## Regular Meeting of the Members Council on Library Services (MCLS)  
### Agenda

**Virtual Meeting via Microsoft Teams**

**Thursday, June 3, 2021 — 1:00-5:00 p.m. ET**

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Presenter(s)</th>
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<tbody>
<tr>
<td>1:00-1:05</td>
<td><strong>Call to Order</strong></td>
<td>Stephen Banister</td>
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<td>1:05-1:10</td>
<td>1. <strong>Welcome</strong></td>
<td>Stephen Banister</td>
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<td>1:10-1:45</td>
<td>2. <strong>Controlled Digital Lending Presentation</strong></td>
<td>Chris Freeland, Director of Open Libraries</td>
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<td>1:45-2:15</td>
<td>3. <strong>FSU/NWRDC/FLVC Update</strong></td>
<td>Tim Brown</td>
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<td>i. <strong>FLVC/FALSC Representation in NWRDC Governance</strong></td>
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<td>2:15-2:25</td>
<td>4. <strong>Consent Items</strong></td>
<td>Stephen Banister</td>
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<td>A. Approve March 4-5, 2021 Meeting Minutes</td>
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<td>B. Accept FALSC Standing Committee Reports</td>
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<td></td>
<td>i. Collection Management and E-Resources (CMESC)</td>
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<td>ii. Digital Initiatives (DISC)</td>
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<td>iii. Library Assessment (LASC)</td>
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<td>iv. Resource Sharing (RSSC)</td>
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<td>v. Technical Services (TSSC)</td>
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<td>vi. Textbook Affordability and OER (TAOERSC)</td>
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<td>vii. User Interfaces (UISC)</td>
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<td>C. Accept ILS Working Group Reports</td>
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<td>i. Acquisitions and Serials</td>
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<td>ii. Cataloging and Authorities</td>
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<td>iii. Circ/Resource Sharing</td>
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<td>iv. Discovery</td>
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<td>v. E-Resources Management</td>
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<td>vi. Joint-Use</td>
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<td>vii. Systems</td>
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<td>viii. Training</td>
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2:25-3:00  5. MCLS Processes and Procedures
   A. Standing Committee Action Items
      i. CMESC
         • Vote on Recommendation for EBSCO 3-Year License
         • CMESC Questionnaire Summary
   B. Working Group Action Items
   C. Spring Standing Committee Appointments
   D. Executive Committee Spring ’21 - ’22 Nominations
      i. Nominations (Floor nominations should have nominee and supervisor approval)
      ii. Vote
   E. Confirm September 16-17, 2021 Virtual MCLS Meeting

3:00-3:15  ***BREAK***

3:15-4:30  6. Library Services Update
   A. Executive Director Update
   B. Integrated Library Services Update
      i. Next Gen ILS – Alma/Primo VE Implementation
   C. E-Resources Update
      i. Library Services Licensed/Funded Materials
      ii. Library Services Coordinated/Group Licensed Materials
   B. Library Support and Training Update
   C. Digital Services and OER Update

4:30-5:00  Wrap Up and Adjournment

Friday, June 4, 2021 — 9:30 a.m. to Noon ET

9:30-10:00  7. FPALN Discussion

10:00-10:20  8. DLSS Update

10:20-10:40  9. Division of Library and Information Services Update

10:40-11:00  10. FCS Update

11:00-11:20  11. SUS Update
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<tr>
<td>11:20-11:40</td>
<td>New Business</td>
<td>Stephen Banister</td>
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<td>11:40-12:00</td>
<td>Wrap Up and Adjournment</td>
<td>Stephen Banister</td>
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Regular Meeting of the
Members Council on Library Services (MCLS)

Minutes

Thursday, March 4, 2021 – 1:00 to 5:00 p.m. EST
Friday, March 5, 2021 – 9:30 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Frank Allen (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Matthew Bodie (SPC), Todd Chavez (USF), Mercedes Clement (DSC), Joanne Connell (EFSC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Brian Doherty (NCF), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFS), Carol Hixson (FAU), Richard Hodges (FS&SC), Robert Kruil (PBSC), Nance Lempinen-Leedy (SFV), Brent Mai (UNF), Tom Messner (FSCJ), Kristina Neihouse (CFK), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Ruth Smith (VC), Jane Stephens (CC), Mia Tignor (IRSC), Courtlann Thomas (PSC), Morgan Tracy (SSCF) Faye Watkins (FAMU), Christina Will (SJRS), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRS), Valerie Boulos (FSU), Jeremy Brown (FGCU), Tara Cataldo (UF), Theresa Smith-Ennis (SCF), Jin Guo (FIU), Annie Glerum (FSU), Laura Gayle Green (FSU), Jin Guo (FIU), Christina Haste (DSC), Maris Hayashi (FAU), Ernestine Holmes (FAMU), Amy Johnson (DLSI), Nancy Kellett (FSU), Kirsten Kinsley (FSU), Alicia Long (SCF), Mark Marino (SCFMS), Xiying Mi (USF), Kathryn Miller (UCF), Jennifer Murray (UNF), Ashley Olund (EFSC), Jean Phillips (FSU), Tammera Race (NCF), Patrick Reakes (UF), Keila Zayas-Ruiz (FSU), Kristine Shrauger (UCF), Madeline Sims (FSCJ), Brett Williams (IRSC), Lindsey Xanthopoulos (UCF).


Call to Order
The meeting was called to order at 1:00 p.m.

Welcome
Banister welcomed everyone.

Consent Items
Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, December’s meeting minutes.
Messner made a motion to approve consent items; Henderson seconded. Motion passed.

**FLVC/FSU/NWRDC Update**
Tim Brown, IT Assistant Vice President, of Northwest Regional Data Center (NWRDC) briefed the council on the latest business of FLVC. The transition has gone smoothly, and things are moving forward. The legislative session started on Tuesday, March 2, 2021. The changes in the legislative language made it through the first committee. We are still going through invoices for each institution. We are sending out reminders for the quarterly invoices. RSM, a consulting firm, has been hired to evaluate FLVC/NWRDC governance. They are interviewing members from each Members Council Executive Committees, current NWRDC Board Members, and Chancellors for both the FCS and SUS. RSM will present their recommendations in May. The first efficiency report was submitted to the Chancellors’ office February 15.

**MCLS Processes and Procedures**
*Upcoming Call for Standing Committee Applications*
The next call for standing committee applications will be send out March 15. The vacancies are DISC-9; RSSC-5; TSSC-4; and UISC-6. The terms will begin July 1, 2021 and end June 30, 2024. Please encourage everyone to apply.

*Call for Executive Committee Spring ’21-’22 Nominations*
Henderson, head of the nominating committee, announced there are three vacancies; Chair-Elect, FCS at-large Representative, and Secretary. Both the Chair-Elect and FCS at-large are FCS positions and the Secretary is a SUS position. Henderson noted there is a volunteer for Secretary, but she is looking for volunteers for the other two positions. Please contact her if anyone is interested in serving on the Executive Committee.

**MCLS Meeting Dates**
June 3-4, 2021 were presented as the next MCLS virtual meeting dates. In-person meetings remain on hold due to COVID and budget cuts.

**Library Services Update**
*Executive Director Update*
Scott stated House Bill 847, filed by Representative Coyd Byrd, creates the Florida Postsecondary Academic Library Network. It was filed on February 9th. You can view the steps it has gone through at [https://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=71664](https://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=71664) Senate bill 1436, filed by Senator Joe Gruters, creates the Florida Postsecondary Academic Library Network. It was filed on February 18th. You can view the steps it has gone through at [https://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=71664](https://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=71664).

**E-Resources**
R. Erb gave an update on the business of E-Resources. We are working on filling the E-Resources coordinator position. We are working with FSU for approval on the position description.

*Statewide Collections*
R. Erb reviewed the Statewide Collection for 2021. NewsBank: America’s News contract is fully executed with 11 Florida news sources, 152 other Florida titles, and 54 new sources. This is a three-year contract with a 3% increase from 2020. The Spring Nature contract is still pending. Overall there was a -45% increase. Cambridge University E-Books hosting fee was permanently waived. There is a $184,478.59 surplus. This will be used to purchase e-book packages from ProQuest. All 40 institutions will receive new titles.

*Group Licensing*
R. Erb reviewed the group licensing timeline. Consortia Manager was used for group licensing this year. It made the process much less tedious. Order Confirmations to sign were distributed November 20, 2020. Most contracts were executed in December. Invoices were sent to institutions in January. Most of the subscriptions had 0% renewals. There were a total of 147 products.
CELUS Plus Project
This is the AVS replacement. It supports COUNTER 4 and 5 usage reports and non-COUNTER usage. The FCS IPEDS reports were completed. The statewide SUS is in the process of being added.

Integrated Library Services
IPEDS
Stinson updated the council on IPEDs. IPEDS Academic Libraries survey collects information on collections, services and expenditures at libraries at degree-granting institution. Since 2002 at the request of FLDOE and the Division of Community Colleges, FLVC/CCLA has provided reports to assist the State colleges in completion of the survey. The reports and a table with detailed information are sent to the Institution reports person and the MCLS representative. FLVC also determines if there are any changes to the survey and provides any information about that along with the reports. After each institution completes their survey, FLVC verifies the data and then requests the final lock from FLDOE. A listserv was created in 2017 to facilitate communication to all FCS institutions regarding the survey (FLVC-ALS@listserv.flvc.org). The listserv is used to send reminders of dates regarding the survey; information for specific schools is mailed to those schools directly. FLDOE’s IPEDS deadline for this year is March 15, 2021.

UBorrow
Ellis gave an update on UBorrow. UBorrow loans will be migrated to Alma, but the requests will not. Workflow for handling migrated UBorrow loans in Alma will be coming soon. Stopping UBorrow early will allow outstanding requests to be finalized. RSSC recommended May 1st as a good stop date. UBorrow Service will resume in Alma/Primo VE once we Go-Live. Communications will be sent via email, meetings, and newsletters. Lost loan reconciliation reports will be run in mid-May, instead of July, to allow time to send invoices prior to Alma.

Alma/Primo Ve Implementation Update
Bishop gave a recap of the first phases of the project; The Onboarding Phase (March-June 2020) and The Vanguard Phase (July-October 2020). The project is currently in the Testload Phase (November 2020-May 2021). Alma functional and work testing began March 1, 2021. Library staff and working groups are submitting issues and questions to the Help Desk. There is a know issues list on the libguide. UBorrow set-up and testing is coming soon. Configuration tweaking will be during all of the Testload Phase. There will be more details on third-party integrations. Bishop reviewed the switch to go-live timeline (https://falsc.libguides.com/ILS-Implementation/timeline). July 13, 2021 will Alma and Primo Ve will go live. Whisenant reviewed third party integrations. Third party integrations are all interactions between the ILS system and and other systems. The goal is to replicate all integrations we have with Aleph. Third party integrations we have successfully tested are Single Sign On, Cash Exports, AP feed, SMS, and Patron Photos. We are still testing Patron Loads, EDI, and SIP 2.

Sykes gave an update on the Spring Workshops. Ex Libris is holding 10 one-week live, online workshops on using Alma. Each workshop contains 10 sessions split up over 4 days. Each session covers a particular aspect of the system (acquisitions, cataloging, circulation, course reserves, etc.) . The first workshop was March 1-4 with the audience limited to FALSC staff and working group members. The workshops will continue each week until May 6. Library staff must register for each session. Registration is through the project LibGuide. In addition to the Alma Workshops, FALSC along with Ex Libris are also providing other training opportunities. All sessions will be held in the next few months. All will be recorded and will be posted on the project LibGuide. FALSC also has 5 Ex Libris training sessions available to us post Go-Live. You can find all information regarding the implementation on the libguide (https://falsc.libguides.com/ILS-Implementation) and the FALSC website (https://libraries.test.flvc.org/alma).
**Library Support and Training**
B. Erb gave an update on OpenAthens. All FCS schools have completed OpenAthens implementation. MARC record URL conversion to OpenAthens is ongoing for a few schools. There will be an implementation hiatus until after Alma GoLive in July. Sunset date for Linccweb for eResources management and EZProxy for the FCS will be in July. Deadline for remaining institutions to decide is June 1 so we can establish the ongoing license. B. Erb reviewed possible replacements for Curriculum Builder to include Talis Aspire. Neff gave an update on the help desk. The help desk answered 9198 cases in 2020. Cases included Library Services, Distance Learning and Student Services, and FLVC. There are currently five full-time analysts. They help desk is supporting the ILS implementation.

**Digital Services and OER**
Cummings-Sauls gave an update on Digital Services and OER. The Florida Open Academic Library now has over 1,283,000 items and it increases each week. Please contact Cummings-Sauls with help identifying Florida Collections and Digital Archives for inclusion in FOAL. Upcoming events in Digital Services include; Managing Digital Collections on March 16, Metadata-from-Home on March 19, and ShareYouPaper.org Demo on March 30. DISC highlights include Primo VE types and 1Harvest sample. The state has decided to sunset Florida on Florida. Description Service has been sunset. There is a new PALMM site at (http://palmm.digital.flvc.org). Florida Online Journals (Florida OJ) (https://journals.flvc.org/) is here to host any electronic journal. New journals have launched this year. Open Florida (https://falsc.libguides.com/openfl/) has been updated and new resources have been added. The Florida OER Summit is scheduled for May 13-14. Please visit the Digital Services libguide at https://falsc.libguides.com/c.php?g=997766&p=7222248.

**Update from BOG/Department of Education**
Dr. Nancy McKee, Associate Vice Chancellor for Innovation and Online Learning (SUS), and Dr. Carrie Henderson, Executive Vice Chancellor (FCS), gave an update to the members council. Prior to the meeting questions were sent to both McKee and Henderson. McKee and Henderson answered the questions sent to them and opened the floor for more questions. Discussion followed.

**DLSS Update**
Dr. Opper gave an overview of current projects and upcoming plans within DLSS.

**Division of Library and Information Services Update**
Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. The Federal Grant cycle is approaching. The due date for applications is in early April. Please reach out to Johnson if interested. DLIS operates a table of contents server digitally. There is an ITN out for a statewide digital repository. The state has been working on this idea since 2014. DLIS has launched FLIN Shareit.

**FCS Update**
Tom Messner gave a report on the business of the FCS. He gave an overview of current projects, activities, and upcoming plans within the FCS.

**SUS Update**
Brian Doherty gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

**New Business**
There was no new business.

**Adjournment**
The meeting adjourned at 10:45 am EST.
COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CO-CHAIRS: Mark Marino and Tara Cataldo
MCLS LIAISON: Judy Russell

CURRENT ACTIVITIES:

The Committee has met five times in the last quarter.

2021 Statewide E-Resources:
The Springer Nature journals contract was finalized, completing the 2021 renewals. The renewal left an additional balance of approximately $4,300 and the committee used this to add more e-books to the already approved purchase of ProQuest e-books.

2022 Statewide E-Resources:
FALSC staff have been fielding offers for the 2022 renewals. Some have included multi-year offers from EBSCO and Elsevier which the committee has been discussing. Projections are looking promising that the renewals may be low enough to keep us within the state allocated budget for 2022.

E-Resources Questionnaire:
The E-Resources questionnaire was completed with 39 of 40 institutions responding. The committee has been analyzing the results and will present a summary to Members Council.
DIGITAL INITIATIVES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Keila Zayas-Ruiz
MCLS LIAISON: Tracy Elliott

CURRENT ACTIVITIES:

- Created a spreadsheet for comparing required functionality for a digital platform with our final three platform recommendations which include: Islandora 9, Samvera (Hydra), and DSpace.
- Developed a survey to be administered by FALSC Digital Services and OER department to institutions for their preferences regarding the three above options so that FALSC can prioritize testing of one system.
- Subcommittee work has resumed, the only active subcommittee at this time is the Islandora sub-group.
- Call for new members and for secretary/co-chair nominations have gone out.
LIBRARY ASSESSMENT STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CO-CHAIRS: Kirsten Kinsley and Tammera Race
MCLS LIAISON: Katie Sacco

CURRENT ACTIVITIES:

- We continue to share professional development opportunities related to assessment and evaluation.

- We heard updates on the ILS Implementation and recently had an overview/Q&A on Alma Analytics with Gary Phillips, a Systems Reports Specialist, FPALN (formerly FALSC)
  - We advertised this meeting to others outside this group, and it was well attended by committee members
  - We learned that:
    - There will be an Alma Analytics Administrator at each institution
    - Aleph reports will be available after go-live
    - Business Intelligence portion of Alma Analytics was discussed (knowledge of SQL helps), including Designer Analytics for internal institutional reporting and creating dashboards.
    Many of us attended the Ex Libris training provided the following week.

- For the last few meetings, we have been discussing privacy practices and principles related to assessment activities
  - We had a presentation on FSU’s Privacy Principles
  - We conducted a survey of members asking about privacy as a topic in their library, what aspects of privacy were discussed, whether we have privacy principles or policies in the library or in our institutions, and what concerns we have about patron privacy with the data we collect
  - We are planning a session on best data management practices for protecting patron privacy as the topic for our June meeting.
RESOURCE SHARING STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Kristine Shrauger
MCLS LIAISON: Stephanie Clark

CURRENT ACTIVITIES:

RSSC is discussing the following:

- **ALMA and all its implementations:**
  - Receiving updates regarding Alma
  - A round robin discussion of where everyone is at in the learning/training process
  - Asking questions of each other regarding training

- **TBLC:**
  - There are numerous issues regarding DLLI/Delivery. Delivery is slow, quicker to use USPS than it is to use DLLI/Delivery. TBLC is working on revamping their lost book policy, but at the moment, there is some confusion in the process.
  - Committee is working on a policy for handling books that have been lost in transit (Borrowing library has Returned it, but has not yet been Checked in at Lender after 2 or more weeks).

- **Leadership positions filled for the coming year include:**
  - Nava Cohen, Pasco-Hernando State College, Chair
  - Lily Pang, University of Florida will be our Vice-Chair/Chair elect
  - Jerrel Horn, Florida State University will be our secretary

- **Controlled Digital Lending:**
  - Discussions continue regarding controlled digital lending. We held a separate meeting and invited staff and non-RSSC members to attend the discussion.

June meeting: will focus on Fulfillment and Resource Sharing in Alma.

July meeting: cancelled because too many members will be out of town.
TECHNICAL SERVICES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CO-CHAIRS: Madeline Sims and Bonita Pollock
FPALN LIAISON: Melissa Stinson
MCLS LIAISON: Mercedes Clement

CURRENT ACTIVITIES:
TSSC meets the second Monday of each month from 2:00 - 3:30 pm. Upcoming meeting dates: June 10, July 14, and August 9.

During the past quarter, the FLVC Technical Services Standing Committee (TSSC) met three times. Below is a summary of activities for the past quarter.

Cataloging Authorities Working Group (CAWG)
Planning for implementation and working on pre-migration cleanup and planning for post-migration cleanup projects. They continue to meet every Friday.

Metadata Quality Control Subcommittee (MQCS) / eResource Task Force of the MQCS Subcommittee
Several presentations have been given on various cleanup projects: merging libraries and locations, updating holding records, e-Resource migration, fixing item descriptions, and removing orphan bibs.

Cleanup guidelines and procedures have been posted to the TSSC LibGuide.

SuperUser Group
They have been working on the OCLC duplicate project - work will conclude on this project May 15th. Guidelines have been put in place to resolve the remaining duplicates post-migration. This project only applies to the SUS institutions.

Trainings Subcommittee
Training Group is on hiatus right now but will resume work closer to go live.

Change the Subject Task Force
The group is largely on hold until migration. Plans to re-convene in late spring and begin creating list of changes to implement.
TEXTBOOK AFFORDABILITY AND OER STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CO-CHAIRS: Katy Miller and Brett Williams
MCLS LIAISON: Erick Dominicis

CURRENT ACTIVITIES:
The committee heard institutional reports from the University of West Florida in March and Palm Beach State College in April. Both committee members shared current OER initiatives at their institutions.

At our March meeting the committee discussed the biannual Textbook Affordability Survey. The survey was not conducted during 2020. Members expressed interest in assisting with the survey creation and/or distribution in the future. The committee feels it is imperative to share the importance of the Textbook Affordability survey and share how institutions use the survey data to help with textbook selection and OER initiatives.

At our April meeting the committee discussed the ways in which institutions are collecting OER data and what types of data the institutions find important. Many members expressed interest in creating a form to help institutions collect data and potentially standardize data collection across the state.

The committee agreed to cancel the May meeting because of a time conflict with the OER Summit online conference.
USER INTERFACES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Mason Hall
MCLS LIAISON: Margaret Hawkins

CURRENT ACTIVITIES:

UISC continued their subcommittee work, including research for AI Trends, ADA Best Practices, and Emergency Best Practices. The subcommittee also completed banner and notification wording as needed for the Primo transition.
NEXT-GEN ILS
ACQUISITIONS/SERIALS WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Ernestine Holmes/Michelle Rezeau
FALSC LIAISONS: Jay Wiese/Clayton Tucker

CURRENT ACTIVITIES:
The ASWG continues to meet weekly. Alma Functionality Testing is on-going.

Members of the ASWG attended:
- *Simplified Alma Acquisitions* webinar hosted by Ex Libris on 4/15/2021
- *Serials Prediction Patterns* in Alma webinar hosted by Ex Libris on 5/10/2021

The following issues have been discussed:
- Alma Training Workshops
- User roles and scoping
- Technical Services Aleph freeze
- Aleph and Arrow reports availability after Aleph freeze
- Closing of fiscal year in Aleph vs. Alma
- Migration of EDI vendors and modifications needed to the Vendor record in Alma
- APFeed Processes cut-off date
- Ordering Units, Accounting Units, and PO Line Owners
- Serial records migrating with item process status of “technical migration”
- Embedded Order Data (EOD) testing in Alma
- Fund ownership: owned by vs. available for
- Invoices and selecting vs. not selecting the Pro Rata Checkbox
- Letters Configuration in Alma
- Rush requests workflows
- Unarrived items in Primo will be suppressed
- Workflows from ordering, to receiving/invoicing, to cataloging and working with BIBs, holdings and Item records in the MDE

Jay Wiese issued procedures *Updating Vendor EDI Information in Alma* to fix the information that didn’t migrate properly in vendor records.

Starting 4/23/2021 Jay Wiese began offering Acquisitions / Serials Open Office Hours every Friday from 3:00 – 5:00
NEXT-GEN ILS
CATALOGING/AUTHORITIES WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Annie Glerum
FALSC LIAISONS: Daniel Cromwell/Melissa Stinson

CURRENT ACTIVITIES:

The Cataloging/Authorities Working Group (CAWG) agenda, minutes, and recordings are posted to the CAWG section of the FALSC Next-Gen ILS Implementation LibGuide. Of particular note are the extensive minutes of the May 14, 2021 meeting with Ex Libris regarding the export of OCLC records into Alma’s Network and Institution Zones.

During the second quarter, CAWG has discussed and consulted on OCLC Export integration profiles and best practices; Day One Analytics Reports; identifying proprietary bibliographic records that should not be migrated to the Network Zone; local fields in Primo VE; Alma search indexes for MARC 9xx fields; bookplate links in holdings records; Aleph extract fix scripts; the migration and Primo VE display of PDA-01, course reserves, and electronic resource bibliographic records as well as suppressed items and holdings records; and Alma Work Orders and Process Types and Statuses.

In preparation for the data extract on May 28, 2021, CAWG has coordinated projects for merging duplicate OCLC bibliographic records; deleting “orphan” bibs without holdings or item records; merging duplicate holdings for the same location and call number; standardizing item description fields so items sort correctly in Primo VE; reviewing and remediating local authority records for series titles, corporate names, conferences, uniform titles; and flipping select local information from MARC 500 to MARC 590 fields so that they migrate to the appropriate Institution Zone as local extension fields.

These activities represent the efforts and expertise of CAWG’s five Subgroups: The Authorities Subgroup (4 members) who are developing instructions on how to set up and use local authority file in Alma including the loading of local authorities; the Bib Subgroup (6 members) whose coordination of the Duplicate OCLC Records project more than halved the number of bibliographic records to be merged from 298,876 to 126,910; the Holdings Subgroup (10 members) who presented on review and remediation of Aleph Sublibraries and Collections and on using Alma Analytics for lists for remediating None and UNASSIGNED locations; the Items Subgroup (6 members) who presented instructions on running Aleph’s manage-63 service for batch editing item records; and CAWG’s newest Subgroup, the Resource Management Tutorials Subgroup (4 members) who will collocate or create instructional materials and guidelines for cataloging in our new 40-library consortium.
NEXT-GEN ILS
CIRC/RESOURCE SHARING WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Lindsey Xanthopoulos
FALSC LIAISONS: Clayton Tucker/Chrissy Cogar

CURRENT ACTIVITIES:
Continuing to test Fulfillment in Alma. Divided into subgroups to develop training documents that were shared on the Circulation/Resource Sharing discussion group. Topics covered were Fulfillment Day One basics for desk staff and student employees as well as Course Reserves. Formed a subgroup to look at Workflows and which areas were of the highest need. Compiled a list to share with FALSC staff to work on development. Still considering more cross-departmental workflows. Planning for Circulation Aleph Freeze July 9-12.
NEXT-GEN ILS
DISCOVERY WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Laura Gayle Green
FALSC LIAISONS: Cherie McCraw/Jay Wiese

CURRENT ACTIVITIES:

- FALSC programmers developed a redirect link for Aleph/Mango bibliographic record links to retrieve the Alma bibliographic records in PRIMO VE. The redirect links will work until 30 September 2021, giving library staff additional time to update their Aleph/Mango permalinks in LibGuides and other resources. If a redirect link is incorrect, the user will be directed to a PRIMO VE page.
  - Many, many thanks to FALSC staff for developing this solution!
- Have worked through most of the local (customizable) field issues regarding which fields should display, be searchable, and/or be facetable.
  - Many thanks to Cherie McCraw for working on these customizations and working through issues with ExLibris.
- Will revisit local (customizable) resource types (e.g. equipment) for which ones are necessary for day one of GoLive.
- Have also been working through issues with which fields do or do not provide redirected searches (e.g., subject and genre headings, added titles, added authors), and made recommendations regarding how these should work.
- Have also made some recommendations regarding field display and order; must complete this work soon.
NEXT-GEN ILS
ERM WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Tina Buck
FALSC LIAISONS: Lisa Tatum/Rachel Erb

CURRENT ACTIVITIES:

This quarter, ERM WG has engaged in the following:

- Discussing and comparing strategies to do the most effective job possible in completing the massive eResource activation forms.
- Clarification of “database” collection type in Alma and ramifications for activation form, post-go-live activation, and what is searchable in Primo.
- Assessment of and voting on PQIS (ie ProQuest auto-activated) process
- Testing auto-holdings (i.e KBART Automation) collections and problem reports
- Time and personnel management regarding testing, training, self-learning, planning, etc.
- Reaching out to CAWG and ASWG to study technical services workflows from start to finish, assessment of CZ metadata vs cataloger-loaded bibs and the implications for workflow. Met with CAWG leadership to discuss.
- SUSHI testing and a SUSHI meeting with non-ERM WG colleagues invited
- Handling non-package eJournals and other standalone titles in Alma
- Determining post-go-live tasks and clean-up projects and the methods to accomplish them.
NEXT-GEN ILS
JOINT USE GROUP

Report on Current Activities for the Members Council on Library Services Meeting
June 3–4, 2021

CHAIR: Kristine Shrauger/Janice Henderson
FALSC LIAISONS: Chrissy Cogar/Natasha Owens

CURRENT ACTIVITIES:

The Joint Use Committee has begun meeting on a weekly basis. One week with FALSC representatives, the next week is an option attendance meeting for those that want to test the system and review Primo and/or Alma as a group.

The Joint Use Committee is still waiting for the enhancement which should be released the last week of May. We are scheduled to meet 3 times that week to test the enhancement as a group.
CURRENT ACTIVITIES:

- The full SRWG has met five times since the previous report, and the Reports subgroup has met twice.
- Group members attended Ex Libris training workshops during March and April.
- Day One Reports lists were received from Acquisitions/Serials, Cataloging/Authorities, and Circulation/Resource Sharing.
- The WG, and particularly the Reports subgroup headed by Gary Phillips, began analyzing the Day One lists to determine which requests could be fulfilled using built-in functionality in Alma, and which would require the creation of Analytics objects.
- Planning an open session on reports at the end of May.
- Next steps: finish analyzing Day One lists; document built-in report functionality; explore ways of building and sharing Analytics objects with consortium members.
NEXT-GEN ILS
TRAINING WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
June 3-4, 2021

CHAIR: Britnee Fisher
FALSC LIAISONS: Melissa Sykes/Brian Erb

CURRENT ACTIVITIES:

The Alma Spring Workshops were held for ten consecutive weeks from March 1- May 6th, 2021. The Training Working Group provided valuable feedback for FALSC and ExLibris staff during this time, including feedback about the quality of the session recordings and actions resulting from participant complaints/feedback.

As another result of workshop feedback, the Training Working Group proposed a plan to restructure and reorganize training related resources available on the FALSC Next Gen ILS Implementation LibGuide. The proposed plan would add an additional tab to the guide where any existing or new training resources (recordings, documents, etc.) would be housed for easy and logical access by all staff involved in the implementation process. This includes pulling together all of the resources being created by the other working groups during and after the implementation process. This tab could later be transitioned into a standalone guide after the sunsetting of the implementation guide. The new training resources LibGuide can also be used as an Alma and Primo training resources and documentation repository for all 40 FALSC institutions. This project is still in progress.

Additionally, the Training Working Group members were consulted by the FALSC Liaisons about potential topics for post go-live workshop topics. The group conferred with their institutional colleagues and provided topic ideas to Melissa to refer to Dave and Ellen for consideration.
Overview
As directed by the MCLS, the CMESC has been exploring ways to adjust the statewide collections in a way that more resources were shared by all 40 institutions. In the past year, the committee has investigated adding the universities to resources currently subscribed for only the colleges. These have included the Academic Search databases, Films on Demand and Newsbank. The investigation required gathering information from the institutions and an online questionnaire was distributed in early 2021. This report shares the results and preliminary analyses. The investigation into the Elsevier databases, Inspec and Compendex, was one exploration into the impact of cancelling some resources to pay for adding the universities to other resources.

The legislative mandate that directed this charge is no longer included in the new structure. Given this, should the CMESC continue this work to realign the collections? Would MCLS wish to have a recommendation for change in the 2022 collections based on the data collected for this report?

Responses

Response rate: 39 out of 40

NOTE: New College is rolled under USF, so N for reporting universities is 10.

Inspec

Summary:
- All the universities host Inspec on the Engineering Village platform (UCF also has it on the EBSCO platform)
- Four of the 10 reporting universities have the Inspec archives
- 13,096 – Total number of searches performed in 2020
- UF, UCF and FSU are the top users with 82% of the total usage
Compendex

Summary:
- All the universities host Compendex on the Engineering Village platform
- 16,983 – Total number of searches performed in 2020
- UF, UCF and FSU are the top users with 76% of the total usage
Academic Search

Summary:
- 6 universities use Complete
- 4 universities use Premier
- 1 university uses Ultimate

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Adding **Academic Search Complete** for the universities

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Academic Search - 2020 Searches and Downloads
Comparisons

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2020 university searches

Films on Demand

Summary:
- 5 of the 10 universities subscribe to Films on Demand Master Academic collection.
- Total spend for the 5 is $102,132

Adding Films on Demand for the universities

Cost:

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Summary:
- 0 universities subscribe to Newsbank's America's News collection
- 6 of the universities and 6 colleges subscribe to Newsbank's World News collection
- 2 universities have no Newsbank collections