



**Executive Committee of the
Members Council on Library Services (MCLS)
Conference Call**

Agenda

Tuesday, June 24, 2014 – 10:00 a.m. to 12:00 noon EDT

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

10:00	Call to Order	Julia Zimmerman
10:00 – 10:02	1. Public Comment	
10:02 – 10:05	2. Approve May 28, 2014 Meeting Minutes	Julia Zimmerman
10:05 – 10:30	3. June 17 Board Meeting Debrief	Julia Zimmerman, Janice Henderson
10:30 – 10:45	4. Update from FLVC A. Organizational Updates B. Project Updates	Don Muccino, Lucy Harrison
10:45 – 11:15	5. Standing Committee Processes A. Review Committee Applications and Select Replacement Members • Resource Sharing Standing Committee • Technical Services Standing Committee • User Interfaces Standing Committee B. How to Deal with Inactive Committee Members	Julia Zimmerman
11:15 – 11:40	6. Roles of Newly Elected Executive Committee Officers	Julia Zimmerman
11:40 – 11:45	7. Update from Members Council on Distance Learning and Student Services (MCDLSS)	Pat DeSalvo, Don Muccino
11:45 – 11:50	8. Confirm Next MCLS Meeting Date	Julia Zimmerman
11:50 – 11:55	9. Executive Committee Meetings A. Future Topics B. Next Meeting Date	Julia Zimmerman
11:55 – 12:00	10. New Business	Julia Zimmerman
12:00	Adjournment	Julia Zimmerman



Regular Meeting of the Executive Committee of the Members Council on Library Services (MCLS)

June 24, 2014

A regular meeting of the Florida Virtual Campus (FLVC) Executive Committee (ExCom) of the Members Council on Library Services was called to order at AM EDT pursuant to notice sent to all committee members.

The following committee members were present: Julia Zimmerman, Barry Baker, Pat DeSalvo, Lori Driscoll, Bill Foege, and Janice Henderson. Also present were the following FLVC staff: Tammy Elliott, Brenda Ferris, Lucy Harrison, Don Muccino, Lauren Sproull, and Linda McCarthy. Guests present included Valerie Boulos, Robert Dugan, Anne Prestamo and Pat Profeta.

Committee Chair Julia Zimmerman called the meeting to order and Bill Foege recorded the proceedings of the meeting.

Public Comment

The Chair called for public comment. No public comment was forthcoming.

Approval of May 28, 2014 Meeting Minutes

Having reviewed the draft minutes distributed prior to the meeting the committee moved to approval. Lori Driscoll moved to accept the minutes and Janice Henderson seconded. The minutes were unanimously approved by the voting members.

June 17 Board Meeting Debrief

Chair Zimmerman and Janice Henderson attended the FLVC Board (hereafter “the Board”) meeting. Henderson noted the Board continued its discussion regarding the transition to the new organizations brought about by the Legislature during the 2014 session. This discussion included the two decisions made by the FLVC MCLS during that body’s June meeting regarding E-resources and the next generation integrated library system (hereafter NGILS).

Chair Zimmerman advised that the Board was briefed on the recommendation of the MCLS regarding the construction of a common core of undergraduate E-resources to comply with the legislative mandate. Zimmerman indicated that she addressed the Board on the “damage” that the legislative mandate on e-resources would have on the universities and colleges, but principally the universities. She advised that the mandate would essentially cost the universities millions of dollars to replace lost content critical to their research mission. This led to discussion by the Board on the matter and subsequently to a motion to not accept the MCLS E-resources recommendation and to elevate the matter to the Chancellors to see if they could somehow get the mandate postponed with some kind of interim solution and in the interim initiate a legislative budget request to address the mission critical lost content resources as part of the undergraduate core. Zimmerman indicated that the universities’ Board of Governors (BOG) met after the FLVC Board meeting and continued discussion on this matter. Zimmerman at this point deferred to Don Muccino.

Don Muccino, who also attended the Board meeting and was present for the BOG discussion, indicated that the Chancellors agreed in theory that the status quo on E-resources should be maintained as an interim step, but they also felt that the issue should be taken up with Legislative staff. Meanwhile, as Muccino noted, the

window for negotiation with vendors on E-resources pricing has arrived in that the FLVC E-resources staff are at the ALA annual meeting where they typically begin the price negotiation process.

Chair Zimmerman asked Don Muccino what he thought would motivate Legislative staff to “switch gears” on this issue? Muccino indicated that he’s asked FLVC staff to come up with a set of graphics explaining “unintended consequences” of the mandate and more detailed accurate assessment of costs. Key to this would be cost data showing the real cost of constructing the mandated four-year core and for making up the mission critical losses that would be sustained by the university libraries. Discussion of strategies for floating LBRs related to this issue ensued.

Janice Henderson, who also attended the Board meeting, noted that the Board was clearly dismayed by the idea that the burden of the mandate relative to the lost content would fall upon the institutions to make up and that only six weeks were provided to “work out” an E-resources scheme to meet the mandate. She noted the losses of content relevant for engineering and STEM programs would be considerable and that the Board was very concerned by this fact.

Also discussed at the Board meeting was the “equitable funding issue” regarding the statewide interlibrary loan courier service and the funding of OCLC access fees. Zimmerman, Henderson and Muccino noted that the Board approved the MCLS funding recommendation for the delivery service, and also approved the MCLS recommendation that FLVC consider funding of OCLC access fees for all member institutions pending additional study.

The NGILS was discussed at the Board meeting. Muccino advised that the Board was updated on the MCLS reaction to the idea that FLVC move forward with an upgrade to Alma. He indicated that discussion ensued and resulted in FLVC agreeing to return to the Board with further investigation on potential paths forward for procurement and implementation of the NGILS. As a result, FLVC is now investigating three possible scenarios: 1. Upgrade to Alma, 2. Traditional ITN, and 3. Accelerated ITN using the Orbis-Cascade experience as a starting point. A lengthy inconclusive discussion ensued in ExCom re the relative merits and problems with scenarios 2 and 3. No additional scenarios were suggested for investigation.

Other items from the Board meeting included the approval of FLVC’s budget at “cost to continue. Muccino also indicated that the Board discussed the LBR process going forward under UWF and the risks and constraints of the transition to a new governance structure. Muccino indicated that the LBR would be going through the University Board of Governors given the new governance structure. Muccino indicated that he addressed the Board and participated in a discussion regarding the risks and constraints upon the mission and organization relative to the transition in governance.

Update from FLVC

Organizational Updates

Don Muccino advised the group that a transition steering committee is now in place comprised of representatives of FLVC, the Members Councils, FCS, BOG, UF and UWF. The steering committee will meet on July 10. Muccino noted that achieving clarity on transition objectives, getting the “issues on the table” and identifying the transition process as important outcomes from this meeting. The transition deadline in December 31. Henderson stated that the colleges are very concerned about ensuring that the Members Councils remain a part of the governance structure. Muccino reassured that Pam Northrup has experience on the distance learning advisory side and is sensitive to structuring the governance to include user advisory input for FLVC going forward.

Muccino further advised that FLVC is engaged in closing out the old and implementing the new fiscal year and is engaged in compiling information on the organization as due diligence sharing of information with the new

UWF parent organization. He indicated that a planning document is due to the Legislative Budget Committee “sometime in August”.

Project Updates

- Shared ILL – Harrison reported that now that the shared ILL policies are in place, FLVC is moving forward with reestablishing the connecting between the colleges and universities for ILL management and enabling ILL requesting using the statewide Mango interface.
- Florida Polytechnic will be up and running on ALEPH/Mango by the first week in July.
- Local versions of Mango – in light of the uncertainties re a NGILS and the transition, the colleges are being given the option to move forward with design and implementation of local versions of the Mango discovery tool or to maintain the current local PRIMO interface. Harrison indicated that six colleges have decided to move to local versions of Mango.
- Islandora – currently working toward testing the serials module and tweaking the newspaper module. The server supporting the “dark archive” is having aging related issues that FLVC is working to resolve.
- Digital Service Program Review – survey results are in and being shared with DISC. Final report should be ready near the end of June or early July.

Standing Committee Processes

Review Committee Applications and Select Replacement Members

The Committee received applications to fill three standing committee vacancies. Applications for the vacancies were distributed prior to the meeting for review. Discussion of the applicants took place.

- Resource Sharing Standing Committee, one college vacancy—Barry Baker noted that one of the applicants for this vacancy is a university librarian. This application was withdrawn from consideration. Janice Henderson raised the question of representation based on college size. Henderson noted that there was no representation on this committee from a medium size college. The committee unanimously selected Rita Dickey from Tallahassee Community College to fill the vacancy.
- Technical Services Standing Committee—Chair Zimmerman noted that only one application was received for this committee vacancy. Jennifer Coddling from Valencia College was approved by acclimation to fill the vacancy.
- User Interfaces Standing Committee—Chair Zimmerman advised that a university committee member needed to be selected. Discussion ensued regarding the three applicants. It was noted that the selection of the applicant from USF would result in two members from the same university on the committee. The ExCom was concerned about having two librarians from the same institution serving on the same committee. The ExCom members decided to not consider that candidate. Janice Henderson stated that since the remaining two candidates are from non-research universities that appointing one of them would result in the research institutions being underrepresented. Following discussion, Henderson moved that FLVC should survey the SUS research institutions in an effort to generate additional applicants to fill the vacancy as per the bylaws. Barry Baker seconded Henderson’s motion. The motion passed unanimously.

How to Deal with Inactive Committee Members

Lori Driscoll advised the group that there was no process in the bylaws for dealing with inactive standing committee members. She informed the group about her observation of the Resource Sharing Committee on occasions where meetings occurred when no representatives were available from the colleges. Chair Zimmerman indicated that the ExCom would have to address this issue. Discussion was conducted regarding the best platform for a procedure to deal with inactive standing committee members. The bylaws were suggested as was a guiding principles document. Driscoll distributed an ALA policy/procedure on dealing with inactive members on committees. Harrison suggested a process similar to what is used by FLVC for Members Council representatives which essentially relies upon calling the president of the inactive member’s institution.

The consensus of group was to have the standing committee chairs, Members Council Liaison and the FLVC member deal with inactive members informally at least initially. In the case of inactive Chairs, the Member's Council Liaison and FLVC member would handle it. If this didn't work, then it could be elevated to the FLVC Director level. A motion was introduced to this affect by Lori Driscoll and seconded by Janice Henderson. The motion passed unanimously.

Henderson advised the group that a librarian at her college (North West Florida State College) was on two committees. She asked the group if it would be their preference to remove this librarian from one of the committees. Chair Zimmerman suggested that the librarian in question should formally resign. Harrison noted that the committee could return to an existing pool of candidates within three months to fill a sudden standing committee vacancy.

Roles of Newly Elected Executive Committee Officers

Chair Zimmerman advised that the FLVC Board has asked that current members of the Board stay on through the transition period even though their terms are expired. The question is what to do about newly elected Executive Committee members. Zimmerman recommended that newly elected officers assume their positions on the committee and that she and Janice Henderson would remain on the FLVC Board. Zimmerman posed the question to the group as to whether existing members should remain on the ExCom through the transition. Discussion ensued and the group agreed that it would be a good idea to keep current members of the ExCom involved for the sake of continuity throughout the transition to "make the transition as smooth as possible". New officers would become the voting ExCom and past officers (emeritus members) would serve ex officio during the transition and until a date to be determined later. A motion was made to this affect by Henderson and seconded by Pat DeSalvo. The motion carried unanimously.

Update from Members Council on Distance Learning and Student Services (MCDLSS)

Don Muccino gave a report on the last meeting of the MCDLSS. He advised that this group was working toward presenting a symposium on student success the week of July 22. He indicated that FLVC will send out a notice on this. Harrison confirmed that the event will be on July 23 and 24.

Pat DeSalvo indicated that she had spoken with Don Muccino re continuing to serve as MCLS liaison to the MCDLSS. She advised that Don is in favor of her continuing through the transition period. She has agreed to do so.

Confirm Next MCLS Meeting Date

Chair Zimmerman indicated that the next MCLS meeting would be aligned with the September CSUL meeting. This would be September 3 and 4 with an afternoon meeting on the 3rd and a morning meeting on the 4th. Pat DeSalvo asked if the meeting would be held in Tallahassee and Harrison confirmed that it would. The question of a location for the meeting arose. Agreement was reached that the MCLS meeting would be held at FLVC headquarters in Tallahassee.

Executive Committee Meetings

Future Topics

- E-textbook legislation. As a starter, Muccino suggested surveying current initiatives around the state to compile an inventory of what is going on. Ann Prestamo announced that task force has been formed at FAU.
- Pat DeSalvo suggested that the ExCom discuss the possibility of the MCLS making a presentation at future MCDLSS meetings. Specifically, she suggested perhaps a presentation on embedded librarians.
- Henderson suggested that ExCom remain open to continued discussion of governance issues going forward in the near term. She offered to make a presentation on her work on revising the bylaws.

Next Meeting Date

Tammy will send out a Doodle poll to determine the best day/time for the next Executive Committee Meeting in July.

New Business

No new business was forthcoming.

Adjournment

Having completed the agenda, Chair Zimmerman called for adjournment. The meeting adjourned at 11:50 a.m.