



Providing statewide library services to Florida's colleges and universities.

**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Thursday, December 3, 2020 – 1:00 to 5:00 p.m. EST
Friday, December 4, 2020 – 9:00 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Todd Chavez (USF), Mercedes Clement (DSC), Joanne Connell (EFSC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Brian Doherty (NCF), Erick Dominicis (MDC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixson (FAU), Richard Hodges (FSWSC), Robert Krull (PBSC), Nance Lempinen-Leedy (SFV), Brent Mai (UNF), Tom Messner (FSCJ), Kristina Neihouse (CFK), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Mia Tignor (IRSC), Courtlann Thomas (PSC), Morgan Tracy (SSCF), Faye Watkins (FAMU), Christina Will (SJRSC), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Matthew Bodie (SPC), Valerie Boulos (FSU), Tara Cataldo (UF), Theresa Smith-Ennis (SCF), Jin Guo (FIU), Annie Glerum (FSU), Laura Gayle Green (FSU), Ernestine Holmes (FAMU), Amy Johnson (DLSI), Nancy Kelleth, Alicia Long (SCF), Mark Marino (SCFMS), Xiyang Mi (USF), Jennifer Murray (UNF), Ashley Olund (EFSC), Jean Phillips (FSU), Tammera Race (NCF), Patrick Reakes (UF), Kristine Shrauger (UCF), Madeline Sims (FSCJ), Brett Williams (IRSC).

FLVC/FALSC Staff: Ellen Bishop, Tim Brown, Chrissy Cogar, Daniel Cromwell, Wendy Ellis, Brian Erb, Rachel Erb, Chase Fiorini, Cindy Fox, Devon Hickey, Simone Jackson, Cheryl McCraw, John Opper, Natasha Owens, Gary Phillips, Susan Rodgers, Lisa Ryals, Elijah Scott, Rebel Cummings-Sauls, John Sandstrum, Melissa Sykes, Clayton Tucker, Dave Whisenant, Jay Wiese, Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 p.m.

Welcome

Banister welcomed everyone.

Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, March's meeting minutes. Messner made a motion to approve consent items; Etschmaier seconded. Motion passed.

www.falsc.org

1753 West Paul Dirac Drive
Tallahassee, Florida 32310
Phone: 850-922-6044

A division of the Florida Virtual Campus

MCLS Processes and Procedures

Standing Committee Action Items

CMESC 2021 Collection

Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Cataldo briefed the council on CMESC's recommendation for the statewide 2021 collection. Refworks leaves the SUS collection at the end of the year. Request for rolled back subscription prices have been successful. The result is a surplus balance of \$184,178. The recommendation is to spend the surplus on a one-time purchase of two e-book packages. Both packages will be hosted on the ProQuest platform. The package will include a minimum of 474 e-books published in 2019. It will add new e-books to all 40 institutions and includes the subjects of Computer Science, Engineering, Math, Business, Educations, History, Religion, and Political Science. Bartusik made a motion to accept the CMESC's recommendation; Henderson seconded. Motion passed.

Present New Standing Committee Members

Prior to the meeting, a packet was sent out with detailed reports including a list of the newly selected and returning standing committee members. The next call for standing committee applications will be in Spring of 2021.

MCLS Meeting Dates

March 4-5, 2021 were presented as the next MCLS virtual meeting dates. In-person meetings remain on hold due to COVID and budget cuts.

FLVC/FSU/NWRDC Transition Update

Tim Brown, Executive Director, of Northwest Regional Data Center (NWRDC) briefed the council on the FLVC's transition from UWF to FSU/NWRDC. As of December 1, FLVC staff are officially FSU employees. 71 employees have gone through the onboarding process. FSU is working to migrate all contracts over. There have been 82 various vendor contracts migrated over and the rest will be finished soon. Contract reassignments should start to go out on December 4th. There have been some questions about the upcoming session and the Legislative Budget Request (LBR). Both the FCS and SUS have put in LBRs splitting the estimated 21-million-dollar budget between the two systems. We have received questions from the appropriations staff and are putting together information for them.

The board of trustees for NWRDC approved the transition. The board has requested a workgroup to be put together to discuss the shared governance model. When putting together the proposal to host FLVC, it was requested both members council remain involved. NWRDC wants to ensure member institutions have a voice. We will keep everyone informed as those efforts progress. As far as billing goes, FSU is finishing up invoices and they will be going out within the next couple of weeks. Discussion followed.

FALSC Briefings

Executive Director Update

Scott reviewed the business of FALSC within the last few months. On March 12, the ILS contract was signed by Ex Libris. March 17 migration for the ILS project began. Information on the ILS project is available on the FALSC website (<https://libraries.flvc.org/alma>). On June 29, the Complete Florida Plus Program veto is announced. SUS and FCS Chancellors request Statement of Interests and Explanation of Plans for a new host institution on August 7. September 11 Northwest Regional Data Center at Florida State University was selected as the new host institution. Transition from UWF to NWRDC/FSU began December 1.

Scott updated the council on the OCLS Group Services Agreement (GSA). GSA covers Cataloging/Metadata, WorldShare Ill/Tipasa, and FirstSearch/WorldCat Discover. Other OCLC services are not covered under the GSA. For this fiscal year, OCLC is billing libraries directly. The first invoice is for July through December 2020. The second invoice will cover January through

June 2021. Libraries should receive invoices this week. In July, when Fiscal Year 2022 begins, normal billing will resume; OCLC will bill FLVC and then, FLVC will bill each institution.

E-Resources

R. Erb gave an update on the business of E-Resources. Gail Orth retired on November 30. R. Erb updated the council on statewide and group contracts. Due to the transition from UWF to NWRDC/FSU licenses, amendments, and order forms are still pending.

Statewide Collections

R. Erb reviewed the Statewide Collection for 2021. The FCS decided to subscribe to the enhanced version of NewsBank, America's News. There is 11 Florida news sources in PDF format and 54 new sources. FALSC has partnered with UF for contract review and execution. In terms of negotiations, multi-year option is pending. The Covid vendor impact letters resulted in little increases and rollback prices at 2018 and 2019 levels. Quotes that are completed are Sage Premier, ACM Digital Collection, S&P NetAdvantage, and EBSCO third party data base. Elsevier Engineering Village and INSPEC were renegotiated. Springer Nature is still pending. Average increases for 2020 were 1.8% versus 2021 at .46%.

Group Licensing

The Covid vendor impact letters resulted in flat renewals for 2021. There were a couple of roll backs. R. Erb reviewed the new timeline for group licensing. The deadline for final decisions from members was October 9. Pricing may change based on participation. Signature order confirmations were sent out November 20. Invoices will be sent out as letters of intent and should be returned to FLVC by January 18. The date is to be determined due to the transition to NWRDC/FSU.

CELUS Plus Project

CELUS Plus is the AVS replacement. This will be used for IPEDS reports. It supports Counter 4 and 5 usage reports, as well as, non-Counter usage. It has been completed for the FCS IPEDS reports. The SUS statewide collection is being added.

Integrated Library Services

IPEDS

On November 30 the IPEDS packets were emailed to MCLS representatives and the institutional reports coordinator for all of the FCS. The definitions for determining how items are included come from [The IPEDS Survey Material Instructions](#). The survey is open for institution submission and review from December 10, 2020 to March 15, 2021. Please contact the FLVC Help Desk (help@flvc.org) with any questions or for assistance.

Next Gen ILS ITN

Bishop reviewed the timeline for the ILS Implementation Project, to include the Onboarding (March-June 2020) and Vanguard Phases (July-October 2020). The project is currently in the Full Forty Testload Phase (November 2020- May 2021). Aleph Production data was copied to Alma clone on October 30. The kickoff meeting for all library staff was on November 10. Migration Forms, P2E Files, E-Resource Activation Forms, changing data with scripts and fixes, and extracting PDA01 records have been completed. Ex Libris extracts the data to build Alma instances from December 2-20. Configuration forms generated from the extracts are due mid-January. Alma instances will be released to libraries on February 8 and there will be a data review and testing meeting for library staff. On February 15, Primo VE will be released to libraries. Testing will begin with data review and move into functional/work flow testing. Then, review of migration statistics and error reports and additional testing for reports. Issues and questions can be reported to the FLVC Help Desk. The working groups will be documenting issues and questions in a spreadsheet. FALSC/FLVC will submit cases to Ex Libris and track the progress

through the project management tool, and document known issues on the libguide.

(<https://falsc.libguides.com/c.php?g=1007029&p=7837759>)

The Go-Live Phase is June-July 2021. Final extractions for all data from Aleph and loaded into Alma, final set up from Primo Ve, and work with Ex Libris on the cut over plan will take place during the Go-Live Phase. Go live is scheduled for July 13, 2021.

Third party integrations are services tied to external systems that either feed data into the ILS or is produced by the ILS and fed to other systems. FALSC staff have identified 22 different 3rd party integrations that we currently support which need to be addressed by Go-Live or shortly after. Some of these affect all 40 institutions; some only one institution. Major third party integrations include Single-Sign-On, Patron Loads, cash exports, accounts payable reports, SMS messaging, EDI ordering and invoicing, vendor record loading, OCLC record import, and SIP2 connections. FALSC continues to encourage all library staff to take and review the Alma and Primo training that is available online. Training can be found at <https://knowledge.exlibrisgroup.com/Alma>. FALSC has set up a Canvas course that links to Alma Essentials. The Canvas course can be at <https://www.flvc.org/canvas-login>. The Ex Libris contract requires 15, 3-day regional in-person workshops throughout the state. Instead, they will offer 10 weeklong online workshops starting in March. More information about the spring workshops will be available mid-January. For more information on the ILS project visit the ILS libguide at <https://falsc.libguides.com/ILS-Implementation> or the FALSC website at <https://libraries.test.flvc.org/alma>.

Scott stated Curriculum Builder only works in the EDS environment. It cannot be used with Alma. Optional Ex Libris products include Leganto and Esploro. These options come at higher prices. Scott suggested forming a task force to see what options are and what the next steps are. Discussion followed.

Library Support and Training

B. Erb gave an update on OpenAthens. 22 FCS schools are live with OpenAthens. The final 6 schools are finished with vendor outreach and are ready to go live. The goal is for all FCS schools to go live by February 1 for Alma purpose. 5 SUS schools are live with OpenAthens. Seven SUS institutions are not. There will be 33 institutions live with OpenAthens by February 1. There will be a pause in OpenAthens implementation for anyone left after February 1 until Alma is complete. For the remaining SUS schools the deadline is June 1, 2021. B. Erb presented OpenAthens data to the council. Discussion followed.

Digital Services and OER

Cummings-Sauls updated the council on the activities of Digital Services and OER. DISC is encouraging all to mark those digital collections with public domain or Creative Common licenses. This opens those collections up to wider audiences. DISC had created a Digital Preservation Resource guide, as well as, the Statewide Metadata Standards Guide. Florida Open Academic Library (FOAL) (<https://openlib.flvc.org>) has launched with over 1,272,500 titles from Florida Digital Collections and Archives. This allows you to discover and select collections of Open Educational Resources (OER). PALMM (<https://palm.digitallflvc.org>) has been transferred into FL-Islandora and reviewed by DISC. There has been positive feedback. The new State Digital Collections site (<http://collections.digital.flvc.org>) feeds into FOAL. Florida Online Journals (Florida OJ) (<https://journals.flvc.org/>) is here to host any electronic journal. It is currently hosting over 40 journals. Open Florida (<https://falsc.libguides.com/openfl/>) has been updated and new resources have been added.

DLSS Update

Dr. Opper gave an overview of current projects and upcoming plans within DLSS.

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. DLIS wants to continue to support this group and academic libraries, students, faculty and staff across this state. There are many representatives from this group that serve on the State

Library Council and Citizen Support Board. If you are interested in serving on either of these, please send an email to Amy Johnson. There will not be a Florida Memory Calendar for 2021. DLIS is planning for a 2022 calendar. DLIS has launched FLIN Shareit. DLIS will be launching the Florida Memory virtual backgrounds.

FCS Update

Tom Messner gave a report on the business of the FCS. He gave an overview of current projects, activities, and upcoming plans within the FCS.

SUS Update

Brian Doherty gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

New Business

There was discussion on the Legislative Budget Request.

Adjournment

The meeting adjourned at 10:55 am EST.