



**Executive Committee of the
Members Council on Library Services (MCLS)
Conference Call**

Agenda

Tuesday, October 14, 2014 – 10:00 a.m. to 11:00 a.m. EDT

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

10:00	Call to Order	Janice Henderson
10:00 – 10:02	1. Public Comment	
10:02 – 10:55	2. 2015 E-Resources Portfolios	Janice Henderson
10:55 – 11:00	3. New Business	Janice Henderson
11:00	Adjournment	Janice Henderson



Regular Meeting of the Executive Committee of the Members Council on Library Services (MCLS)

October 14, 2014

A meeting of the Florida Virtual Campus (FLVC) Executive Committee (ExCom) of the Members Council on Library Services to discuss regular business was called to order at 10:00 AM EDT pursuant to notice sent to all committee members.

The following committee members were present: Janice Henderson (Northwest Florida State), Pat DeSalvo (Seminole State College), Bill Foege (Polk State), Patricia Profeta (Indian River State), Barry Baker (UCF), Bob Dugan (UWF), and Julia Zimmerman (FSU). The following FLVC staff was also present: Tammy Elliott, Scott Schmucker, Claire Dygert, Don Muccino, and Lucy Harrison. Other guests included Valerie Boulos and Shelley Schmucker (co-chairs from the Collection Management and E-Resources Standing Committee).

Chair Henderson called the meeting to order at 10:00 AM EDT and Patricia Profeta recorded the proceedings of the meeting.

Roll was called and the number of voting members present determined.

Public Comment

Chair Henderson called for public comment. No public comment was forthcoming.

2015 E-Resources Portfolios

Chair Henderson reminded the group that during the June 2014 MCLS meeting, the members discussed FLVC using non-recurring reserve funds to purchase JSTOR content. The group also reviewed the need to bring Florida Polytechnic University (herein Florida Poly) into the system. In September, the MCLS discussion centered around 2016 collection. To that end, the Collection Management and E-Resources Standing Committee members are in the midst of finalizing the 2015 recommendation. Boulos said that feedback has been received and the final edits have to be made. Chair Henderson inquired about the Biological and Agricultural database. Boulos said that the committee's MCLS liaison, Judy Russell, asked the committee to hold back the draft until a determination could be made if FLVC could use its funds to make the budget whole. The SUS side of the database equation is bearing the financial brunt of the impact of adding Florida Poly. Dygert has had good results with some vendors regarding the addition of Florida Poly to the existing system, but some vendors consider Florida Poly a new institution with FTE. There had been conversation on some of the lists. From Judy Russell, I think we should first ask FLVC UWF to make up the shortfall from their carry forward. This was recommended at the MCLS June meeting if there was a shortfall, so we would not lose any additional content. Janice, can we do that through the EC since there was already a recommendation. If it cannot be made by the EC, we may need a virtual meeting because all of us including FLVC and the vendors need to make adjustments.

Chair Henderson said that an overarching question exists about this situation. The MCLS in June discussed the use of non-recurring funds to purchase JSTOR. This situation falls outside of that June motion. Harrison said that the motion was timely when we thought we were moving forward with a statewide collection. Chair Henderson said that the current situation is due in part to the addition of Florida Poly and in part to vendors' inflationary increases. Baker was curious to know what the inflationary increase is and what the cost is to

bring Florida Poly on board since it does not yet have many students. Dygert said that overall inflationary costs are less than 2% (1.59%) across the board. The Florida Poly costs are difficult to parse out. For example, one large vendor had an inflationary increase of 1% due in large part to Florida Poly. The SUS now has 12 institutions. New College had never really been considered. There has not been a huge inflationary increase with any of the databases with the exception of some engineering ones (10%, 7.74% with ongoing negotiations). One large vendor had a 0% increase and grandfathered Florida Poly. Another large vendor had 0% and 1.25%. Vendors have been good business partners.

Chair Henderson said that FLVC contributed from the non-recurring funds because the Legislature did not get the \$245,000 to FLVC. Having the MCLS ask for the inflationary costs to come from the FLVC is different than the June recommendation. Today's meeting is to discuss how to share this information with the MCLS in order to them to make institutional arrangements. Zimmerman asked if we are accommodating the costs to bring Florida Poly on board. She asked if the institution received funds to support the library's information needs. Muccino: Florida Poly received a large amount of money. The library did not receive any through FLVC. Chair Henderson asked about the FLVC or UWF making up the difference this year for Florida Poly. It would be a different request to ask them to make up inflationary costs. The MCLS may need to make cuts to handle the growing cost of the collection. This situation will occur each year.

Dygert said that we were not looking at inflationary costs vs Florida Poly, the committee wanted to balance the budget. The Florida Poly costs are not that great with the exception of the two engineering databases. The other costs are under 2%.

Chair Henderson wanted to hold today's discussion prior to a meeting with the MCLS. She was not expecting a decision to be rendered today. She was more concerned about the speed at which the situation needs to be addressed and how to involve the MCLS. Baker said that we cannot wait until December. Harrison said that a special meeting would have to be arranged regardless because drops are expected. Muccino said that the All for All report recommended dropping some of the lower used databases. He also said that the transition costs are significant.

Boulos said that not everyone has seen the All for All report. The suggested cut list is based on a \$92,000 shortfall (\$29,000 FCS and \$63,000 SUS).

- FCS
 - Oxford Reference Online Premium (low usage)
 - PDR3D (low usage)
- SUS
 - Contemporary Women's Issues (archaic interface, not much unique content, low usage)
 - Biological & Agricultural Index Plus (not much unique content)
 - ProQuest Physical Education Index (not much unique content, index)
 - Wilson Book Review Digest (Book reviews are available in many sources, the interface is easy to use, and it is a clearinghouse for reviews.)
 - During the summer, CSUL voted to cancel the archival fees associated with the ownership of Gale indices (not part of \$63,000)

Chair Henderson said that we do not have the ability to request anything without involving the MCLS. We need to involve them because of the group buying process. DeSalvo asked if our budget developed with the knowledge that we would have to include Florida Poly or was the institution added after our budgeting determined. Is Florida Poly prepared to spend additional funds to bring them up to speed? Chair Henderson said institutions are not budgeted individually within FLVC. Dygert said that a preliminary projections that the impact of Florida Poly might have on the budget. Boulos said that there might be a \$50,000 impact, but that is an early projection of the effect. She does not believe it was quite that much. Boulos said that it would be

unfair to ask Florida Poly to pay for FLVC services. DeSalvo was thinking more of the funding allocated for 39 rather than 40 institutions. Baker said that we will lose some things with the addition of Florida Poly. FLVC might consider funding the Florida Poly part of the increase this year. Add it up and see what the difference is. We might absorb inflationary costs, but Florida Poly came out of blue without funding. DeSalvo said that at the very least, we need to make the Legislature aware of the impact. Baker agreed. Harrison said an LBR request is in place for the spring 2015 with a dollar figure in place in order to move Florida Poly forward; however, it may not be approved.

Chair Henderson said that we will need to set up a Collaborate meeting with the MCLS to make them aware of the eResources issues and get their feedback on the process. Maybe we can give them a few different scenarios. Dugan said that this information needs to be detailed and timely. The information should be shared 7-10 days in advance of the Collaborate session. The details need to be fairly comprehensive. He would like a spreadsheet with 2014 (last FY) expenses, this year's expectations in terms of vendor comments, a breakdown of the inflationary aspect, and a column that identifies cost increases due to Florida Poly. MCLS could benefit from having all of the details. Add footnotes as necessary. Identify the six proposed databases for de-selection, include usage factors in terms of transactions and cost per transaction. Boulos said that we have had an issue with statistics. The discovery system made it problematic to identify that a search done was actually a use of that database or just part of a multi-database search. You can search multi-databases at the same time resulting in similar numbers for what we know are heavily used databases and lesser used databases.

Dugan said that whatever usage data is available will be helpful. When someone says low usage, what does that mean? Boulos said that Contemporary Women's Issues shows low usage, but the other usage stats are tougher to determine. Harrison said that FLVC wants to get an edited memo out to the MCLS within 24 hours; however, the addition of usage data will delay the message. Chair Henderson said that we can deliver the memo and add additional information later. Dugan said that an appendix or a follow-up message will be fine. Contextual based information enables informed decision making. Harrison said that the licensing process continues and local budgets remain impacted by this process. Timing is critical.

Chair Henderson and the committee agreed that an email should be sent to the MCLS this week, providing the MCLS one week to review the information, and hosting a Collaborate meeting on October 27 Perhaps more than one Collaborate session can take place to enable library administrators the opportunity to provide input. Chair Henderson asked Harrison, Dygert, and Schmucker (Scott) if they needed anything from the EC between now and then. Dygert said no. FLVC will work with the committee to get the data together and share it with Chair Henderson.

The EC reviewed the dates and times for its next set of meetings.

- Tuesday, October 28, 2014, from 10:00 a.m. - 12:00 noon (Eastern Time)
- Wednesday, November 19, 2014, from 10:00 a.m. - 12:00 noon (Eastern Time)

Janice: Lucy, Claire; Scott, what do you need from us between now and then? Claire: no, we'll work with the Collection Management and E-Resources Standing Committee to get requested data. Chair Henderson thanked everyone for their ability to meet quickly, for the work of the Collection Management and E-Resources Standing Committee, and the contributions made by the FLVC staff. She is proud of the negotiation job done so far. Dugan said that their work provides everyone with a better understanding of how hard it is to select eResources like we do. DeSalvo said that Schmucker (Scott) and Dygert are terrific. Dygert appreciates the comments and the word of the committee.

Adjournment

Chair Henderson adjourned the meeting at 10:49 AM EDT.