



Providing statewide library services to Florida's colleges and universities.

**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Thursday, March 4, 2021 – 1:00 to 5:00 p.m. EST
Friday, March 5, 2021 – 9:30 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Frank Allen (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Matthew Bodie (SPC), Todd Chavez (USF), Mercedes Clement (DSC), Joanne Connell (EFSC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Brian Doherty (NCF), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixson (FAU), Richard Hodges (FSWSC), Robert Krull (PBSC), Nance Lempinen-Leedy (SFV), Brent Mai (UNF), Tom Messner (FSCJ), Kristina Neihouse (CFK), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Ruth Smith (VC), Jane Stephens (CC), Mia Tignor (IRSC), Courtlann Thomas (PSC), Morgan Tracy (SSCF) Faye Watkins (FAMU), Christina Will (SJRSC), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Valerie Boulos (FSU), Jeremy Brown (FGCU), Tara Cataldo (UF), Theresa Smith-Ennis (SCF), Jin Guo (FIU), Annie Glerum (FSU), Laura Gayle Green (FSU), Jin Guo (FIU), Christina Hastie (DSC), Maris Hayashi (FAU), Ernestine Holmes (FAMU), Amy Johnson (DLSI), Nancy Kelleth(FSU), Kirsten Kinsely (FSU), Alicia Long (SCF), Mark Marino (SCFMS), Xiyang Mi (USF), Kathryn Miller (UCF), Jennifer Murray (UNF), Ashley Olund (EFSC), Jean Phillips (FSU), Tammera Race(NCF), Patrick Reakes (UF), Keila Zayas-Ruiz (FSU), Kristine Shrauger (UCF), Madeline Sims (FSCJ), Brett Williams (IRSC), Lindsey Xanthopoulos (UCF).

FLVC/FALSC Staff: Ellen Bishop, Tim Brown, Chrissy Cogar, Daniel Cromwell, Wendy Ellis, Brian Erb, Rachel Erb, Chase Fiorini, Cindy Fox, Devon Hickey, Simone Jackson, Cheryl McCraw, Mike Neff, John Opper, Natasha Owens, Gary Phillips, Susan Rodgers, Lisa Ryals, Elijah Scott, Rebel Cummings-Sauls, John Sandstrum, Melissa Sykes, Lisa Tatum, Clayton Tucker, Dave Whisenant, Jay Wiese, Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 p.m.

Welcome

Banister welcomed everyone.

Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, December's meeting minutes.

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Messner made a motion to approve consent items; Henderson seconded. Motion passed.

FLVC/FSU/NWRDC Update

Tim Brown, IT Assistant Vice President, of Northwest Regional Data Center (NWRDC) briefed the council on the latest business of FLVC. The transition has gone smoothly, and things are moving forward. The legislative session started on Tuesday, March 2, 2021. The changes in the legislative language made it through the first committee. We are still going through invoices for each institution. We are sending out reminders for the quarterly invoices. RSM, a consulting firm, has been hired to evaluate FLVC/NWRDC governance. They are interviewing members from each Members Council Executive Committees, current NWRDC Board Members, and Chancellors for both the FCS and SUS. RSM will present their recommendations in May. The first efficiency report was submitted to the Chancellors' office February 15.

MCLS Processes and Procedures

Upcoming Call for Standing Committee Applications

The next call for standing committee applications will be send out March 15. The vacancies are DISC-9; RSSC-5; TSSC-4; and UISC-6. The terms will begin July 1, 2021 and end June 30, 2024. Please encourage everyone to apply.

Call for Executive Committee Spring '21-'22 Nominations

Henderson, head of the nominating committee, announced there are three vacancies; Chair-Elect, FCS at-large Representative, and Secretary. Both the Chair-Elect and FCS at-large are FCS positions and the Secretary is a SUS position. Henderson noted there is a volunteer for Secretary, but she is looking for volunteers for the other two positions. Please contact her if anyone is interested in serving on the Executive Committee.

MCLS Meeting Dates

June 3-4, 2021 were presented as the next MCLS virtual meeting dates. In-person meetings remain on hold due to COVID and budget cuts.

Library Services Update

Executive Director Update

Scott stated House Bill 847, filed by Representative Coyd Byrd, creates the Florida Postsecondary Academic Library Network. It was filed on February 9th. You can view the steps it has gone through at <https://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=71664> Senate bill 1436, filed by Senator Joe Gruters, creates the Florida Postsecondary Academic Library Network. It was filed on February 18th. You can view the steps it has gone through at <https://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=71664>.

E-Resources

R. Erb gave an update on the business of E-Resources. We are working on filling the E-Resources coordinator position. We are working with FSU for approval on the position description.

Statewide Collections

R. Erb reviewed the Statewide Collection for 2021. NewsBank: America's News contract is fully executed with 11 Florida news sources, 152 other Florida titles, and 54 new sources. This is a three-year contract with a 3% increase from 2020. The Spring Nature contract is still pending. Overall there was a -.45% increase. Cambridge University E-Books hosting fee was permanently waived. There is a \$184,478.59 surplus. This will be used to purchase e-book packages from ProQuest. All 40 institutions will receive new titles.

Group Licensing

R. Erb reviewed the group licensing timeline. Consortia Manager was used for group licensing this year. It made the process much less tedious. Order Confirmations to sign were distributed November 20, 2020. Most contracts were executed in December. Invoices were sent to institutions in January. Most of the subscriptions had 0% renewals. There were a total of 147 products.

CELUS Plus Project

This is the AVS replacement. It supports COUNTER 4 and 5 usage reports and non-COUNTER usage. The FCS IPEDS reports were completed. The statewide SUS is in the process of being added.

Integrated Library Services

IPEDS

Stinson updated the council on IPEDs. IPEDS Academic Libraries survey collects information on collections, services and expenditures at libraries at degree-granting institution. Since 2002 at the request of FLDOE and the Division of Community Colleges, FLVC/CCLA has provided reports to assist the State colleges in completion of the survey. The reports and a table with detailed information are sent to the Institution reports person and the MCLS representative. FLVC also determines if there are any changes to the survey and provides any information about that along with the reports. After each institution completes their survey, FLVC verifies the data and then requests the final lock from FLDOE. A listserv was created in 2017 to facilitate communication to all FCS institutions regarding the survey (FLVC-ALS@listserv.flvc.org).

The listserv is used to send reminders of dates regarding the survey; information for specific schools is mailed to those schools directly. FLDOE's IPEDS deadline for this year is March 15, 2021.

UBorrow

Ellis gave an update on UBorrow. UBorrow loans will be migrated to Alma, but the requests will not. Workflow for handling migrated UBorrow loans in Alma will be coming soon.

Stopping UBorrow early will allow outstanding requests to be finalized. RSSC recommended May 1st as a good stop date. UBorrow Service will resume in Alma/Primo VE once we Go-Live.

Communications will be sent via email, meetings, and newsletters. Lost loan reconciliation reports will be run in mid-May, instead of July, to allow time to send invoices prior to Alma.

Alma/Primo Ve Implementation Update

Bishop gave a recap of the first phases of the project; The Onboarding Phase (March-June 2020) and The Vanguard Phase (July- October 2020). The project is currently in the Testload Phase (November 2020- May 2021). Alma functional and work testing began March 1, 2021. Library staff and working groups are submitting issues and questions to the Help Desk. There is a know issues list on the libguide. UBorrow set-up and testing is coming soon. Configuration tweaking will be during all of the Testload Phase. There will be more details on third-party integrations. Bishop reviewed the switch to go-live timeline (<https://falsc.libguides.com/ILS-Implementation/timeline>). July 13, 2021 will Alma and Primo Ve will go live. Whisenant reviewed third party integrations. Third party integrations are all interactions between the ILS system and and other systems. The goal is to replicate all integrations we have with Aleph. Third party integrations we have successfully tested are Single Sign On, Cash Exports, AP feed, SMS, and Patron Photos. We are still testing Patron Loads, EDI, and SIP 2.

Sykes gave an update on the Spring Workshops. Ex Libris is holding 10 one-week live, online workshops on using Alma. Each workshop contains 10 sessions split up over 4 days. Each session covers a particular aspect of the system (acquisitions, cataloging, circulation, course reserves, etc.) . The first workshop was March 1-4 with the audience limited to FALSC staff and working group members. The workshops will continue each week until May 6. Library staff must register for each session. Registration is through the project LibGuide. In addition to the Alma Workshops, FALSC along with Ex Libris are also providing other training opportunities. All sessions will be held in the next few months. All will be recorded and will be posted on the project LibGuide. FALSC also has 5 Ex Libris training sessions available to us post Go-Live.

You can find all information regarding the implementation on the libguide

(<https://falsc.libguides.com/ILS-Implementation>) and the FALSC website

(<https://libraries.test.flvc.org/alma>).

Library Support and Training

B. Erb gave an update on OpenAthens. All FCS schools have completed OpenAthens implementation. MARC record URL conversion to OpenAthens is ongoing for a few schools. There will be an implementation hiatus until after Alma GoLive in July. Sunset date for Linccweb for eResources management and EZProxy for the FCS will be in July. Deadline for remaining institutions to decide is June 1 so we can establish the ongoing license. B. Erb reviewed possible replacements for Curriculum Builder to include Talis Aspire. Neff gave an update on the help desk. The help desk answered 9198 cases in 2020. Cases included Library Services, Distance Learning and Student Services, and FLVC. There are currently five full-time analysts. They help desk is supporting the ILS implementation.

Digital Services and OER

Cummings-Sauls gave an update on Digital Services and OER. The Florida Open Academic Library now has over 1,283,000 items and it increases each week. Please contact Cummings-Sauls with help identifying Florida Collections and Digital Archives for inclusion in FOAL. Upcoming events in Digital Services include; Managing Digital Collections on March 16, Metadata-from-Home on March 19, and ShareYouPaper.org Demo on March 30. DISC highlights include Primo VE types and 1Harvest sample. The state has decided to sunset Florida on Florida. Description Service has been sunset. There is a new PALMM site at (<http://palmm.digital.flvc.org>). Florida Online Journals (Florida OJ) (<https://journals.flvc.org/>) is here to host any electronic journal. New journals have launched this year. Open Florida (<https://falsc.libguides.com/openfl/>) has been updated and new resources have been added. The Florida OER Summit is scheduled for May 13-14. Please visit the Digital Services libguide at <https://falsc.libguides.com/c.php?g=997766&p=7222248>.

Update from BOG/Department of Education

Dr. Nancy McKee, Associate Vice Chancellor for Innovation and Online Learning (SUS), and Dr. Carrie Henderson, Executive Vice Chancellor (FCS), gave an update to the members council. Prior to the meeting questions were sent to both McKee and Henderson. McKee and Henderson answered the questions sent to them and opened the floor for more questions. Discussion followed.

DLSS Update

Dr. Opper gave an overview of current projects and upcoming plans within DLSS.

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. The Federal Grant cycle is approaching. The due date for applications is in early April. Please reach out to Johnson if interested. DLIS operates a table of contents server digitally. There is an ITN out for a statewide digital repository. The state has been working on this idea since 2014. DLIS has launched FLIN Shareit.

FCS Update

Tom Messner gave a report on the business of the FCS. He gave an overview of current projects, activities, and upcoming plans within the FCS.

SUS Update

Brian Doherty gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

New Business

There was no new business.

Adjournment

The meeting adjourned at 10:45 am EST.