Regular Meeting of the
Members Council on Library Services (MCLS)

Minutes

Thursday, March 3, 2022 – 1:00 to 5:00 p.m. EST
Friday, March 4, 2022 – 9:30 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Stephen Banister (TCC), LisaMarie Bartusik (PSC), Christine Boatright (FGC), Matthew Bodie (SPC), Beau Case (UCF), Mercedes Clement (DSC), Dominics (MDC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Joanne Connell (EFSC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Richard Hodges (FSWSC), Amy Kornblau (FAU), Robert Krull (PBSC), Nance Lempinen-Leedy (SFC), Brent Mai (UNF), Tom Messner (FSCJ), Kristina Neihouse (CFK), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Tammera Race (NCF), Judith Russell (UF), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Mia Tignor (IRSC), Courtlann Thomas (PSC), Morgan Tracy (SSC), Faye Watkins (FAMU), Christina Will (SJRSU), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Adonis Amparo (HCC), Kevin Arms (LSSC), Anjana Bhatt (FGCU), Tim Bishop (FSWSC), Valerie Boulos (FSU), Jeremy Brown (FGCU), Tara Cataldo (UF), Nava Cohen (PHSCO), Sarah Cohen (FSU), Carol Ann Davis (USF), Chelsea Dinsmore (UF), Shannon Dew (FSCJ), Andrea Dufault (HCC), Theresa Smith-Ennis (SCF), Jin Guo (FIU), Jin Guo (FIU), Amy Johnson (DLSI), Kirsten Kinsely (FSU), Mark Marino (SCFMS), Diana Matthews (SFC), Jennifer Murray (UNF), Ashley Olund (EFSC), David Pena (PBSC), Jacqueline Radebaugh (FIU), Patrick Reakes (UF), Kristine Shrauger (UCF), Karen Swetland (PHSC), Peter Van Leeuwen (FSWSC).


Call to Order
The meeting was called to order at 1:00 p.m.

Welcome
Etschmaier welcomed everyone.

FLVC/FSU/NWRDC Update
Tim Brown, IT Assistant Vice President, of Northwest Regional Data Center (NWRDC) briefed the council on the latest business of FLVC. NWRDC/FLVC is monitoring the legislative session closely.
Everything seems to be going smoothly. We do not anticipate any problems budget wise. There is a new House Bill, HB 5201 Student Open Access Resources (SOAR), that affects FLVC. The bill was established to increase the adoption, adaptation, and creation of OER by faculty members from the FCS and SUS institutions and help reduce the costs of textbooks and institutional materials. This is a project for Distance Learning and Student Services. There is an ITN for developing a career advising system for DOE. There are several projects in the coming months.

Brown reviewed the financial statements as of December 31, 2021. Everything is looking good. We are developing the budget for FY ’22- ‘23, as well as FY ‘23-’24 and building out budget requests.

The next NWRDC Board meeting is scheduled for Friday, March 11.

Consent Items
Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as December’s meeting minutes. Henderson made a motion to accept consent items; Clements seconded. Motion passed.

MCLS Processes and Procedures
Standing Committee Action Items
CMESC Recommendation
Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Tara Cataldo, CMESC co-chair, stated there is a surplus balance for E-Resources. The committee recommends a one-time purchase of a Nursing video and a History Vault collection for all 40 institutions. Russell made a motion to approve the recommendation; Henderson seconded. Motion passed.

DISC Discussion
Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Chelsea Dinsmore, DISC chair, stated newly released updates from the Islandora community, combined with the State Library’s plans, swayed the committee strongly in favor of recommending that FLVC select Islandora 2.0 as the statewide platform. This will allow for broad cooperation between FLVC and State Library participants, enhancing opportunities for collaborative digital efforts. Discussion followed. Elliott made a motion for FLVC to do a feasibility study to see if moving to Islandora 2.0 is feasible; Henderson seconded. Motion passed.

RSSC Recommendation
Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Nava Cohen, RSSC chair, stated the RSSC recommends a proposed modification of 60-day loan period to a 120-day loan period. Discussion followed. Lempinen-Leedy made a motion to send back to the committee to consider different loan periods; Hawkins seconded. Motion passed.

New Electronic Resources Management Standing Committee (ERMSC)Appointments
Etschmaier presented the new appointments made to the ERMSC. Tammera Race will serve as the MCLS liaison.

Spring Call for Standing Committee Applications
The next call for standing committee applications will be sent out at the end of March. The vacancies are DISC-5; LASC-6 RSSC-7; TAOERSC-5; TSSC-4; and UISC-3. The terms will begin July 1, 2022, and end June 30, 2025. Please encourage everyone to apply.

MCLS Meeting Dates
June 2-3, 2022 were presented as the next MCLS meeting dates. There was discussion on whether to have it virtually or in-person. The council decided to have a hybrid meeting. The
meeting will be held in-person at the FLVC offices in Tallahassee. There will be a virtual option for those who want to attend virtually.

**Internet Archive Group Update**
Boulos stated the group had a meeting with Chris Freeland from Controlled Digital Archives. The group is looking at the Open Libraries Partner Program. There is an agreement form that must be signed for members to take part in this program. There would need to be a collaboration where each institution would need to sign their own form. The group is doing further research. The group thinks a pilot project using one or two libraries would be beneficial and help in making recommendations for the future. Discussion followed.

**Library Services Update**

**Executive Director Update**
Scott reviewed the proposed legislative budgets. House Bill 5201 (SOAR) was referred to Senate Appropriations on February 17. Senate Bill 2500 includes FLVC’s total operating budget for FY ’22-’23. The budget is flat and the same as FY ’21-’22. House Bill 5001 includes FLVC’s total operating budget plus SOAR and the E-Resources budget.

**Integrated Library Services**
Bishop gave a personnel update. Hisham Makki joined the Integrated Library Services Unit in January as the Assistant Director of Data Quality. Jay Wiese has taken a new position in the our Integrated Library Services unit as the Systems Reports Specialist in the Data Quality workgroup. Jay will continue to support Acquisitions/Serials until we have the vacant position filled. We are currently working with FSU HR to fill our two vacant positions.

Alma/Primo Ve continues with monthly releases. The new releases are deployed the first Sunday or every month. Two weeks prior to the monthly releases, they are deployed in the sandbox environments for testing. Ex Libris is changing the monthly releases to quarterly releases starting in June of 2022. Fixes and bugs will continue to be fixed monthly. May 2022 will be the last monthly release and August 2022 will be the first quarterly release. All twelve premium sandboxes were refreshed in February. Ex Libris will refresh every 6 months in February and August. Communication on the refresh will be sent to ILS coordinators. Open Office hours continue. This is a valuable opportunity for library staff to share questions, answers, workflows, etc. Current and ongoing projects include migration of FIU’s Wolfsonian Museum Library to Alma/Primo Ve, Administrator roles for library staff, Rapid ILL holdings extract, Orphan Bib records clean-up, IPEDS, FLARE, Archiving records clean-up, etc. You can find all the information and updates for Alma/Primo Ve on the libguide. [https://falsc.libguides.com/AlmaPrimoVE](https://falsc.libguides.com/AlmaPrimoVE).

**E-Resources**
R. Erb gave a personnel update. The E-Resources Collections and Acquisitions Specialist should be filled soon. Final interviews are taking place this month.

**Statewide Collection 2022**
Newly executed agreements include ProQuest and EBSCO. Pending contracts include LexisNexis, Springer Nature, and Elsevier. There were no cancellations. There is an unexpended balance.

**Group Licensing**
For group licensing 2022, there were 587 final line items. 549 renewals accepted and 38 new subscriptions.
For group licensing 2023, the deadline for publishers to provide quotes July 22. Members will begin requesting renewals and reviewing quotes on July 25. The deadline to request new quotes is August 29. The deadline for opt-in decisions is September 23. Confirmation forms will be issued September 26. October 7 is the deadline for signed confirmation forms and November 15 will be the deadline for contracts and order forms to be signed.
A FLVC licensing revision was last done in 2018. This will go to the CEMSC taskforce for review. The CMESC will share with the LRSC and CSUL. FSU procurement will have final approval.

**Library Support and Training**

B. Erb stated the final four schools are in the process of implementing OpenAthens. They are working on vendor templates. B. Erb reviewed the Go Live tasks and OpenAthens data. There were 2,366,772 platform accessions for Fall 2022.

Neff gave an update on the Help Desk. The overall case volume is up slightly from last year. Library Services case levels are at the same levels. There is an open Help Desk Analyst position. Second interview are underway.

**ELUNA Enhancement Process**

Whisenant reviewed the ELUNA enhancement process. There are 1350 plus libraries represented across the U.S., Canada, and Mexico. Currently, 25 of our 40 libraries are deemed “Consortia only” members because of their affiliation with FLVC, who is a Consortia Member of ELUNA. 15 FLVC libraries have joined ELUNA as Individual Members (9 SUS; 6 FCS). ELUNA has a formal agreement with Ex Libris to implement several enhancements to each of their major products each development cycle (annually for Alma and Primo). Consortia groups (FLVC) and Individual members of ELUNA are allowed to vote on enhancements. Libraries that are not individual members are represented by the consortium.

In January, a call for new enhancements is submitted, February-March ELUNA working groups review all the requests and prepare a ballot. March-April is the first round of voting. April-June the working groups review results. June is the second round of voting. In July, the working groups review results and negotiate with Ex Libris on what gets implemented. FLVC would like to support this process.

Sykes gave an update on the Professional Development Alliance (PDA). FLVC would like to thank everyone that attended January and February’s Professional Development Alliance events. The March and April event calendar is available on the Professional Development Alliance libguide, listing all sessions that are currently available. In addition, we will be adding all offerings to the new FLVC-Library Services Master Calendar. FLVC has pledged to host several free webinars for the Professional Development Alliance this year. We are asking our members If you have a topic you would like to see discussed and/or are interested in presenting, please contact Melissa Sykes-Silvers at msyskes@flvc.org.

FLVC is now publishing a Calendar of Events. Links and displays are located on our libguides site and on our website at https://libraries.flvc.org.

**Digital Services and OER**

Cummings-Sauls stated that they are in the final stages and hope to be onboarding a candidate soon for the open position.

Florida Open Academic Library is close to 1.5 million items. Archive Space has announced they are upgrading. Please contact FLVC with any issues or if you want to launch an Archive Space site. For FI-Islandora, FLVC is reviewing migration possibilities and available features in newest version.

Persistent Uniform Resource Locators (PURL) with fcla.edu will need to be updated or tombstoned. Institutions with out-of-date PURLs have been contacted.

The Florida OER Summit is scheduled for May 18-19, 2022. Planning for the summit has begun. Several institutions across the state have already included Zero Text Cost (ZTC) indicators for their spring and summer 2022 courses. There are over 1,200 sections marked to date.

If any institution is interested in an allied membership for the Open Education Network, there is a discounted rate opportunity through the FLVC Library Guide Membership. Please contact us within the next two weeks.

**DLSS Update**

Dr. Opper gave an overview of current projects and upcoming plans within DLSS. The DLSS Members Council met last week. The focus of the meeting was academic integrity.
House Bill 5201, SOARR, modifies the FPALN/FLVC statute. This establishes the Student Access Resource Repository and a grant program for OER. Institutions must be fully accredited to participate in SARA. Process to full accreditation can take up to two years. An institution would not be allowed to participate in SARA unless fully accredited. The collaboration agreement has been sent out for the 2022 Textbook and Instructional Materials Survey. DOE projects underway include the Career Planning and Work-Based Learning Coordination Tool, Florida Automated System for the Transfer of Educational Records, and FETPIP Review and Modernization. There are more than 400 subscribers to the Instructional Designer Network. Opper gave an overview of the Introduction to the FloridaShines Network. The next DLSS Members Council meeting is June 7-8, 2022, at UCF.

**Division of Library and Information Services Update**
Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. The new statewide courier service will be with FedEx. TBLC will have more information to come. The DLISS is hosting a pre-conference at ALA. It is scheduled for May 22. Registration information will be sent out soon. There is no cost to attend this pre-conference. There have been changes to the state library council. Rebel Cummings-Sauls from FLVC has joined the council. Johnson thanked B. Erb for serving on the council. Grant applications are due April 4, 2022. DLISS is working on the evaluation for the five-year plan.

**FCS Update**
Lynne Wyche gave a report on the business of the FCS. She gave an overview of current projects, activities, and upcoming plans within the FCS.

**SUS Update**
Gale Etschmaier gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

**New Business**
Prestamo gave an update on the policy on withdrawing materials. It was discussed coming up with a unified statement. It is not a one size fits all policy. Institutions interested in this, contact Prestamo.

**Adjournment**
The meeting adjourned at 10:39 am EST.