Regular Meeting of the
Members Council on Library Services (MCLS)
Agenda

Virtual Meeting via Microsoft Teams

Thursday, December 3, 2020 — 1:00-5:00 p.m. ET

1:00-1:05   Call to Order   Stephen Banister, Chair

1:05-1:10   1. Welcome   Stephen Banister

1:10-1:15   2. Consent Items   Stephen Banister

   A. Approve September 9-10, 2020 Meeting Minutes
   B. Accept FALSC Standing Committee Reports
      i. Collection Management and E-Resources (CMESC)
      ii. Digital Initiatives (DISC)
      iii. Library Assessment (LASC)
      iv. Resource Sharing (RSSC)
      v. Technical Services (TSSC)
      vi. Textbook Affordability and OER (TAOERSC)
      vii. User Interfaces (UISC)
   C. Accept ILS Working Group Reports
      i. Acquisitions and Serials
      ii. Cataloging and Authorities
      iii. Circ/Resource Sharing
      iv. Discovery
      v. E-Resources Management
      vi. Joint-Use
      vii. Systems
      viii. Training

1:15-1:30   3. MCLS Processes and Procedures   Stephen Banister

   A. Standing Committee Action Items
      i. CMESC: E-Resources Statewide 2021 Collection Recommendation
   B. Present New Standing Committee Members
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<tr>
<th>Time</th>
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<th>Topic</th>
<th>Presenter(s)</th>
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<tr>
<td>1:30-1:40</td>
<td>4.</td>
<td>Confirms MCLS Meeting Dates/Locations</td>
<td>Stephen Banister</td>
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<td>A. March 4-5, 2021 (Virtual)</td>
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<td>1:40-2:15</td>
<td>5.</td>
<td>FLVC/FSU/NWRDC Transition Update</td>
<td>Tim Brown</td>
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<td>2:15-2:45</td>
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<td>Legislative Budget Request</td>
<td>Tim Brown</td>
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<td>2:45-3:00</td>
<td><em><strong>BREAK</strong></em></td>
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<td>3:00-4:45</td>
<td>6.</td>
<td>FALSC Briefings</td>
<td>Elijah Scott, Rachel Erb, Ellen Bishop, Brian Erb, Rebel Cummings-Sauls</td>
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<td>A. Executive Director Update</td>
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<td>B. E-Resources Update</td>
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<td>i. FALSC Licensed/Funded Materials</td>
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<td>ii. FALSC Coordinated/Group Licensed Materials</td>
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<td>C. Integrated Library Services Update</td>
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<td>i. Next Gen ILS</td>
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<td>D. Library Support and Training Update</td>
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<td>E. Digital Services and OER Update</td>
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<td>4:45-5:00</td>
<td>6.</td>
<td>Wrap Up and Adjournment</td>
<td>Stephen Banister</td>
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Friday, December 4, 2020 — 9:30 a.m. to Noon ET

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<td>9:30-9:45</td>
<td>9.</td>
<td>DLSS Update</td>
<td>John Opper</td>
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<td>9:45-10:05</td>
<td>10.</td>
<td>Division of Library and Information Services Update</td>
<td>Amy Johnson</td>
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<td>10:05-10:25</td>
<td>11.</td>
<td>FCS Update</td>
<td>Tom Messner</td>
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<td>10:25-10:45</td>
<td>12.</td>
<td>SUS Update</td>
<td>Brian Doherty</td>
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<td>10:45-11:20</td>
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<td>New Business</td>
<td>Stephen Banister</td>
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<td>11:20-12:00</td>
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<td>Wrap Up and Adjournment</td>
<td>Stephen Banister</td>
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Regular Meeting of the
Members Council on Library Services (MCLS)

Minutes

Thursday, September 10, 2020 – 1:00 to 5:00 p.m. EST
Friday, September 11, 2020 – 9:00 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Frank Allen (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Mercedes Clement (DSC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Akos Delneky (IRSC), Brian Doherty (NCF), Erick Dominici (MDC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NFWSC), Carol Hixson (FAU), Robert Krull (PBSC), Nance Lempinen-Leedy (SFV), Brent Mai (UNF), Tom Messner (FSCJ), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Mia Tignor (IRSC), Courtann Thomas (PSC), Morgan Tracy (SSCF) Faye Watkins (FAMU), Christina Will (SJRSC), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Matthew Bodie (SPC), Valerie Boulos (FSU), Tara Cataldo (UF), Alexis Carlson (IRSC), Joanne Connell (EFSC), Carol Ann Davis (USF), Rita Dickey (TCC), Brittnee Fisher (SJRC), Annie Glumer (FSU), Jennifer Gregor (SPC), Ernestine Holmes (FAMU), Amy Johnson (DLSI), Kirsten Kinsley (FSU), Mark Marino (SCFMS), Xiying Mi (USF), Jennifer Murray (UNF), Kristina Neilhouse (FKCC), Jean Phillips (FSU), Tammera Race (NCF), Patrick Reakes (UF), Kristine Shrauger (UCF), Madeline Sims (FSCJ).


Call to Order
The meeting was called to order at 1:00 p.m.

Welcome
Banister welcomed everyone.

Consent Items
Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, March’s meeting minutes Messner made a motion to approve consent items; Henderson seconded. Motion passed.
MCLS Processes and Procedures
Standing Committee Action Items
CMESC 2021 Collection
Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Marino states the budget for the Statewide E-Resources Collection currently has a surplus, the Collections Management & E-Resources Standing Committee does not anticipate having to make any cuts to the collection for 2021. The CMESC is requesting that Members Council approve the Statewide Collection budget as is, pending any outstanding price quotes. Faust made a motion to accept the CMESC proposal; Phelps seconded. The motion passed.

Call for Standing Committee Vacancies
A call for standing committee applications will be sent out around September 28, 2020. The term will begin January 1, 2021. The vacancies are as follows: 1 vacancy for DISC, 1 vacancy for LASC, 1 vacancy for TAOERSC, and 1 vacancy for TSSC. We encourage all library staff to apply.

MCLS Meeting Dates
December 3-4, 2020 and March 4-5, 2021 were presented as the next MCLS virtual meeting dates. In-person meetings remain on hold due to COVID and budget cuts.

Complete Florida Plus Program Veto
Status on FALSC/FLVC Transition Plan
The Board of Governors (BOG) requested statement of interests from institutions to host support services for Libraries, Distance Learning, and Student Services (https://www.flbog.edu/resources/library-and-distance-learning-support-services/). The statements were due August 28, 2020. By September 1, the evaluations of statements will be completed. Then, negotiations will begin with the top ranked institutions. Negotiations will be complete by September 9. The execution of a Memorandum of Understanding (MOU) with the Florida Department of Education, the Board of Governors, and the host institution will be in place September 15. The host institution begins providing services on or before October 15, 2020.

UWF Interim CEO Update
Dugan gave an update on the status of FLVC and the Complete Florida Plus Program Veto. There have been no new updates from UWF or the BOG. Six staff members had a reduction in salary and four employee layoffs due to the veto. Currently, they are in the process of reviewing the strategy of closing everything out by October 15. Computer equipment and a car has been relocated to Tallahassee from Pensacola. The Pensacola office will officially close September 18. Staff from Pensacola will be working remotely. Some contracts have been cancelled. The hope is the new host institution will pick them back up. The FALSC budget is stable and should remain that way through October 15.

FALSC Briefings
Executive Director Update
Scott reviewed the business of FALSC within the last few months. The contract was signed with Ex Libris for Alma and Primo on March 12. On March 15, 2020 all FALSC staff began working remotely due to Covid. The announcement of the Complete Florida Plus Program veto was on June 29. This included FLVC, FALSC, DLSS, and the Complete Florida Degree Initiative programs. In July, FLVC began to identify essential services and determine associated costs. Essential Services were then voted on by SUS and FCS institutions. The SUS and FCS institutions committed to fund costs for essential services for each institution per FTE. Then, the SUS BOG transition team created a transition plan to move forward. Mike Dieckmann, former FLVC CEO, has resigned effective September 18. FALSC has continued with all services without interruption.
Integrated Library Services

HathiTrust/ETAS
Ellis stated HathiTrust ETAS access is offered as a 1-to-1 temporary access to HathiTrust electronic copies of in-copyright material while the print titles in your library collection is inaccessible. CSUL Deans and Directors agreed to proceed. FALSC was tasked with identifying the records, making them non-circulating and adding temporary access links in Mango. Because SUS libraries have a consortial membership, and because FALSC marked all the print records matching the in-copyright HathiTrust titles as non-circulating, there is no way to exempt some SUS institutions. FALSC added an item process status to make the identified records (with Hathi-ic or Hathi-ip) non-circulating. Original IPS will be restored once ETAS is over. A temporary access link in Mango for digital access to the HathiTrust ETAS titles via SSO. ETAS went live at SUS Libraries on August 31st. There have been a couple of issues. Many reports of temporary access links not working. FASLC is working on solutions. Please visit the libguide to view information and frequently asked questions. (https://falsc.libguides.com/hathitrust_etas)

UBorrow
It was requested to have UBorrow turned off in mid-March 2020 due to Covid-19. It was turned back on August 31. There have been no reports of issues. If there are any issues please contact the Help Desk.

Next Gen ILS ITN
Whisenant stated the Implementation has been split into four phases. The first phase was the Onboarding Phase (March-June 2020). This phase included contract signing, determination of vanguard institutions, working group and staff online training, finalizing organization framework, and enhancement and development meetings, etc. The second phase is the Vanguard Phase (July 2020-October 2020). This is for the eight vanguard libraries and includes vanguard kick off meetings, data extracts from vanguard libraries, complete migration and configuration forms, release of Alma/Primo VE, and vanguard testing. The third phase is the Full Test Load Phase (November 2020-May 2021). This phase if for all forty institutions and mimics the Vanguard Phase for all forty institutions to include create and modify user accounts for all library staff, analyze configuration and adjust for go live setup, switchover and organize and assist in the delivery of staff training, online and in person, if feasible. The last phase is the Go Live where we will perform final extractions of all data from Aleph and load into Alma, perform final setup for Primo VE views for all libraries, and freeze all current activity on Aleph/Mango. Final Switchover to Alma/Primo VE is July 13, 2021. Online training for Alma essentials, via Canvas, is available now. FALSC is creating a training libguide for Go Live and beyond. Information and updates are available on the ILS Implementation libguide (https://falsc.libguides.com/ILS-Implementation) and on the FALSC website (https://libraries.flvc.org/alma). There will be updates in the monthly FALSC update sent to the LIBS-ALL listserv as well. Other communications include discussion group listerv that is open to all library staff. There are Working Group, ILS coordinators, and Implementation Team listervs these are for members only. However, there are open minutes and recordings that everyone has access to.

Library Support and Training
B. Erb gave an update on OpenAthens. There are twenty-four schools live. One school is ready to go live at their leisure. Two more schools have completed the vendor outreach process. There are three schools currently working on the vendor outreach process. In the fall, there will be a post-GoLive project to clean up any issues. B. Erb reviewed the OpenAthens progress chart (https://docs.google.com/spreadsheets/d/1OfWx0s4bKna0Xr6F588AQLSKM5l6eyzNJthwrU3hWs/edit?usp=sharing) with the council.
Digital Services and OER
Cummings-Sauls shared with the council the Florida Open Academic Library (FOAL). This can be found at openlib.flvc.org. This is harvested weekly via open OEI. If any institution would like to add a collection, please contact the FLVC help desk. Florida Islandora (has several sites throughout the state. Islandora 7 has decided to extend security patches and extensions through November 2022. This gives us a full year of protection past the 2021 date that was previously announced. Florida Online Journal (Florida OJ) is going strong. New journals have been launched since Covid and the CFPP veto. If you have a journal that needs to be launched, you can contact the FLVC help desk. For more information visit journals.flvc.org. The process of the review standards and rubrics has started for Open Florida.

E-Resources
R. Erb updated the council on the Statewide Collections for 2021. In 2019 and 2020 renegotiations with Newsbank had issues with ILL, Indemnification, and Public Record Requests. FALSC worked with UWF General Council and added an assumption of Risk clause to move the contract forward. Due, to the CFPP veto, the progress has been halted. UWF could no longer enter any new contracts with FALSC. Russell offered to have UF develop a master service agreement with a MOU. The colleges would have to agree to the terms of the agreement and sign the MOU. This MOU does not obligate the colleges to any additional funds. There are some back up options just in case it is not executed. Some alternatives to Newsbank include LexisNexis-Nexis Uni, Proquest US Major Dailies, Proquest Southeast NewsStream, and Proquest, US NewsStream.

The Covid-19 vendor letters had an impact. Some vendors have agreed to 0 % increases and to roll back pricing to 2019 levels. Quotes that are still pending are SAGE Premier, Springer Nature, ACM Digital Collection, S&P NetAdvantage, and EBSO third party databases. The average increases for this year is 0.6 % as compared to last year’s increase of 1.8%. There is currently a surplus for the statewide collection.

There are some changes to Group Licensing for 2021. Consortia Manager is now being used for Group Licensing. Projection reports are being used instead of surveys. There are no spreadsheets for members to complete. New quote requests are suggested through consortia manager. There are product descriptions and title lists. There is a system generated letter of intent/order confirmation. There were 38 Covid-19 impact letters. Many came in at 0% or at rollback pricing. Tatum reviewed the proposed timeline for 2021. July 7 vendors are contacted for renewal quotes. Members will begin requesting renewals on August 3. Final decisions from members must be made by October 9. Singed order confirmations are due November 9. Invoices will be sent to schools on November 20.

The Celus Plus Project is in good shape. It is an AVS replacement. It will harvest Counter 5 usage reports and non-Counter usage. Project should be complete by mid October.

DLSS Update
Dr. Opper gave an overview of current projects and upcoming plans within DLSS. There was discussion on the effects of the CFPP veto on DLSS.

Division of Library and Information Services Update
Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level.

FCS Update
Tom Messner gave a report on the business of the FCS. He gave an overview of current projects, activities, and upcoming plans within the FCS.

SUS Update
Brian Doherty gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.
New Business
The council discussed making plans and ideas for moving forward in the coming weeks and months. Henderson made a motion for the Executive Committee to coordinate a group to address the council's next steps; Elliott seconded. Motion passed.

Adjournment
The meeting adjourned at 10:53 am EST.
COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CO-CHAIRS: Mark Marino and Tara Cataldo
MCLS LIAISON: Judy Russell

CURRENT ACTIVITIES:

The committee has met six times in the last quarter.

2021 Statewide E-Resources:
FALSC staff are completing the process of obtaining 2021 renewal price quotes from vendors. The Springer Nature e-journal package for the colleges is the only resource still in negotiation. Through negotiations and the willingness of some vendors to reduce prices or hold back increases, the average increase now stands at approximately 2.8% for one-year renewals. Due to the success of the rollback pricing and because Refworks is leaving the collection on December 31, 2020, there is an estimated $184,178 to use for new, non-subscription e-resources (see attached recommendation). CMESC members searched the union catalog to check for duplication to ensure the recommended purchases would add new content for each institution.

Matching Statewide Collections to Curriculum:
The committee has continued the work of applying curriculum (CIP) codes to the e-resources to create a data point for evaluating the cost benefits of the Statewide E-Resources Collection. This will be used in the future work of realigning the collections.

2021 Group Licensing:
Using Consortia Manager, FALSC staff are finalizing Group Licensing for 2021. With some quotes still outstanding, many vendors have come back with 0% increases or in some cases price rollbacks to either 2018 or 2019 levels.
2021 Statewide E-Resource Collection Recommendations

A report to the Members Council from the Collection Management and E-Resources Standing Committee

November 18, 2020

Background

Due to the cancellation of Refworks to balance the 2021 e-resource budget, and subsequent rollback of 2021 subscription renewal prices, there is approximately $184,178 (as of 11/9/20) to reallocate for non-subscription e-resources. The CMESC investigated one-time purchase options that would add new content to all 40 colleges and universities. When preparing recommendations for the CARES act proposal, the CMESC received several offers from Proquest and used these for considering the new purchases.

The CMESC focused on offers in our price point that would provide new content across as many of the 40 institutions as possible. We have prepared the following acquisition options to expend the remaining balance and are prepared to move forward when all appropriate authorizations and licenses have been completed.

Committee Recommendation: Purchase two e-book packages from Proquest

- Packt e-books ($40,635)
- Rowman & Littlefield e-books ($130,071), with a potential $10-$15K more added based on the final balance

Offer details:

- For $170,706 the state would acquire approximately 474 e-books published in 2019.
- The Packt titles include the following subject areas: Computer Science, Engineering and Math.
- The R&L titles include the following subject areas: Business, Education, History, Religion and Political Science.

Appendices

1. Packt title list
2. Rowman & Littlefield title list

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DIGITAL INITIATIVES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Keila Zayas-Ruiz
MCLS LIAISON: Tracy Elliott

CURRENT ACTIVITIES: This report reflects DISC activity from July – November 2020. The group met 6 times by virtual conference call and covered the following activities and topics:

- The group discussed Governor DeSantis’ veto of the Florida Complete Plus program in the state budget and what that means for the future of FALSC and digital services.
  - The future status of persistent URLs hosted by FALSC.
  - What could happen to digitized content. FL Islandora hosts collections for 14 institutions.
  - 8 Sunshine State Digital Network (SSDN) partners are hosted in FL Islandora and if service were disrupted, would lose access to approximately 20% of the records they share to the Digital Public Library of America (DPLA).
- Prioritization of DISC “essential services” for the Board of Governors (BOG) and the Dept. of Education
- Contingency plans for alternative group communication services on Google Groups should FALSC list servs be turned off.
- Discussed the call for hosting institution put out by the BOG
- Reviewed, discussed, and voted to approve the Statewide Metadata Standards Guide for Florida Academic Libraries’ Digital Collections: [https://docs.google.com/document/d/1LlCE_qsSwPpod9f9YMgRoxo_V1oJ8gf-ovc6J5J4zIS4/edit?usp=sharing](https://docs.google.com/document/d/1LlCE_qsSwPpod9f9YMgRoxo_V1oJ8gf-ovc6J5J4zIS4/edit?usp=sharing)
- Chair, Cal Murgu move on to a non-Florida institution and withdrew from the group. As the vice-chair, Keila Zayas Ruiz assumed chair responsibilities. The group selected a new vice-chair/secretary for the group, Chelsea Dinsmore, from the University of Florida.
- Discussed various trainings and screenings concerning metadata redescription approaches to increase inclusivity in metadata practices around the state.
  - SSDN Introduction to Conscious Editing Series
  - SSDN Inclusive Metadata and Conscious Editing Resources
  - Technical Services Standing Committee’s “Change the Subject” documentary screening
- Discussed the extension of security updates for Islandora 7 to November 2022, giving us more time to discuss options for digital repository service options, selection, and migration from FL Islandora
  - Currently reviewing and amending platform selection and migration timeline.
  - Reviewing survey summary to assess needs and requirements for system selection.
- Discussing the mapping and workflows for making digital collections and archives materials discoverable in Alma/Primo VE.
• Seeking to fill a university vacancy on the group left by Cal Murgu.
• Sent a letter of thanks to FALSC staff for their commitment to continuity of services during a time of uncertainty [https://docs.google.com/document/d/1i5MrLKaArDNhJp85G0PAXhHB-QMZX-NC2OWPiqrVfo/edit](https://docs.google.com/document/d/1i5MrLKaArDNhJp85G0PAXhHB-QMZX-NC2OWPiqrVfo/edit)
• Digital Preservation Subgroup report
  o Produced a System Comparison Spreadsheet and shared it out publicly for feedback
    ▪ [https://docs.google.com/spreadsheets/d/1tsvDb6HGSHTgHxsmDZ01VYa5vGlyvbVQM1-fcWZw/j/edit#gid=129120381](https://docs.google.com/spreadsheets/d/1tsvDb6HGSHTgHxsmDZ01VYa5vGlyvbVQM1-fcWZw/j/edit#gid=129120381)
  ▪ Preservation system criteria will be the next on the docket for the group
  ▪ See notes and recordings from the group here: [https://falsc.libguides.com/disc/digital-preservation-WG](https://falsc.libguides.com/disc/digital-preservation-WG)
LIBRARY ASSESSMENT STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CO-CHAIRS: Kirsten Kinsley and Tammera Race
MCLS LIAISON: Katie Sacco

CURRENT ACTIVITIES:
The group has met monthly and has centered our activities around participating in the ALMA & Primo VE implementation, contributing submissions to the new ALA CORE Library Assessment Repository, and communicating/sharing professional development activities relevant to the group (including conferences and other activities to keep us connected with assessment training and development statewide, regionally, and nationally). We are also planning for people with expertise within the group to provide training opportunities.

Members of the committee contributed a poster the Library Assessment Conference about our work comparing Tableau and Microsoft PowerBI using the Florida 40 IPEDS data - Academic Library Assessment: Strengthening the Collective Poster

Representatives from the LASC who are on ALMA & Primo VE implementation committees share each month about what is going on and keep us connected with ALMA analytics so we can be available for assessment activities and testing should those needs arise. We have connected our members to the ALMA Analytics training modules and are encouraged to explore those over the next couple months.

Alicia Long, from the State College of Florida, has served as our Liaison to the 3rd iteration of the Library Assessment Repository (LAR) built by the LLAMA Assessment Community of Practice, now ALA CORE. The LAR is a Libguide containing two components: “Library Assessment Fundamentals - to get an overview of assessment concepts and resources,” and the Repository itself which is called, “Community Resources – to share and discover new assessment resources and research.” LASC has submitted items to the repository to test it along the way. Discussions are turning toward how the FL40 might connect to the Repository since one of the committee’s original charges was to build a repository. Alicia’s next steps as a liaison with CORE will need to be determined as well.

The FL40 Listserv (FL40-Lib-Assessment@listserv.flvc.org) has been posted to by members of the LASC, but it has not yet gotten a lot of traction yet. Some members of the LASC still need to sign up. So far trainings and crowdsourcing questions related to assessment have been posted.

Future plans for training and development activities:

- Jennifer Murray from UNF will share the OpenAthens Tableau dashboard with us and teach the group some Tableau basics (January meeting, date TBD).
• Discuss assessment templates for meeting SACS 8.2 data requirements (Katie Sacco shared examples from Lake Sumter State College at our November meeting).
• Explore developing a privacy principles statement template that can be shared statewide.
RESOURCE SHARING STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Kristine Shrauger
MCLS LIAISON: Stephanie Clark

CURRENT ACTIVITIES:

University of Florida’s Xuan (Lily) Pang created a webinar entitled Controlled Digital Lending (CDL) which outlined how they implemented the service at their institution. She was joined by Alvin Lee, FAMU and Peggy Glatthaar, FGCU. There were about 65 people that tuned in from around the 40 institutions.

Due to conflict of meetings, the committee opted to cancel its November meeting and in lieu attend the TBLC’s DLLI update, and FLIN ShareIt. The Chair also sent out messages to all 40 institutions via the Access Services listserv encouraging everyone to attend the meeting.

The topics that have been covered in the past couple of months:

- A tour of one of the Vanguard institution’s Alma site was reviewed.
- Continued discussion on COVID and how each institution are dealing with it.
- The group talked about electronic resources and how ILL needs a better understanding of ILL rights in journal packages. We are hoping that Alma will solve some of these issues. We plan to reach out to the Alma Electronic Resources Group this spring for some collaboration.

Things on our radar for future discussions:

- FLIN ShareIt. The State Library’s new ILL system for delivering books to libraries throughout the state of Florida. UCF joined as one of the initial participants. Further discussion needs to take place to understand more about the system, and how it integrates into ILLiad and into Alma.
TECHNICAL SERVICES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CO-CHAIRS: Madeline Sims and Bonita Pollock
MCLS LIAISON: Melissa Stinson

CURRENT ACTIVITIES:
TSSC meets the second Monday of each month from 2:00 - 3:30 pm. Upcoming meeting dates:
December 14, January 11, and February 8.

During the past quarter, the FLVC Technical Services Standing Committee (TSSC) met three times. Below is a summary of activities for the past quarter.

TSSC approved the record enumeration and description field guidelines presented by CAWG. These are now posted on the TSSC LibGuide and FALSC.org guidelines. The guidelines followed the NISO/ANSI standards.

Metadata Quality Control Subcommittee (MQCS)
Future MQCS will be working meetings and will be presenting projects for users to complete to help with migration of the data.

MQCS did a presentation on the duplicate OCLC number cleanup project procedures - the recording and procedures are available on the TSSC LibGuide and the CAWG page.

Superuser projects:
1. OCLC monograph duplicate records (Jeanne Piascik lead) - started with FSU records which have been distributed among 10 superusers. Progress continues through the fall.
2. The GPO duplicates with multiple formats on the same record (Jody Hewitt lead) - three superusers are working on procedures for this project. Hope to commence work in the fall.

CAWG (Cataloging Authorities Working Group), MQCS, BCDS (Bibliographic Control and Description Subcommittee - a subcommittee of CAM (Cataloging, Authorities, and Metadata Committee)), and the eResource Task Force have been collaborating with the TSSC on data migration projects to Alma.

eResource Task Force of the MQCS Subcommittee
Future eResource meetings will alternate every other week with MQCS. They will also be working meetings and will be presenting projects for users to complete to help with migration of the data. The next meeting will be November 19th.

The eResource Task Force is working on the 856 indicators and the subfield 3 for vendor records to have consistent vocabulary.
**Trainings Subcommittee**
We are waiting for migration to Alma to review what training needs the libraries may have. Liza Campbell, one of the co-chairs, is on the Alma Training Working Group so they can collaborate with this subcommittee.

**Change the Subject Task Force**
The Task Force screened the documentary “Change the Subject” on October 13th and had over 150 attendees. More discussion and work to resume in the spring.
TEXTBOOK AFFORDABILITY AND OER STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CO-CHAIRS: Katy Miller and Brett Williams
MCLS LIAISON: Erick Dominicis

CURRENT ACTIVITIES:
The TAOER Standing Committee heard institutional reports from Florida Gulf Coast University (September) and Miami Dade College (October). Both representatives from the institutions shared current OER initiatives at their schools.

The Open Textbook Pilot Program grant opportunity and several members expressed interest in participating if a grant application is submitted. FLVC would not be able to submit the application on behalf of the institutions this year so it would be hard to organize and manage a grant on that scale.

Members also discussed what shared effort could the TAOER Committee foster to promote institutional faculty awareness of the quality and quantity of open resources.

- Creating and maintaining an OER database
- Marketing and/or social media campaigns
- Where to find funding
- Including SGAs
- Involving advisors
- Faculty stipends to encourage OER adoption
- IT technology fees to fund OER adoption
- Provost support
- Donors and Foundation support
- Student video testimony to encourage faculty to adopt OER

During the October meeting members discussed funding sources for OER creation and adoption at their institutions.

- UCF has funding through Provost’s Office, Faculty Excellence – Center for Teaching and Learning, Participated in Florida Complete Grant, Student Government allocation from Student Tech Fee, Partnership with Office of Student Success – Grant from UCF’s Parent and Family Fund
- FSW is working on creating mini grants for faculty to create or adopt OER
- Broward has funding through grants and course development stipends from Distance Learning fees
- IRSC has funding through grants and Endowed Teaching Chair awards from the Foundation Office
- UF has funding through endowment funds and grants
CHAIR: Mason Hall
MCLS LIAISON: Margaret Hawkins

CURRENT ACTIVITIES:

The committee received a request to remove Refworks from the Export to options because it will no longer be a statewide funded resource starting in January 2021. However, several institutions subscribe on their own and the decision was to leave Refworks on the export to options. FLVC is investigating making this list of tools selective by institution. Currently, it is the same list for all institutions.
NEXT-GEN ILS
ACQUISITIONS/SERIALS WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Ernestine Holmes/Michelle Rezeau
FALSC LIAISONS: Jay Wiese/Clayton Tucker

CURRENT ACTIVITIES:
The Working Group completed watching and discussing all Alma Essentials videos.

The Working Group is using FALSC’s MS Teams Channel for housing agendas, minutes, recordings and other internal documents. All ASWG LibGuide links were converted from Google Drive to view only Sharepoint links.

Using the Data Review Checklist, Working Group members that are Vanguard institutions reviewed their Alma platform data migration and record counts. All migration issues were entered into the Issues Reporting spreadsheet and discussed by the Working Group.

The Working Group tested Alma functionality in either Vanguard Alma instances or Alma Sandboxes using the ExLibris Alma Acquisitions Training Materials document and the FALSC created Acquisitions and Serials Functionality Testing checklists. Issues were discussed and reported on the Issues Reporting spreadsheet.

Open issues were reviewed each week with Jay reporting updates from FALSC and/or Ex Libris.

Issues reported include:
• Budgets migrating with incorrect fiscal period, related to Parent / Child budgets in Aleph
• Alma transaction times don’t match Aleph
• Alma PO lines don’t display actual price paid in the Summary, just List Price
• Sorting of funds/ledgers in Alma
• PO Lines did not migrate if orders attached to deleted Bibs in Aleph
• Aleph order logs did not appear to migrate
• Sometimes serials material type migrating as a journal package in Alma
• Migration of Aleph Object Codes to Alma Reporting Codes
• Difficulties with deleting Alma invoices and PO Lines
• Incorrect scope for some Alma vendors

The Working Group has asked for an Ex Libris acquisitions representative to attend one of our meetings to demonstrate Alma functionality using one of the Sandboxes. There are many questions about acquisitions workflow and ease of use. Invoicing seems especially confusing. An Ex Libris representative will attend the 11/17/2020 Working Group meeting.
NEXT-GEN ILS
CATALOGING/AUTHORITIES WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Annie Glerum
FALSC LIAISONS: Daniel Cromwell/Melissa Stinson

CURRENT ACTIVITIES:

The Cataloging/Authorities Working Group (CAWG) meets every Friday from 2:00 to 4:00. CAWG Agenda, minutes, and recordings are posted to the CAWG section of the FALSC Next-Gen ILS Implementation LibGuide. Subgroups for Authorities, Bibs, Holdings, and Items also meet regularly. Migration issues identified by those group are posted to the CAWG section of the LibGuide under Working Documents/CAWG Subgroups.

CAWG hosted three meetings of the newly formed Migration Remediation Joint Task Force which consists of members of the TSSC Metadata Quality Control Subcommittee (MQCS), the MQCS Super Users Team, and the CSUL Bibliographic Control and Discovery Subcommittee. These meetings are open to all. The agendas for these monthly meetings include updates by CAWG Subgroup leads and opportunities for questions and discussions about the migration. Agenda, minutes, and recordings are posted to the CAWG section of the FALSC Next-Gen ILS Migration LibGuide.

CAWG coordinated with MQCS to sponsor an instructional session on remediation of OCLC Duplicates, which has been identified as one of the top priorities for pre-migration remediation. A session on the SUS Shared Bib Merge $5 subfields will be held on December 10, 2020 at 1:00 p.m. EST. Presentation materials and recordings of these sessions are posted on both MQCS and CAWG LibGuides.
NEXT-GEN ILS
CIRC/RESOURCE SHARING WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Lindsey Xanthopoulos
FALSC LIAISON: Clayton Tucker/Chrissy Cogar

CURRENT ACTIVITIES:

Data Review (Vanguard Phase)
The circulation and resource sharing working group completed data review and functionality testing using Ex Libris’s “Testing Fulfillment Data Migration to Alma” document. Testing involved verifying that active loans, holds, and fines successfully migrated from Aleph into Alma. No data migration issues related to circulation or resource sharing were identified during our testing.

The working group also performed additional functionality testing using hands-on exercises provided by Ex Libris. Functionality testing included: checking out and returning items, placing and canceling hold requests, and managing fines and fees. The group performed these exercises mainly within the University of Central Florida and Daytona State Community College Vanguard environments.

Testing and Training (Full Test Load Phase)
The circulation and resource sharing working group is in the process of inventorying all current workflows done in Aleph in the areas related to circulation, course reserves, and UBorrow. The working group will use these documents to identify Alma training materials relevant to these processes. As fulfillment configurations are put into place during the Full Testload phase, the working group will perform in-depth testing to verify how these listed Aleph tasks will be performed in Alma and will create supplemental training documentation as necessary.

Migration and Configuration Forms
As FLVC staff begin work on the migration and configuration forms, the circulation and resource sharing working group will be on hand to provide expert insight and advice on current Aleph settings and configurations and will assist in the process as needed.

Aleph Cleanup Projects
FLVC staff submitted cleanup documents to help institutions identify and consolidate obsolete item statuses, patron statuses, collections, and sublibraries at each institution. Many of these documents have already been returned. FLVC staff will continue to work with institutions to standardize the use of item status codes across sublibraries.
NEXT-GEN ILS
DISCOVERY WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Laura Gayle Green
FALSC LIAISONS: Cherie McCraw/Jay Wiese

CURRENT ACTIVITIES:

- Testing Vanguard version of PRIMO VE and ALMA.
- Examining interface profiling issues and questions, including:
  - Local resource types
  - Field displays (which MARC fields from bibliographic records display in PRIMO VE)
  - PRIMO VE customization options
- Meeting with members of the Cataloging/Authorities Working group around various bibliographic record and holdings/item records issues, plus the local resource types.
- Plan to meet with members of other Working Groups and involve the User Interface Standing Committee for upcoming testing with the full load.
NEXT-GEN ILS
ERM WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Tina Buck
FALSC LIAISONS: Lisa Tatum/Rachel Erb

CURRENT ACTIVITIES:

The ERM Working Group used the Vanguard period to test, evaluate, and discuss different options/methods for libraries to enable their eResource collections in Alma. Prior to the full-40-testload, we created a document of tips and suggested best practices and shared this with all libraries so they would benefit from our efforts and learning.

We have recently begun learning Alma’s analytics and reporting capabilities because that is so important for ERM work. We’re also digging into the finer elements of managing eResources in Alma and how that will translate into pre- and post-migration work. Finally, we collaborate as needed with other working groups on issues such as P2E, display of URLs, and material type icons.
NEXT-GEN ILS
JOINT USE GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Kristine Shrauger/Janice Henderson
FALSC LIAISONS: Chrissy Cogar/Natasha Owens

CURRENT ACTIVITIES:

The committee has identified an issue with scoping joint use collections in Primo VE. Scoping was explained to go to the collections level and it was discovered that they were only going to the sublibrary level. Ex-Libris has put it on their enhancement timeline and will be working to roll out more granular scoping sometime in the 1\textsuperscript{st} or 2\textsuperscript{nd} quarter.

The committee is asking for Circulation, Reserves, Acquisitions, Cataloging, and UBorrow procedures/policies for joint use host libraries. The committee would like to review the documentation for similarities and to see if there are any configuration changes that could enhance the process between institutions.
NEXT-GEN ILS
SYSTEMS WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Nancy Kellett
FALSC LIAISONS: Cindy Fox/Gary Phillips

CURRENT ACTIVITIES:

- The SRWG has met five times since the last report.
- Group members completed the Alma Essentials training requirements.
- Group members explored the vanguard library test sites to familiarize themselves with user accounts and built-in reports. We determined that we needed permission to design Alma Analytics to be able to see what was available there, and that permission was added to the staff test accounts.
- Pam Tejes from Ex Libris attended the group’s Oct. 13th meeting and gave an hour-long presentation on designing Analytics.
- The Reports subgroup began meeting biweekly on Oct. 20th. Meeting topics have included updating the Day One Reports list and resources for learning more about reports in Alma. The subgroup is reaching out to other working groups for input on the most important reports in ARROW and LRS.
- The group received an update on third-party integrations from FLVC’s Jean Moises. SSO has been tested with the vanguard institutions and seems to be working. Progress is being made on working with campus IT departments to modify patron load files to the Alma format. Other integrations that involve a subset of institutions (e.g., cash export files, accounts payable integration, self-check machines, text messages) are in various stages of development.
- Next steps: continue working with reports/analytics and learn more about user roles and role profiles.
NEXT-GEN ILS
TRAINING WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
December 3-4, 2020

CHAIR: Brittnee Fisher
FALSC LIAISONS: Melissa Sykes/Brian Erb

CURRENT ACTIVITIES:

At the FALSC Implementation Team meeting on October 8th, 2020 the Training Working Group recommended that the tentative spring 2021 in-person training be moved to a virtual setting. The group cited several concerns including potential COVID health risks, issues with facility availability, lack of travel permissions and budgets for library staff, and poor in-person training attendance. The group then made the recommendation for potential in-person regional meetings in the Fall of 2021 as a follow-up to the virtual training in the spring if conditions have improved.

The group is still working on developing a training LibGuide to share state-wide. The group members have moved forward with viewing the ExLibris Primo VE training. The group also issued an October update via email to the implementation coordinators to share widely at their institutions.