



**Executive Committee of the  
Members Council on Library Services (MCLS)  
Conference Call**

**Agenda**

Wednesday, May 28, 2014 – 10:00 to 11:30 a.m. EDT

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

<b>10:00</b>	<b>Call to Order</b>	Julia Zimmerman
<b>10:00 – 10:02</b>	<b>1. Public Comment</b>	
<b>10:02 – 10:05</b>	<b>2. Approve April 29, 2014 Meeting Minutes</b>	Julia Zimmerman
<b>10:05 – 10:20</b>	<b>3. Next-Gen ILS Task Force Report</b>	Jean Phillips, Ellen Bishop
<b>10:20 – 10:35</b>	<b>4. Resource Sharing Standing Committee (RSSC) Survey Results and Recommendations</b>	Wendy Ellis, Lucy Harrison
<b>10:35 – 10:45</b>	<b>5. 2015 E-Resources Update</b>	Judy Born, Valerie Boulos, Claire Dygert
<b>10:45 – 10:50</b>	<b>6. Equitable Funding of Statewide Library Services</b>	Claire Dygert, Lucy Harrison
<b>10:50 – 10:55</b>	<b>7. Update from Members Council on Distance Learning and Student Services (MCDLSS)</b>	Pat DeSalvo
<b>10:55 – 11:05</b>	<b>8. Update from FLVC</b> A. Organizational Updates B. Library Services Satisfaction Survey C. Project Update	Don Muccino, Lucy Harrison
<b>11:05 – 11:10</b>	<b>9. Finalize Agenda for June 10, 2014 MCLS Meeting</b>	
<b>11:10 – 11:20</b>	<b>10. Standing Committee Processes</b> A. Replacement for Linda Sutton on the Technical Services Standing Committee B. Replacement for Bohyun Kim on the User Interfaces Standing Committee C. Committee Member Term Limits	Julia Zimmerman
<b>11:20 – 11:25</b>	<b>11. Executive Committee Meetings</b> A. Future Topics B. Next Meeting Date	Julia Zimmerman
<b>11:25 – 11:30</b>	<b>12. New Business</b>	Julia Zimmerman
<b>11:30</b>	<b>Adjournment</b>	Julia Zimmerman



## **Regular Meeting of the Executive Committee of the Members Council on Library Services (MCLS)**

May 28, 2014

A regular meeting of the Florida Virtual Campus (FLVC) Executive Committee (ExCom) of the Members Council on Library Services was called to order at 10:02 AM EDT pursuant to notice sent to all committee members.

The following committee members were present: Julia Zimmerman, Barry Baker, Pat DeSalvo, Lori Driscoll, Bill Foege, and Janice Henderson. Also present were the following FLVC staff: Tammy Elliott, Lucy Harrison, Ellen Bishop, Lauren Sproull, Claire Dygert, Linda McCarthy, and Brenda Rutten. Guests present included Leona Jones, Ann Prestamo, Wendy Ellis, Jean Phillips, Jean Larson, Valerie Boulos, and Judy Born.

Committee Chair Julia Zimmerman called the meeting to order and Bill Foege recorded the proceedings of the meeting.

### **Public Comment**

The Chair called for public comment. No public comment was forthcoming.

### **Approval of April 29, 2014 Meeting Minutes**

Having reviewed the draft minutes distributed prior to the meeting the committee moved to approval. Janice Henderson moved to accept, Lori Driscoll seconded. The minutes were unanimously approved by the voting members.

### **Next-Gen ILS Task Force Report**

Task Force Chair Jean Phillips presented the Next-Generation ILS Task Force (hereafter the Task Force) draft report. Task Force members Ellen Bishop, Ann Prestamo, and Leona Jones were present to assist.

Phillips reviewed the goals of the Task Force's study, which were 1) to determine if the next generation integrated library system marketplace is "mature" enough to meet the needs of a large-scale complex consortium such as FLVC and 2) to gather data as to the cost of such systems. She further reviewed the process the Task Force used to conduct the study and gave a brief overview of the Task Force's organization.

Phillips summarized the report noting that they received a number of vendor responses to the Request for Information (RFI) executed by FLVC. Follow-up questions from the vendors were addressed and several vendors whose systems met the qualifying parameters set by the committee for next generation ILS systems were invited to deliver a demonstration of their system. The demonstrations were open to the FLVC community and feedback was solicited and integrated into the study.

Seven vendors were selected to demonstrate their systems including Ex Libris/ALMA, OLE, Innovative/SIERRA, ProQuest/INTOTA, OCLC/World Share Management Systems, Sirsi-Dynex/Symphony and VTLS/Open Skies. Following comparison of each system to the defining specifications for next generation systems, as determined by the Task Force, and consideration of FLVC community feedback, the Task Force concludes in its draft report that two of the seven systems are mature – Ex Libris/ALMA and Innovative/SIERRA – with the caveat that more evidence of functionality in a large scale consortia would be desirable. Phillips further noted that vendors were asked to address specific add-ons including discovery tools, link resolvers, digital assets management and

software as a service. As for cost, Phillips noted that they did collect cost data and arrived at a general “ballpark” understanding costs averaging around \$ 2 million for the first year and \$1 million per year of ongoing costs.

Ann Prestamo spoke to the importance of changes to workflows that would be affected by adoption of a nextGen ILS. She noted that the vendor demos were important in that staff came away with a preview of how workflows would be affected. Ann suggested that posting a regular schedule of webinars that vendors may conduct featuring their nextGen ILS systems would be useful for informing staff about such systems and the changes they will bring. Ann also noted that some standing committees should become engaged in describing critical needs to inform the selection of a new system.

Chair Zimmerman made the point that some recognition should be made to the Task Force members for the work they put into the process and subsequent report. At this point, Chair Zimmerman called for a motion to approve the report. Janice Henderson made a motion to approve the draft report adding a formal recognition and great appreciation to all of those who worked on the Task Force and the draft report. Barry Baker seconded. The motion passed unanimously. The report will be presented at the upcoming Members Council on Library Services.

Pat DeSalvo asked if we stayed with Ex Libris would there be a price break? Lucy Harrison indicated that she thought that it would be likely and cited several reasons of expediency to consider quickly moving to adoption of Ex Libris/ALMA.

### **Resource Sharing Standing Committee (RSSC) Survey Results and Recommendations**

Wendy Ellis, representing the RSSC, reported on the results of a recent survey regarding interlibrary loan lending policies and proposed changes thereto. Ellis noted that there were 22 responses, but that it was determined that one institution responded twice. Based on the survey results, the RSSC proposes common ILL policies for FLVC institutions as follows.

- 45 day loan period
- 1 automated renewal on monographs for 30 days
- 2 business day expiration of requests in the system
- FSC will continue to bill for lost items, SUS will charge patron of record \$100. SUS will process lost items twice yearly for items over 6 months lost and create an itemized bill to send to borrowing institutions. No credit for items returned after the billing cycle.

Pat DeSalvo asked if the survey results were at the point where the proposed policies could move forward. Ellis responded in the affirmative. The report will be submitted to the MCLS on June 10 for discussion and approval.

### **2015 E-Resources Update**

Valerie Boulos gave an update on the committee’s work toward developing strategies to meet the legislative mandate re FSC/SUS shared e-resources. She noted that the committee is moving forward with research and formulation of scenarios for the 2015 core e-resources. She noted that loss of content will occur no matter which direction is taken to comply with the mandate. She advised that what will be needed is a determination at the June 10 MCLS meeting as to which scenario is desired. Judy Born, representing the FSC institutions on the committee, reiterated the information presented by Boulos noting the colleges will likely lose some full-text content such as the Sage and Springer journal packages.

Claire Dygert noted that a positive aspect of agreeing upon shared resources in the manner proposed is that it affords the FSC and SUS the opportunity to work on future projects to share unique common resources such as e-texts. Dygert emphasized that a clear direction coming out of the June 10 MCLS meeting regarding the 2015

e-resources core collection process is critical since the period for negotiations with vendors is approaching. Baker asked when we will know the financial impact of the losses? Dygert indicated that once a clear direction is received from the MCLS, the committee would survey the institutions and begin compiling data. She indicated that some figures may be possible by August 1, but that would be an aggressive timeline. Boulos added that the list of lost content would be part of their report, which would be released prior to the June 10 meeting. Pat DeSalvo asked what decisions the MCLS would be asked to make. Boulos responded that the report will present scenarios that outline suggested options.

### **Equitable Funding of Statewide Library Services**

Claire Dygert reported on her work regarding FLVC funding of the statewide courier delivery service and the funding and handling of OCLC costs by the institutions. Proposals are being developed and there will be discussion and movement on these matters at the June 10 MCLS meeting.

### **Members Council on Distance Learning and Student Services (MCDLSS)**

Pat DeSalvo attended the last MCDLSS meeting. She briefed that group on the recent legislative dismantling of FLVC and noted that she encouraged the two groups (libraries and distance learning professionals) to continue to collaborate on projects of common interest, particularly the embedded librarian project.

Don Muccino also attended this meeting. He indicated that there was significant discussion on the transition of FLVC. Muccino added e-texts as another project of common interest shared by the two groups.

### **Update from FLVC**

#### *Organizational Updates*

Don Muccino provided an update on library services projects at FLVC. He noted that he will meet tomorrow with stakeholders in the organization regarding the transition plan to move to UWF. He advised that with a transition period of about six months that near term administrative issues such as budget and spending authority, need to be addressed to keep the organization going during the transition period. He advised that FLVC is working on a transition plan. He noted that a transition team will be formed to execute the plan.

Don Muccino asked Lucy Harrison to recap the earlier conversation re the Next Generation ILS. She did so in the context of moving toward the purchase of the Ex Libris next generation system known as ALMA. Muccino was in support. This proposal was unexpected and not on the meeting agenda. Muccino gave the rationale that the money to proceed was in place and given the transitional issues facing the organization, purchasing the one system that the Next Gen ILS Task Force indicated was ready as a system that could support the FLVC consortium would be expedient and would assure that we would at least have a nextGen system given the uncertainty going forward with the Legislative reorganization of FLVC. Ann Prestamo indicated that it was unfair to use the Task Force report for the purpose of validating a system as ready and that doing so was not the original intent of Task Force's charge. Ann noted that the Task Force report did not conclude the readiness of any one system including ALMA. Harrison responded that FLVC isn't trying to convey that the Task Force report makes a recommendation of ALMA or any other system, but rather circumstances external to the Task Force's work are driving FLVC's proposal to migrate to ALMA. Harrison further noted that going to ALMA could be considered more as an upgrade of ALEPH and thus an interim measure. Lori Driscoll stated that as an upgrade it would be detached from the Task Force's reports. Henderson agreed. Harrison and Muccino continued to speak to the concern that if FLVC didn't move quickly to upgrade to ALMA we may never, at least for the foreseeable future, get a next generation ILS system.

Other members voiced support and apprehension for the proposal. Muccino reiterated his rationale for the proposal. Harrison indicated that FLVC would like to present the idea at the upcoming MCLS. Zimmerman suggested that FLVC provide background information on the proposal to the MCLS membership before the June 10 meeting. Harrison indicated that FLVC would provide a document to the MCLS.

### *Library Services Satisfaction Survey*

Not discussed due to time considerations.

### *Project Updates*

Not discussed due to time considerations.

### **Finalize Agenda for June 10, 2014 MCLS Meeting**

Chair Zimmerman asked the committee if they had any comments, concerns, or additions to the MCLS meeting agenda. She indicated that the equitable funding issue, previously discussed, was not on the agenda. Harrison said that it would be added.

### **Standing Committee Processes**

#### *Replacement for Linda Sutton on the Technical Services Standing Committee*

Chair Zimmerman announced that there are three vacancies on standing committees that need to be filled. Lucy Harrison advised the committee that the process in place for replacing standing committee members who leave their committee positions within three months of appointment permitted the selection of a replacement for that member from the most recent pool of candidates considered for that slot. She suggested that an announcement be sent out to the FLVC librarian community to seek candidates to fill these vacancies. This strategy was approved by consensus.

#### *Committee Chair Member Term Limits*

More specificity on term limits for committee chairs was requested by a standing committee. Zimmerman indicated that committee chair terms were generally left up to the committee. Given the request, Zimmerman suggested that committee chairs be appointed for one year. A committee could petition the Executive Committee if they chose to appoint chairs for a different term. A motion was made by Chair Zimmerman and seconded by Lori Driscoll. The motion was clarified and passed unanimously.

### **Executive Committee Meetings**

#### *Future Topics*

Lori Driscoll noted that there seem to be a number of inactive standing committee members. She requested that the replacement of inactive members be address at the next ExCom meeting. This item will be added to future topics.

#### *Next Meeting Date*

The week of June 23 was suggested for meeting. Tammy Elliott will send out a poll to determine the best day/time to meet.

### **New Business**

Pat DeSalvo indicated that she could not attend the June MCLS meeting and that Bill Miller (FAU) would present information on the nominating committee for Executive Committee officers.

### **Adjournment**

Having completed the agenda, Chair Zimmerman called for adjournment. The meeting adjourned at 11:50 a.m.