



**Executive Committee of the
Members Council on Library Services (MCLS)
Conference Call**

Agenda

Friday, March 28, 2014 – 10:30 a.m. to 12:00 p.m. EDT

Dial-in Number: **1-888-670-3525**

Participant Passcode: **575 614 9391** followed by the # key

10:30	Call to Order	Julia Zimmerman
10:30 – 10:35	1. Public Comment	
10:35 – 10:40	2. Approve February 20, 2014 Meeting Minutes	Julia Zimmerman
10:40 – 10:45	3. Retirees and FLVC Listservs	Lucy Harrison
10:45 – 10:50	4. UF Representative to Digital Initiative Standing Committee (DISC)	Julia Zimmerman
10:50 – 11:00	5. MCLS Goals	Janice Henderson
11:00 – 11:15	6. UBorrow Discussion A. Request for Resource Sharing Standing Committee Survey	Lucy Harrison, Julia Zimmerman
11:15 – 11:30	7. Update from FLVC A. Organizational Updates B. FLVC Promotional Opportunities C. OCLC and Courier Fees	Don Muccino, Lucy Harrison
11:30 – 11:35	8. Update from Members Council on Distance Learning and Student Services (MCDLSS)	Pat DeSalvo
11:35 – 11:50	9. MCLS Processes A. Update on Nominating Committee Process B. Meeting Structure, Frequency, and Breakout Sessions C. Sunshine Concerns	Pat DeSalvo Julia Zimmerman
11:50 – 11:55	10. Executive Committee Meetings A. Future Topics B. Next Meeting Date	Julia Zimmerman
11:55 – 12:00	11. New Business	Julia Zimmerman
12:00	Adjournment	Julia Zimmerman



Regular Meeting of the Executive Committee (MCLS) of the Members Council on Library Services

March 28, 2014

A regular meeting of the Florida Virtual Campus (FLVC) Executive Committee of the Members Council on Library Services was called to order at 2:30 p.m. EDT pursuant to the notice sent to all committee members.

The following committee members were present: Barry Baker (UCF), Pat DeSalvo (Seminole), Lori Driscoll (Gulf Coast), Janice Henderson (Northwest Florida State), and Julia Zimmerman (FSU). Also present were the following FLVC staff: Tammy Elliott, Wendy Ellis, Lucy Harrison, Linda McCarthy, and Don Muccino.

Committee Chair, Julia Zimmerman, called the meeting to order, and Tammy Elliott recorded the proceedings of the meeting.

Guest(s): Brian Doherty.

Public Comment

There were no public comments.

Approve February 20, 2014, Meeting Minutes

Minor corrections were given for the minutes and the committee approved them. The committee also commended Bill Foege for the excellent job he has done recording minutes at their meetings.

Retirees and FLVC Listservs

Harrison reported that FLVC has been asked if retirees from the institutions are able to subscribe to FLVC listservs (for example, to FLVC-LIBS-ALL or the college-/university-specific listservs). The committee briefly discussed this issue and overall, the committee felt there was no need for retirees to be subscribed to the general listservs, since they are used to disseminate information that affects the day-to-day operations of the libraries. They also stated that any general information a retiree may need, including minutes, can be found using the FLVC website. They suggested to FLVC that in an instance where a retiree may still work at the library in some capacity, they could be added to a listserv if the director of that library makes a formal request.

UF Representative to Digital Initiatives Standing Committee (DISC)

Harrison report that UF has asked that their representative to DISC, Lois Widmer (who recently left the university), be replaced with Chelsea Dinsmore. Harrison noted that she is bringing this to the committee for their approval because this request is a deviation from their normal established procedure of replacing committee members. Typically, if someone left a committee within three months of starting their appointment, that committee could go back to the applicant pool and look for a replacement. If someone leaves more than three months after the call for applicants, that committee will seek a new member through the application process. DISC, however, is also somewhat different in that it is made up of representatives from all of the universities, and while there was an election process for the college representatives, there was not one for the university representatives.

Motion: Moved by Henderson and seconded by DeSalvo to approve replacing Widmer with Dinsmore.
Motion approved.

MCLS Goals

The committee discussed the draft goals that Henderson distributed to them prior to the meeting. They agreed that these goals may change in light of the recent legislation affecting FLVC. Zimmerman suggested that goal four be made more of a general statement to read something to the effect of “enhancing educational excellence in Florida.” This could be used instead of the statement about promoting library advocacy and effectiveness. Henderson will incorporate this suggestion and tweak the goal so that it is a broad visionary goal, adding also that collaboration would happen with the FLVC Members Council on Distance Learning and Student Services and the Board of Directors. Once she has made those changes, she will forward the document back out to the committee.

UBorrow Discussion

Request for Resource Sharing Standing Committee (RSSC) Survey

Ellis reported that the RSSC would like to survey the MCLS to get a sense of how willing the colleges would be to adopt some shared UBorrow policies or a variation of them. Executive Committee approval would be needed in order to distribute the survey.

Harrison explained that FLVC has been working with the RSSC to roll out Shared ILL across both the FCS and SUS systems. Changes were made to some of the UBorrow functionality. However, when it was released there was major pushback from ILL staff (predominately at SUS institutions) about having to adjust workloads and patron expectations to things that were being loaned by the colleges. So those changes were temporarily suspended. Now, FLVC is working to make the colleges suppliers of last resort for the universities, and vice versa, so if there is an item that is available at a university, and a university is requesting it, it will be filled by a university. It will only be filled by a college if there are no university holdings. Discussion followed.

Members of the Executive Committee requested that they have an opportunity to review the survey before it is distributed, but did give their approval for the survey to be sent. Harrison will send the draft survey to them. She noted that once the survey feedback has been received, it should become clear whether it is likely that FLVC will be able to implement a set of shared policies. If it looks likely, FLVC will move forward with trying to make that happen. FLVC is legislatively mandated—even in the new version of the legislation—to provide the ability for a patron to request an item from anywhere in the state no matter their institution.

Harrison reiterated that there can certainly be a shared ILL system that is different policy-wise for the colleges and universities, but then it probably should not be referred to as UBorrow, because that branding assumes shared policies. The committee agreed and noted that they would like to discuss this further at future Executive Committee and MCLS meetings.

Update from FLVC

Organizational Updates

Muccino gave the committee an overview and update on Senate Bill 1292 and House Bill 7165. While there are some variances in the bills, each repeals the statute that created FLVC, and instead creates a separate library organization and a separate distance learning and student services organization under the University of West Florida’s Innovation Institute in the Complete Florida program. All FLVC staff and assets would also move under the University of West Florida. Both bills passed through the Education Committee with no comment, and each lists the products and services to be provided by the new organizations. The bills also suggest new names for the two new organizations. If the legislation is successful, FLVC would

cease to exist on July 1, but may have until December 31, 2014, to complete the transition. The bills will now go through the conference process, where they will be refined and clarified. Muccino noted that he has met with Representative O'Toole and Pam Northrup, who leads the Innovation Institute, about the changes and will continue to do so.

Committee members wondered if this new legislation was prompted by the report created by the Office of Program Policy Analysis and Government Accountability (OPPAGA). Muccino noted that he didn't think so, but that it was hard to speculate on what could have caused this. He stated that he hopes to move FLVC forward as long as possible and to continue working on items that were mandated when FLVC was created. Muccino stated that he will ensure that both members councils have links to both of the bills and will keep them abreast of any updates and actions moving forward. As the bills continue to develop, if FLVC sees something that will have a significant negative effect, they will try to alert the Legislature to it and see if they can change it in the conforming bill.

Muccino also reported that FLVC has moved its website to its new platform in Liferay, and that the Help Desk support portal, in the CRM, is also up and running.

FLVC Promotional Opportunities

Harrison reported that this year, FLVC received some one-time funds for promotional efforts. Most of the funds have gone to promote the non-library side of FLVC, but there is an opportunity to promote statewide services and activities for the libraries. Harrison encouraged the committee to send her any comments or suggestions they may have for any promotions.

Other Updates

At the last MCLS meeting, FLVC announced that they were having Ex Libris redo their evaluation of Primo Central Index (PCI) coverage. At the last ALA meeting, Ex Libris announced that they were going to index some additional ProQuest content that they were confident would raise their coverage level. FLVC has received those results back, and the coverage has indeed increased by an average of about 6-7 percentage points. Ex Libris used the exact same analysis and methodology they used when they did this for the Discovery Tool Selection Task Force. Harrison stated that while the increase is not drastic, FLVC is comfortable with the results and has decided to remain on PCI for the time being. Other factors affecting this decision include the current legislation that will affect FLVC as an organization, the uncertainty of FLVC's future budget, the resource impact that FLVC and local institutions would face in getting the index and the related link resolver built out, and the cost of licensing a separate index. There is also language in the House bill that impacts e-resources. This decision also favorably affects library staff because they won't have to replace link resolvers and indexes, and will not have to make any changes in their BI documentation and lib guides.

OCLC and Courier Fees

Harrison reported that internally, FLVC has undergone an exercise to determine what services they pay for on behalf of the colleges but not the universities, and vice versa. One of those is the courier fee for the statewide delivery service that is currently being paid for on behalf of all of the universities, but not the colleges; the colleges pay their own fees. In addition, there are the OCLC fees that are paid on behalf of the universities, but not the colleges even though both systems use the service.

FLVC would like to pay the courier fees for both systems and would like to have this action approved by the Board at their April meeting. The recommendation would be to pay the courier fee for both systems for one, 5-day pickup at their institutions. Currently, FLVC is paying for 14, 5-day pickups at the SUS institutions, including some multiple locations. The colleges are paying for their own delivery/pickup schedules. If any of the institutions wanted to have more pickups, then they would incur the costs of that.

The statewide courier contract renews in October, so FLVC will pick up the cost then when the contract ends.

In regards to the OCLC fees, FLVC will recommend that they stop paying fees for the SUS, which would mean they would have to pick up those OCLC fees. However, FLVC would like to talk with the Board to see if there is an opportunity to pay the fee or some portion of it for a limited time. Again, the OCLC fees will need to be discussed with the Board. The committee agreed it was a fair compromise. FLVC was paying this as part of the responsibilities it took over from FCLA.

Update from Members Council on Distance Learning and Student Services (MCDLSS)

DeSalvo and Muccino reported that the MCDLSS held a special meeting to address the task force recommendation to create an online marketplace for academic and student services. They wanted to get some parameters around that from a practical standpoint. The results of that meeting are being compiled and will be distributed across both members councils. The council has a regular meeting scheduled May 19-20, in Daytona Beach.

MCLS Processes

Update on Nominating Committee Process

DeSalvo reported that the committee members have been meeting. They have reached out to members that were suggested to fill the incoming leadership vacancies on the MCLS. Members of the Executive Committee asked if the current legislation should affect this process. Muccino stated that he feels the committee should continue on, since at this point, he's not sure how the governance will go.

Meeting Structure, Frequency, and Breakout Sessions

This topic was deferred based on the recent legislation.

Sunshine Concerns

Harrison reported that at a recent CSUL meeting, a recommendation from the CSUL Collection Management Committee came forth to drop a couple of subscriptions from the SUS e-resources package that FLVC funds on behalf of the universities. While CSUL did vote to drop the items, Harrison stated that a vote should happen at a noticed meeting of FLVC. This is not urgent since the resources have been licensed through the end of the year, and the e-resource scenario might change with pending legislation.

Zimmerman asked how these situations can be addressed in the future, but because current legislation may affect the governance of the new organization and the MCLS, the committee agreed that they will need to revisit this issue once the new legislation has been finalized. So it will be added as an item for discussion on the June MCLS agenda.

Executive Committee Meetings

Future Topics

No new topics were given.

Next Meeting Date

Tammy will send out a Doodle Poll to set a date for the April meeting.

New Business

There was no new business.

Meeting adjourned at 12:08 p.m.