



Providing statewide library services to Florida's colleges and universities.

**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Thursday, September 10, 2020 – 1:00 to 5:00 p.m. EST
Friday, September 11, 2020 – 9:00 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Frank Allen (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Mercedes Clement (DSC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Akos Delneky (IRSC), Brian Doherty (NCF), Erick Dominicus (MDC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixson (FAU), Robert Krull (PBSC), Nance Lempinen-Leedy (SFV), Brent Mai (UNF), Tom Messner (FSCJ), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Mia Tignor (IRSC), Courtlann Thomas (PSC), Morgan Tracy (SSCF) Faye Watkins (FAMU), Christina Will (SJRSC), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Matthew Bodie (SPC), Valerie Boulos (FSU), Tara Cataldo (UF), Alexis Carlson (IRSC), Joanne Connell (EFSC), Carol Ann Davis (USF), Rita Dickey (TCC), Brittnee Fisher (SJRC), Annie Glerum (FSU), Jennifer Gregor (SPC), Ernestine Holmes (FAMU), Amy Johnson (DLSI), Kirsten Kinsley (FSU), Mark Marino (SCFMS), Xiyi Mi (USF), Jennifer Murray (UNF), Kristina Neillhouse (FKCC), Jean Phillips (FSU), Tammera Race (NCF), Patrick Reakes (UF), Kristine Shrauger (UCF), Madeline Sims (FSCJ).

FLVC/FALSC Staff: Ellen Bishop, Chrissy Cogar, Daniel Cromwell, Robert Dugan, Wendy Ellis, Brian Erb, Rachel Erb, James Felder, Chase Fiorini, Cindy Fox, Devon Hickey, Simone Jackson, Cheryl McCraw, John Opper, Gail Orth, Natasha Owens, Gary Phillips, Susan Rodgers, Lisa Ryals, Elijah Scott, Rebel Cummings-Sauls, John Sandstrum, Melissa Sykes, Clayton Tucker, Dave Whisenant, Jay Wiese, Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 p.m.

Welcome

Banister welcomed everyone.

Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, March's meeting minutes. Messner made a motion to approve consent items; Henderson seconded. Motion passed.

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MCLS Processes and Procedures

Standing Committee Action Items

CMESC 2021 Collection

Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Marino state the budget for the Statewide E-Resources Collection currently has a surplus, the Collections Management & E-Resources Standing Committee does not anticipate having to make any cuts to the collection for 2021. The CMESC is requesting that Members Council approve the Statewide Collection budget as is, pending any outstanding price quotes. Faust made a motion to accept the CMESC proposal; Phelps seconded. The motion passed.

Call for Standing Committee Vacancies

A call for standing committee applications will be sent out around September 28, 2020. The term will begin January 1, 2021. The vacancies are as follows 1 vacancy for DISC, 1 vacancy for LASC, 1 vacancy for TAOERSC, and 1 vacancy for TSSC. We encourage all library staff to apply.

MCLS Meeting Dates

December 3-4, 2020 and March 4-5, 2021 were presented as the next MCLS virtual meeting dates. In-person meetings remain on hold due to COVID and budget cuts.

Complete Florida Plus Program Veto

Status on FALSC/FLVC Transition Plan

The Board of Governors (BOG) requested statement of interests from institutions to host support services for Libraries, Distance Learning, and Student Services (<https://www.flbog.edu/resources/library-and-distance-learning-support-services/>). The statements were due August 28, 2020. By September 1, the evaluations of statements will be completed. Then, negotiations will begin with the top ranked institutions. Negotiations will be complete by September 9. The execution of a Memorandum of Understanding (MOU) with the Florida Department of Education, the Board of Governors, and the host institution will be in place September 15. The host institution begins providing services on or before October 15, 2020.

UWF Interim CEO Update

Dugan gave an update on the status of FLVC and the Complete Florida Plus Program Veto. There have been no new updates from UWF or the BOG. Six staff members had a reduction in salary and four employee layoffs due to the veto. Currently, they are in the process of reviewing the strategy of closing everything out by October 15. Computer equipment and a car has been relocated to Tallahassee from Pensacola. The Pensacola office will officially close September 18. Staff from Pensacola will be working remotely. Some contracts have been cancelled. The hope is the new host institution will pick them back up. The FALSC budget is stable and should remain that way through October 15.

FALSC Briefings

Executive Director Update

Scott reviewed the business of FALSC within the last few months. The contract was signed with Ex Libris for Alma and Primo on March 12. On March 15, 2020 all FALSC staff began working remotely due to Covid. The announcement of the Complete Florida Plus Program veto was on June 29. This included FLVC, FALSC, DLSS, and the Complete Florida Degree Initiative programs. In July, FLVC began to identify essential services and determine associated costs. Essential Services were then voted on by SUS and FCS institutions. The SUS and FCS institutions committed to fund costs for essential services for each institution per FTE. Then, the SUS BOG transition team created a transition plan to move forward. Mike Dieckmann, former FLVC CEO, has resigned effective September 18. FALSC has continued with all services without interruption.

Integrated Library Services

HathiTrust/Etas

Ellis stated HathiTrust ETAS access is offered as a 1-to-1 temporary access to HathiTrust electronic copies of in-copyright material while the print titles in your library collection is inaccessible. CSUL Deans and Directors agreed to proceed. FALSC was tasked with identifying the records, making them non-circulating and adding temporary access links in Mango. Because SUS libraries have a consortial membership, and because FALSC marked all the print records matching the in copyright HathiTrust titles as non-circulating, there is no way to exempt some SUS institutions. FALSC added an item process status to make the identified records (with Hathi-ic or Hathi-ip) non-circulating. Original IPS will be restored once ETAS is over. A temporary access link in Mango for digital access to the HathiTrust ETAS titles via SSO. ETAS went live at SUS Libraries on August 31st. There have been a couple of issues. Many reports of temporary access links not working. FALSC is working on solutions. Please visit the libguide to view information and frequently asked questions. (https://falsc.libguides.com/hathitrust_etas)

UBorrow

It was requested to have UBorrow turned off in mid-March 2020 due to Covid-19. It was turned back on August 31. There have been no reports of issues. If there are any issues please contact the Help Desk.

Next Gen ILS ITN

Whisenant stated the Implementation has been split into four phases. The first phase was the Onboarding Phase (March-June 2020). This phase included contract signing, determination of vanguard institutions, working group and staff online training, finalizing organization framework, and enhancement and development meetings, etc. The second phase is the Vanguard Phase (July 2020-October 2020). This is for the eight vanguard libraries and includes vanguard kick off meetings, data extracts from vanguard libraries, complete migration and configuration forms, release of Alma/Primo VE, and vanguard testing. The third phase is the Full Test Load Phase (November 2020-May 2021). This phase is for all forty institutions and mimics the Vanguard Phase for all forty institutions to include create and modify user accounts for all library staff, analyze configuration and adjust for go live setup, switchover and organize and assist in the delivery of staff training, online and in person, if feasible. The last phase is the Go Live where we will perform final extractions of all data from Aleph and load into Alma, perform final setup for Primo VE views for all libraries, and freeze all current activity on Aleph/Mango. Final Switchover to Alma/Primo VE is July 13, 2021.

Online training for Alma essentials, via Canvas, is available now. FALSC is creating a training libguide for Go Live and beyond. Information and updates are available on the ILS Implementation libguide (<https://falsc.libguides.com/ILS-Implementation>) and on the FALSC website (<https://libraries.flvc.org/alma>). There will be updates in the monthly FALSC update sent to the LIBS-ALL listserv as well. Other communications include discussion group listserv that is open to all library staff. There are Working Group, ILS coordinators, and Implementation Team listservs these are for members only. However, there are open minutes and recordings that everyone has access to.

Library Support and Training

B. Erb gave an update on OpenAthens. There are twenty-four schools live. One school is ready to go live at their leisure. Two more schools have completed the vendor outreach process. There are three schools currently working on the vendor outreach process. In the fall, there will be a post-GoLive project to clean up any issues. B. Erb reviewed the OpenAthens progress chart (<https://docs.google.com/spreadsheets/d/1OfWx0s4bKna0Xr6F588AOL-SKM5l6eyzNJthwrU3hWs/edit?usp=sharing>) with the council.

Digital Services and OER

Cummings-Sauls shared with the council the Florida Open Academic Library (FOAL). This can be found at openlib.flvc.org. This is harvested weekly via open OEI. If any institution would like to add a collection, please contact the FLVC help desk.

Florida Islandora (has several sites throughout the state. Islandora 7 has decided to extend security patches and extensions through November 2022. This gives us a full year of protection past the 2021 date that was previously announced. Florida Online Journal (Florida OJ) is going strong. New journals have been launched since Covid and the CFPP veto. If you have a journal that needs to be launched, you can contact the FLVC help desk. For more information visit journals.flvc.org. The process of the review standards and rubrics has started for Open Florida.

E-Resources

R. Erb updated the council on the Statewide Collections for 2021. In 2019 and 2020 renegotiations with Newsbank had issues with ILL, Indemnification, and Public Record Requests. FALSC worked with UWF General Council and added an assumption of Risk clause to move the contract forward. Due, to the CFPP veto, the progress has been halted. UWF could no longer enter any new contracts with FALSC. Russell offered to have UF develop a master service agreement with a MOU. The colleges would have to agree to the terms of the agreement and sign the MOU. This MOU does not obligate the colleges to any additional funds. There are some back up options just in case it is not executed. Some alternatives to Newsbank include LexisNexis-Nexis Uni, Proquest US Major Dailies, Proquest Southeast NewsStream, and Proquest, US NewsStream.

The Covid-19 vendor letters had an impact. Some vendors have agreed to 0 % increases and to roll back pricing to 2019 levels. Quotes that are still pending are SAGE Premier, Springer Nature, ACM Digital Collection, S&P NetAdvantage, and EBSO third party databases. The average increases for this year is 0.6 % as compared to last year's increase of 1.8%. There is currently a surplus for the statewide collection.

There are some changes to Group Licensing for 2021. Consortia Manager is now being used for Group Licensing. Projection reports are being used instead of surveys. There are no spreadsheets for members to complete. New quote requests are suggested through consortia manager. There are product descriptions and title lists. There is a system generated letter of intent/order confirmation. There were 38 Covid-19 impact letters. Many came in at 0% or at rollback pricing. Tatum reviewed the proposed timeline for 2021. July 7 vendors are contacted for renewal quotes. Members will begin requesting renewals on August 3. Final decisions from members must be made by October 9. Signed order confirmations are due November 9. Invoices will be sent to schools on November 20.

The Celus Plus Project is in good shape. It is an AVS replacement. It will harvest Counter 5 usage reports and non-Counter usage. Project should be complete by mid October.

DLSS Update

Dr. Opper gave an overview of current projects and upcoming plans within DLSS. There was discussion on the effects of the CFPP veto on DLSS.

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level.

FCS Update

Tom Messner gave a report on the business of the FCS. He gave an overview of current projects, activities, and upcoming plans within the FCS.

SUS Update

Brian Doherty gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

New Business

The council discussed making plans and ideas for moving forward in the coming weeks and months. Henderson made a motion for the Executive Committee to coordinate a group to address the councils next steps; Elliott seconded. Motion passed.

Adjournment

The meeting adjourned at 10:53 am EST.