#### **Executive Committee Meetings**

Anne Prestamo shared that future topics for Executive Committee meetings will include the Next Gen ILS.

Next Meeting Date—November 18, 2015

#### **New Business**

Negotiation of e-resources. CSUL wants to be more involved in the renegotiation of resource package.

There is a desire to begin the conversation about process and workflow regarding e-resource negotiations.

Kathryn Miller asked Claire to collect data to demonstrate savings with negotiating at the FLVC/FALSC level vs. individual colleges/universities.

Meeting adjourned at 4:21. Kathryn Miller moved to adjourn. Ray Calvert seconded.