



**Executive Committee of the
Members Council on Library Services (MCLS)
Conference Call**

Agenda

Wednesday, September 16, 2015 – 2:30 p.m. to 4:00 p.m. ET

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

2:30	Call to Order	Anne Prestamo
2:30 – 2:35	1. Approve August 19, 2015 Meeting Minutes	Anne Prestamo
2:35 – 3:15	2. September MCLS Meeting Debrief A. OCLC Access Fees B. Communication/Vetting Process Between FCS and SUS for Future LBRs, Recommendations, and Decisions C. Next Steps on E-Resource Aspirational Goals	Anne Prestamo
3:15 – 3:30	3. FALSC Planning: Sessions with Kate Nevins	Anne Prestamo
3:30 – 3:40	4. Next-Gen ILS Update	Lucy Harrison, Anne Prestamo
3:40 – 3:50	5. Update from FLVC A. Organizational Updates B. Strategic IT Task Force C. FLVC.org Website Redesign D. Project Updates	Lucy Harrison
3:50 – 3:55	6. Executive Committee Meetings A. Future Topics B. Next Meeting Date (October 21, 2015)	Anne Prestamo
3:55 – 4:00	7. New Business	Anne Prestamo
4:00	Adjournment	Anne Prestamo

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**Regular Meeting of the Executive Committee
of the Members Council on Library Services (MCLS)**

Minutes

September 16, 2015

A meeting of the Florida Virtual Campus (FLVC) Executive Committee (ExCom) of the Members Council on Library Services to discuss regular business was called to order at 2:30 PM EDT pursuant to notice sent to all committee members.

The following committee members were present: Janice Henderson (Northwest Florida State), Anne Prestamo (FIU), Bob Dugan (UWF), Kathryn Miller (FPU), Ray Calvert (Pasco-Hernando), Tracy Elliott (Manatee-Sarasota). Also present: FLVC/CFPP (Complete Florida Plus Program) staff: Lucy Harrison, Pam Northrup, Tammy Elliott, and Ellen Bishop.

Chair Anne Prestamo called the meeting to order at 2:33 PM EDT and Kathryn Miller recorded the proceedings of the meeting.

Janice moved to approve the August minutes, with revisions. Tracy seconded. Motion passes.

September MCLS Meeting Debrief

OCLC Access Fees

FLVC wants to support this all Colleges in under that agreement. FLVC is investigating options on how to handle OCLC access fees.

There may be different payment plans for FLVC institutions so FLVC will have to reach out to each of the colleges and figure out what they have already paid and determine the best approach so that the OCLC Access Fees are equitably resolved for everyone.

Communication will be made to all institutions before the next Member Council's meeting. The contact with the Colleges will look at the best way to equitably resolve this for everyone.

Communication/Vetting Process Between FCS and SUS for Future LBRs, Recommendations, and Decisions

Anne Prestamo asked for feedback from all members regarding concerns with communications.

Tracy Elliott expressed that people were vocal at the meeting and stated that it was nice that the colleges concern were heard at the meeting. The suggestion that the Florida College System be more involved in the process was made.

Pam Northrup is trying to put together a full timeline of how the LBR process works so that in the future planning internal conversations, as well as broad conversations can happen. Pam wants to have future planning timed to allow for more voices to be heard.

Next Steps on E-Resource Aspirational Goals

Tammy Elliott has compiled the flipcharts, and this information will be sent to members of the Executive Committee.

Janice Henderson left the meeting at 2:58 to attend to a local library situation.

Pam Northrup added that the “Galileo for Florida” concept is a solid idea gained from the meeting. Lucy Harrison further outlined ideas on how to enhance the FLVC page on services and shared resources.

Tracy asked if there is another consortia that we can emulate.

Ray Calvert expressed that the pieces (Florida Electronic Library and then the FLVC resources) already exist. What we do not have is a common portal. What is needed is a landing page where there is an obvious link for everyone to access. In Galileo’s case, there is a point where k-12 can go in and access their own content page. With Galileo, there is a single page that library users go to.

ACTION ITEM: FLVC will have a conversation with the state library to discuss how we can take steps to make access to resources more apparent and accessible.

Pam mentioned that this may be a strategic approach for electronic resources.

ACTION ITEM: Tammy will send out complied flip chart ideas to Executive Committee members, plus Janice Gilly. All Committee members should review the ideas from the flipcharts and bring any ideas we should consider further everyone providing input for next meeting. Individual comments should be circulated to the Executive Committee Members by the Monday before the next meeting.

FALSC Planning: Sessions with Kate Nevins

Anne reported that planning is proceeding. Proposed dates:

October 14: FLVC Office in Tallahassee

October 15: FLVC Office in Gainesville

October 16: Miami area

10-3 suggested schedule:

- Morning session with questions around values and principles.
- Second session would get back to the communication process. How can we foster a knowledgeable and connected library community? How to provide input on areas of interest?
- Lunch.
- Afternoon: Looking forward to next year. What are the gaps and how do we fill the gaps? Also, identifying barriers and additional actions that we need to take.

Meetings will be open to Members’ Council and also other key-library staff.

Registration will be required. Goal to have approximately 40 people from each library.

Anne asked that each member of the Executive Committee attend the session nearest to them.

Next-Gen ILS Update Lucy Harrison, Anne Prestamo

Specific questions asked by the vendor are being addressed. Communication continues.

Overview meeting will be held on September 29. Full virtual participation options for anyone who cannot attend in person. This is not a negotiation meeting. It is an opportunity to clarify exactly what is proposed, and then the smaller negotiation team will begin negotiations with the vendor.

Update from FLVC

Organizational Updates: Lucy stated that they are still working through some of the processes and issues associated with Don leaving FLVC. The big organizational news is that the MyCareerShines.org website has now launched. The initial services available from this tool are aimed at middle and high school students, and include multiple assessments, career information, and online planners. So far, more than 1,300 accounts have been created and over 3,000 assessments have been taken. There will be additional services for college students and adults released in October, and services for elementary students rolled out next year. FLVC is also working on annual planning, prioritization, and looking at resources available to work on projects. FLVC offices will be closed for most of the day on Tuesday, September 22, in order for staff to attend a mandatory HR training. An announcement about that will be going out soon.

Strategic IT Task Force: Lucy stated that the final draft of the report has now been shared with the Task Force, and that the deadline for them to provide feedback is Friday, September 18. Once any final comments have been incorporated, the report will be shared with a broader audience, including the MCLS. This report will be a high-level roadmap, and will need to be followed up with more specific implementation plans in targeted areas.

Project Updates: Lucy stated that the new HathiTrust functionality has now been activated in the Mango test environment, and a link to that test environment has been shared with UISC and CSUL so that they can provide feedback. UISC plans to discuss this topic at their meeting on October 8, and Wendy Ellis asked that all feedback be given by October 9.

Lydia Motyka provided some internal staff training on Islandora this week, and will be working with other FLVC staff to create an initial set of introductory training modules for Islandora that can then be available to interested staff in the libraries.

Lucy reminded the group that the deadline for responses on the e-resources group licensing survey is Friday, September 18.

The Library Staff Site is still on schedule for a beta/soft release on September 24. FLVC will send a direct URL to the MCLS and library community, so that they can provide feedback before the site is linked from the FloridaShines Partner Portal area.

FLVC is hosting a webinar on September 21 on the ACRL Information Literacy Framework. Diane Fulkerson (USF) and Elana Karshner (St. Leo University) will be the presenters. Registration information was provided in the monthly updates and in an email, or you can just contact the FLVC Help Desk.

Executive Committee Meetings

- Future Topics: Anne asked that agenda items that arise, please send to Anne or Tammy.
- Next Meeting Date (October 21, 2015)

New Business

No new business.

Bob Duggan moved to adjourn; Ray seconded. Meeting closed at 3:41.