



Providing statewide library services to Florida's colleges and universities.

Regular Meeting of the Members Council on Library Services (MCLS)

Minutes

Thursday, December 2, 2021 – 1:00 to 5:00 p.m. EST
Friday, December 3, 2021 – 9:30 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Frank Allen (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Matthew Bodie (SPC), Todd Chavez (USF), Mercedes Clement (DSC), Elizabeth Farrell Clifford (FSU LAW), Eric Dominicus (MDC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Joanne Connell (EFSC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Richard Hodges (FSWSC), Amy Kornblau (FAU), Robert Krull (PBSC), Nance Lempinen-Leedy (SFC), Brent Mai (UNF), Tom Messner (FSCJ), Kristina Neihouse (CFK), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Mia Tignor (IRSC), Courtlann Thomas (PSC), Morgan Tracy (SSCF) Faye Watkins (FAMU), Christina Will (SJRSC), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Valerie Boulos (FSU), Jeremy Brown (FGCU), Tara Cataldo (UF), Theresa Smith-Ennis (SCF), Jin Guo (FIU), Annie Glerum (FSU), Laura Gayle Green (FSU), Jin Guo (FIU), Christina Hastie (DSC), Maris Hayashi (FAU), Ernestine Holmes (FAMU), Amy Johnson (DLSI), Nancy Kelleth (FSU), Kirsten Kinsely (FSU), Alicia Long (SCF), Mark Marino (SCFMS), Xiyang Mi (USF), Kathryn Miller (UCF), Jennifer Murray (UNF), Ashley Olund (EFSC), Jean Phillips (FSU), Tamera Race (NCF), Patrick Reakes (UF), Keila Zayas-Ruiz (FSU), Kristine Shrauger (UCF), Madeline Sims (FSCJ), Brett Williams (IRSC), Lindsey Xanthopoulos (UCF).

FLVC/FALSC Staff: Ellen Bishop, Tim Brown, Chrissy Cogar, Daniel Cromwell, Wendy Ellis, Brian Erb, Rachel Erb, Chase Fiorini, Cindy Fox, Simone Jackson, Cheryl McCraw, Mike Neff, John Opper, Natasha Owens, Gary Phillips, Susan Rodgers, Elijah Scott, Rebel Cummings-Sauls, John Sandstrum, Melissa Sykes, Lisa Tatum, Clayton Tucker, Dave Whisenant, Jay Wiese, Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 p.m.

Welcome

Etschmaier welcomed everyone.

FLVC/FSU/NWRDC Update

Tim Brown, IT Assistant Vice President, of Northwest Regional Data Center (NWRDC) briefed the council on the latest business of FLVC. Brown reviewed FLVC's financial report for October 2021.

www.flvc.org

1753 West Paul Dirac Drive
Tallahassee, Florida 32310
Phone: 850-922-6044

The second quarter appropriations have been received. There are currently 14 open positions at FLVC. Brown reviewed the accounts receivable summary report for November 2021. Work continues with the new governance model. The next NWRDC board meeting is in February 2022. Brown hopes to have updates at the March MCLS meeting. Legislative session starts January 11, 2022. Brown does not anticipate any issues.

Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as September's meeting minutes.

Etschmaier separated the minutes from the standing committee reports for approval of each. Henderson made a motion to approve September's meeting minutes; Clement seconded. Motion passed.

Etschmaier asked Mark Marino, from CMESC, if there was any update on changing the CMESC's name. There was no new update. Henderson made a motion to accept the standing committee reports; Hawkins seconded. Motion passed.

MCLS Processes and Procedures

DISC Discussion

Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Chelsea Dinsmore, DISC chair, stated DISC has met with 19 institutions from around the state, who currently use Islandora or will use FLVC resources for a digital platform. It was unanimous that all 19 institutions will need to use a resource offered by FLVC outside of their institutions. The institutions don't have the infrastructure in place, at their institutions, to provide this service. The preference is for a system that can integrate with Primo. Discussion followed. DISC is waiting to see what the State Library will offer as a platform before making a final recommendation.

New Electronic Resources Management Standing Committee (ERMSC)

Etschmaier announced the Executive Committee has approved the creation of Electronic Resources Management Standing Committee. The committee structure will follow the same structure as CMESC. A call for applications will be sent out for vacancies in January. Discussion followed.

Standing Committee Appointments

Prior to the meeting, a packet was sent out with detailed reports including standing committee membership. Newly appointed and returning members were listed. The next call will take place in the spring to fill any upcoming vacancies.

MCLS Meeting Dates

March 3-4, 2022, and June 2-3, 2022, were presented as the next MCLS meeting dates. Due to the pandemic and budgeting both will be a virtual meeting.

Internet Archive Group Update

Boulos stated the group had met. The group has scheduled a meeting with Chris Freeland from Internet Archive Group to get clarification on some things and discuss next steps. There will be more information to come at the next MCLS meeting. Discussion followed.

SUS-CSUL NWRDC Governance Report

Etschmaier reported that there had been ongoing conversations on who should represent the MCLS on the NWRDC governance structure. CSUL nominated to appoint Gale Etschmaier for the SUS representation. Boatright stated that the FCS had voted and recommended the MCLS Executive Committee's (EC) FCS at-large representative be appointed for the FCS, and that term be extended to a 3-year term on the EC instead of a 2-year term. This would align it with the NWRDC governance structure. The Executive Committee will discuss at the next scheduled meeting.

Library Services Update

Executive Director Update

Scott updated the council on the current happenings within FLVC Library Services. There are 6 open positions. FLVC is working with FSU human resources to fill these positions. There were no further updates.

Integrated Library Services

Bishop stated there are two open positions, a System Report Specialist, and an Assistant Director for Data Quality. Interviews are being done for both positions.

Bishop reminded everyone that open office hours are continue. This is a great opportunity to share workflows, ask questions, and get information. Alma/Primo VE is multi-tenant, cloud based as a true SaaS software-as-a-service solution, there are no upgrades or patches. New Alma and Primo VE releases are deployed the first Sunday of every month. Monthly release notes are published with every new release. Two weeks prior to the monthly releases, they are deployed in all the sandbox environments for testing and getting familiar with the features.

After review, FLVC emails the ILS Coordinators to find out what the institutions want and makes changes as requested to Primo VE. Check out the links to the release information on our Alma/Primo Resource libguide. There are a couple of different paths for development and enhancements. There are two user groups ELUNA and International Group of ExL Users (IGeLU). They have a product development collaboration agreement with ExLibris. ELUNA members get one vote per institution. Consortia has one vote and consortia members with individual memberships also have a direct vote. We currently have 11 individual institution members. There is also the Idea Exchange, which is an open website for anyone to submit review and ideas. The New Enhancement Request System (NERS) voting process has been completed. Enhancement cycle begins in January and February 2022. The first round of voting is in March and April 2022. The second round is in June and July 2022. For all information related to Alma/Primo Ve visit the libguide at <https://falsc.libguides.com/AlmaPrimoVE>.

Ellis updated the council on current and on-going projects that include migration of FIU's Wolfsonian Museum Library to Alma Primo Ve, administrator roles for library staff, GPO Marcive records, system clean up, FLARE, and IPEDS. Future Projects include OCLC synchronization, historical loan data, UBorrow and Resource Sharing. There has been a downward trend in help desk cases related to Alma/Primo Ve. There have been 4 additions to UBorrow since go-live: For multi-campus libraries a text was added that pickup location must chose, for multi-volume request, text was added a volume must be chose, the modified lender expiration period was moved from 7 days to 4 days, and OCLC symbols were added to partner names.

The RSSC requested a demo with Rapido Proposal. The demo was on November 9. Rapido is a new resource sharing service that can be added to Alma. The recording of this demo can be found on the libguide.

E-Resources

R. Erb gave a personnel update. A new Library Assistant was hired and will start on December 9. The E-resources Coordinator position has been changed to the E-resources Collections and Acquisitions Specialist. The position description was changed as well. The position will be posted soon.

Statewide Collection

R. Erb reviewed the statewide collection. One-year agreements included ACM Digital Library, APA PsychINFO, S&P, GALE, Infobase, Oxford English Dictionary, SAGE CQ, Lexis Nexis, and DeGruyter. Multi-year agreements included NewsBank, Springer Nature, EBSCO, ProQuest, SAGE Premier. New contract terms that will now be included are statements on Discovery of Licensed Materials, Title Lists, and Authentication. The average increases for 2020 were 1.8%; for 2021 .46; and for 2022 .14%. There is an unexpended balance of \$306,207.55.

Group Licensing

Vendors contacted for renewal quotes on July 7. There was a 10 business days deadline. The kickoff meeting for members to begin requesting renewals and/or reviewing obtained renewal

quotes and new quotes was August 2. Colleges and universities review their subscriptions, renewals, and newly added ones in Consortia Manager. The deadline for final decisions from members was October 15. Order confirmations to sign were distributed week of October 18. The week of November 15 invoices were sent to schools. Invoices were sent as letters of intent and are returned to FLVC. The cost increases were between 1-2%. There were approximately 22 contracts.

Library Support and Training

B. Erb stated work is continuing with OpenAthens. There are 4 remaining institutions. They are going to wait until after the school year to switch. Vendor templates and vendor outreach is the next step for them. There were 2,921,591 platform accessions in 2020. For 2021, there were 4,349,768 platform accessions. B. Erb reviewed usage data for non-live institution.

Whisenant announced that FLVC recently agreed to join with several other consortia across the U.S. in sharing free, online, professional development workshops to all FLVC libraries. Through the Professional Development Alliance (PDA), staff will have access to over 80 online sessions per year. These consortia offer free, online webinars on a wide variety of topics (library related as well as personal and management skills training.) These sessions will be available to staff members at any of our 40 institutions. FLVC will advertise these webinars and provide links on how staff can register. A listing will be available on our FLVC and/or libguide. In turn, FLVC is committed to putting on a number of free webinars during the year. Some will be presentations done by FLVC staff. We will be reaching out to library staff next year to see if there is interest in presenting on an interesting topic. Sessions are typically 60-90 minutes in length. More information will be available soon.

Help Desk

Neff presented the Help Desk statistics for 2020-2021. There has been a decline in cases the past few months. The Help Desk services Library Services, Distance Learning and Student Services, and FLVC internal cases. Staffing includes 5 full-time help desk analyst and the Help Desk Manager. One Help Desk Analyst position is currently being advertised.

Digital Services and OER

Cummings-Sauls announced there is a Digital Services and OER libguide (<https://falvc.libguides.com/c.php?g=997766>). FLVC is conducting the decommissioning of the ETD servers. Members who had content on these servers have all signed affirmations. Much of this content is now being hosted in Florida Islandora. FLVC is meeting with all current members and those who have indicated interest in using an FLVC platform. Please contact FLVC if anyone is interested in meeting with us to discuss local plans and preferences. Any interested members are invited to attend the monthly DISC meeting to join the active discussion. Florida On-line Journal (FLOJ) was successfully upgraded to version 3.3.0.5. Any Persistent Uniform Resource Locators (PURL) with fcl.edu target will need to be updated or tombstoned. We are exploring options and opportunities to update this software. It was last updated in 2003.

Planning for the Florida OER Summit 2022 will begin soon. FLVC is calling for volunteers to serve on the planning committee. Please contact Cummings-Sauls if you are interested.

Several institutions across the state have already included ZTC indicators for their Spring 2022 courses. There have been over 1,000 sections marked to date. The hardware for the citation server has been updated. Please update the URLs for the databases available through this server.

DLSS Update

Dr. Opper gave an overview of current projects and upcoming plans within DLSS. In November, FLVC began to have conversations with Legislative staff about Open Educational Resources (OER). FLVC gave a presentation at a committee meeting. There was a good discussion. This something we are watching for during session.

DLSS has begun work on the textbook survey which will be deployed in Spring 2022. It has passed the IRB process. The ZTC collaboration has been a huge success. For the first semester ZTC was available for 737 courses in the course catalog.

College 101 was such a big success for the fall that parents and students are requesting one for the spring. We are planning for another one in February. DLSS was asked and is developing a cost analysis on expanding services to Career and Technical Education. This could include Library Services as well.

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. The Department of State has made its best value recommendation for a state digital platform. It is a contract with Discovery Garden for Islandora 9. There will be more information to come.

The 2022 calendars are out and in the mail. There were 30,000 calendars. The Public Library Directors meeting is scheduled for next week at the FSU Turnbull Center. January 18-19 the Florida Library Association (FLA) is doing their legislative day. Johnson thanked Brian Erb and Christine Boatright for serving on the Library Council this year. The federal program and funding for '22- '23 fiscal year applications are due in March. The Division of Library and Information Services are working on their 5-year plan.

FCS Update

Lynne Wyche gave a report on the business of the FCS. He gave an overview of current projects, activities, and upcoming plans within the FCS.

SUS Update

Anne Prestamo gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

New Business

There was no new business.

Adjournment

The meeting adjourned at 10:28 am EST.