Regular Meeting of the
Members Council on Library Services (MCLS)
Agenda

Virtual Meeting via Microsoft Teams

Thursday, September 10, 2020 — 1:00-5:00 p.m. ET

1:00-1:05 Call to Order

Stephen Banister

1:05-1:10 1. Welcome

Stephen Banister

1:10-1:15 2. Consent Items

A. Approve June 4-5, 2020 Meeting Minutes
B. Accept FALSC Standing Committee Reports
   i. Collection Management and E-Resources (CMESC)
   ii. Digital Initiatives (DISC)
   iii. Library Assessment (LASC)
   iv. Resource Sharing (RSSC)
   v. Technical Services (TSSC)
   vi. Textbook Affordability and OER (TAOERSC)
   vii. User Interfaces (UISC)
C. Accept ILS Working Group Reports
   i. Acquisitions and Serials
   ii. Cataloging and Authorities
   iii. Circ/Resource Sharing
   iv. Discovery
   v. E-Resources Management
   vi. Joint-Use
   vii. Systems
   viii. Training

Stephen Banister

1:15-1:30 3. MCLS Processes and Procedures

A. Standing Committee Action Items
   i. CMESC-Vote on Statewide E-Resources Collection 2021
B. Working Group Action Items
C. Upcoming Call for Standing Committee Applications
   i. Call in late September
   ii. Vacancies- 5 CMESC, 1 LASC, 1 TAOERSC

Stephen Banister
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<td>4. Confirm MCLS Meeting Dates/Locations</td>
<td>Stephen Banister</td>
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<td></td>
<td>A. December 3-4, 2020 (Virtual)</td>
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<td>B. March 4-5, 2021 (Virtual)</td>
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<td>A. Florida CARES ACT Grant</td>
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<td>B. Status on FALSC/FLVC Transition Plan</td>
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<td>2:15-2:45</td>
<td>5. UWF Interim CEO Update</td>
<td>Robert Dugan</td>
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<td>2:45-3:00</td>
<td><em><strong>BREAK</strong></em></td>
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<td>3:00-4:45</td>
<td>6. FALSC Briefings</td>
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<td>A. Executive Director Update</td>
<td>Elijah Scott</td>
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<td>B. Integrated Library Services Update</td>
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<td>i. Next Gen ILS</td>
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<td>C. Library Support and Training Update</td>
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<td>D. Digital Services and OER Update</td>
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<td>E. E-Resources Update</td>
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<td></td>
<td>i. FALSC Licensed/Funded Materials</td>
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<td>ii. FALSC Coordinated/Group Licensed Materials</td>
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<td>4:45-5:00</td>
<td>7. Wrap Up and Adjournment</td>
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<td>Friday, September 11, 2020 — 9:30 a.m. to Noon ET</td>
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<td>9:30-9:45</td>
<td>9. DLSS Update</td>
<td>John Opper</td>
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<td>9:45-10:05</td>
<td>10. Division of Library and Information Services Update</td>
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<td>11. FCS Update</td>
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<td>10:25-10:45</td>
<td>12. SUS Update</td>
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<td>10:45-11:20</td>
<td>New Business</td>
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<td>11:20-12:00</td>
<td>Wrap Up and Adjournment</td>
<td>Stephen Banister</td>
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Regular Meeting of the
Members Council on Library Services (MCLS)

Minutes

Thursday, June 4, 2020 – 1:00 to 5:00 p.m. EST
Friday, June 5, 2020 – 9:00 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Frank Allen (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Mercedes Clement (DSC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Akos Delneky (IRSC), Brian Doherty (NCF), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixson (FAU), Robert Krull (PBSC), Nance Lempinen-Leedy (SFV), Brent Mai (UNF), Tom Messner (FSCJ), Lena Phelps (SFSC), Anne Prestamo (FLU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Courtlann Thomas (PSC), Morgan Tracy (SSCF), Faye Watkins (FAMU), Christina Will (SJROSC), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJROSC), Valerie Boulos (FSU), Tara Cataldo (UF), Alexis Carlson (IRSC), Joanne Connell (EFSC), Carol Ann Davis (USF), Rita Dickey (TCC), Brittnee Fisher (SJRC), Jennifer Gregor (SPC), Amy Johnson (DLSI), Kirsten Kinsley (FSU), Mark Marino (SCFMS), Xiying Mi (USF), Jennifer Murray (UNF), Joan Phillips (FSU), Patrick Reakes (UF), Madeline Sims (FSCJ).


Call to Order
The meeting was called to order at 1:00 p.m.

Welcome
Russell welcomed everyone.

Consent Items
Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, March’s meeting minutes. Prestamo made a motion to approve consent items; Henderson seconded. Motion passed.
MCLS Processes and Procedures

Standing Committee Action Items

CMESC 2021 Collection
Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Cataldo gave an update on the 2021 Collection. Cataldo reviewed scenarios for adding Academic Search and Films on Demand to the universities. Cataldo stated the collection for 2021 is good as is but asked the council if they wanted a recommendation given the current environment to include one of the scenarios in the 2021 Collection. Discussion followed. Henderson made a motion to accept the CMESC’s information but wait to make changes until the 2022 collection, leave the 2021 Collection as is; Messner seconded the motion. Motion passed. Discussion followed.

LASC Data Dictionary
Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Kinsley gave a brief overview of the CSUL Data Dictionary. The Data Dictionary was initially a CSUL project. The LASC is charged with creating a data dictionary and would like to take over the CSUL Data Dictionary moving forward. They plan to integrate and promote it.

Standing Committee Strategic Planning Meeting Update
On Wednesday, June 3, 2020, members of the CMESC, DISC, LASC, RSSC, TSSC, TAOERSC, UISC, as well as FALSC staff and MCLS members met for a strategic planning meeting. A member from each committee attended the MCLS meeting and gave a brief report on the sessions from the strategic planning meeting. Plans, ideas, and activities were shared.

New Standing Committee Members
Prior to the meeting, a packet was sent out with detailed reports including standing committee membership. Newly appointed and returning members were listed.

New ILS Working Group Members
Prior to the meeting, a packet was sent out with detailed reports including ILS working groups members. Newly appointed and returning members were listed.

Executive Committee 20-21 Nominations
Messner, Prestamo, and Doherty have been working on committee nominations for 2020-2021 year. Messner presented Gale Etschmaier for Chair Elect, Teresa Faust for Secretary, and Brent Mai for SUS at-large Representative as the nominees. Russell asked for additional nominations. Henderson moved to accept the 2020-2021 slate of nominations; Driscoll seconded. Motion passed.

MCLS Meeting Dates
September 10-11, 2020, October 15-16, 2020, December 3-4, 2020 at FLVC offices in Tallahassee were presented as the next MCLS meeting dates. October 15-16, 2020 will serve as a back-up date. The council decided to hold the September and October meetings virtually due to Covid-19. At the next MCLS meeting the council will decide if December’s meeting will be held in person or virtually.

COVID-19 Discussion
The council discussed what the universities and colleges are doing in preparation for reopening for the fall semester. Russell stated the universities are preparing plans to submit to each institutions Board of Trustees and then to the Board of Governors who will consider those plans and then address them and accept them or suggest modifications. Faust stated the colleges are making plans and sharing what each college is doing on a Libguide. Some colleges are implementing phased reopening’s depending on local conditions. Russell
shared a document put together by CSUL of and principles for reopening facilities from each institution to aid in putting together plans for reopen.

**UWF Interim CEO Update**
Robert Dugan, FLVC Interim CEO, updated the council on the status of FLVC and FALSC. FLVC staff has been efficient in working from home for the past three months. Dugan stated UWF will begin Phase 1 reopening’s four locations on June 15, 2020. Phase 1 is 25% staff on a volunteer basis. Deep cleanings are being done on all the buildings. Face coverings and sanitizers will be made available staff. Dugan gave an overview FLVC’s budget activities. Current operations have not been affected. Dugan stated he is working on the FY ’21 budget. The third-party audit has not been completed.

**FALSC Briefings**

**Executive Director Update**
Scott stated all FALSC staff have been working remotely since March 13, 2020 with no interruptions in resources. OCLC agreed provided a Covid-19 discount of 1.25 for the Group Services Agreement. This will be reflected in the invoices. Invoices will be sent out in early July. OCLC has concerns with FALSC member libraries who are not subscribers to Cataloging/Metadata. This is an ongoing discussion. We are working with UWF General Counsel and members of the Executive Committee to come up with a positive resolution. Discussion followed.

**Integrated Library Services**

**Next Gen ILS ITN**
Bishop gave an update on the Next-Gen Integrated Library System. A contract was signed with Ex Libris on March 12, 2020. The subscription agreement includes for Alma forty institutional and Network Zones. For Primo VE it includes forty local instances and Network Central view. Both Alma and Primo VE will have premium sandboxes for test environments. Both sandboxes will have 12 institutions and 1 Network Zone. Bishop reviewed contract highlights, as well as, enhancements and developments.

There will be 4 phases; the Onboarding Phase (April -June 2020), Vanguard Phase (July -October 2020), Full Testload Phase (November 2020-April 2021), and Go-Live Phase (May 2021-July 2021). The final switchover is scheduled to take place July 13, 2021. The Vanguard Phase consists of eight libraries, Daytona State College, Florida International University, Florida State College at Jacksonville, Florida State University, Santa Fe College, Tallahassee Community College, University Central Florida, and University Florida.

Whisenant reviewed plans for communication. All updates and information can be found on the ILS Libguide located at https://flsc.libguides.com/ILS-Implementation or on the FALSC website at https://libraries.flvc.org/alma. Bi-Monthly Implementation updates will be sent via email to the LIBS-ALL listserv and on the website. Training will include web-based recording on Ex-Libris training site, functional workshops, a Joint-Use workshop, and Time Zone training onsite.

**UBorrow Reopening**
Ellis reviewed UBorrow reopening. The majority of institutions to be open, adequately staffed to handle processing of requests. That is at least 75% College and 75% University libraries. The issue was discussed at the MCLS Executive Committee meeting in May. It was decided that further discussion was needed at the MCLS meeting. Discussion followed.

**Library Support and Training**
B. Erb stated ten schools are completely live with OpenAthens. Five schools are on deck with vendor outreach complete or nearing complete. Eleven more schools possibly ready for a summer GoLive. B. Erb reviewed Permissive Access. There is a new FLVC Public Services Listserv (http://listserv.flvc.org/scripts/wa.exe?SUBED1=FLVC-PUBLIC-SERVICES&A=1). This list provides a forum for FLVC member librarians to discuss issues related to public services. We are in the process of creating and FLVC Assessment Listserv, more information to come.
**Digital Services and OER**

Cummings-Sauls welcomed the new Technology Operations Specialist, Simonne Jackson, to the Digital Services and OER unit. Cummings-Sauls reviewed Digital Services and OER Products to include Florida Open Academic Library (FOAL), FL-Islandora, Florida Online Journals (FL OJ), Publication of Archival, Library, & Museum Materials (PALMM), Archives Florida, Citation Server, Open FL, Digital ECOSystem, and Orange Grove. The unit review surveys have ended and are closed for submission. We are in the processing of reviewing the results. The interest groups have just begun. Any stakeholder can join or participate. The next steps for Digital Services and OER are to work with MCLS, TAOERSC, OPEN FL, and Stakeholders to develop FL review standards and approval rubric. You can find more information on Digital Services and OER at https://libraries.flvc.org/digital-services and https://falsc.libguides.com/openfl.

**E-Resources**

R. Erb announced Lisa Tatum as the new Interim Assistant Director of E-Resources. R. Erb gave a review of the Statewide 2020 Collection. There was a surplus expended for one-time purchase of ProQuest IGI Global Ebooks. Average annual increase of 1.8% in 2020. R. Erb reviewed the history of the Newsbank contract. She stated we will exhaust all resources to bring resolution. There are some other options if it does not work out. R. Erb gave an overview of the Statewide Collection 2021 negotiated quotes. There are still some quotes pending. Consortia Manager will be implemented for Group Licensing 2021. It will be an online shopping experience. It will send out a list of renewals with a forecast and budget projections. This will eliminate surveys and spreadsheets. There will be a three-month decision period, an August kickoff with an October 9th deadline. Consortia Manager member interface training will take place June 23rd at 2pm EST and June 24th at 10am EST. Member accounts will be issued July 1st. On July 7th vendors will be contacted for renewal quotes. There will be a webinar on July 28th and 30th. Kickoff begins August 3rd. Final decisions from members due by October 9th. Letters of intent will be distributed by November 9th. R. Erb gave an update on the CELUS Plus Project. Contracts are still in negotiation. We are working with UWF General Counsel.

**Vision 2025**

Messner updated the council on Vision 2025. There have been a lot of edit suggestions since the last MCLS meeting. We are hoping to have a version 3 by the fall MCLS meeting. Messner reviewed all the overall elements of the vision for moving forward. This can be viewed at https://guides.fscj.edu/vision2025.

**DLSS Update**

Dr. Opper gave an overview of current projects and upcoming plans within DLSS.

**Division of Library and Information Services Update**

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. The Division of Library and Information Services and The Department of State have been awarded $1.9 million in CARES ACT funding for libraries and museums. There will be a call for applications in the July time frame. Johnson stated The Division of Library and Information Services is under contract with AudiGraphics and are working to develop a statewide resource sharing platform. Look for an August launch date.

**FCS Update**

Teresa Faust gave a report on the business of the FCS. She gave an overview of current projects, activities, and upcoming plans within the FCS.

**SUS Update**

Brian Doherty gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.
New Business
Russell thanked the members of the Executive Committee that are stepping down: Brian Doherty, Meg Hawkins, and Tom Messner for their service. Scott thanked Russell for her work in the role as chair of the Executive Committee.

Adjournment
The meeting adjourned at 11:10 am EST.
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COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CO-CHAIRS: Mark Marino and Tara Cataldo
MCLS LIAISON: Judy Russell

CURRENT ACTIVITIES:

The committee has met six times in the last quarter.

2021 Statewide E-Resources:
FALSC staff continued the process of obtaining 2021 renewal price quotes from vendors. At the start of the process, projections were made using an estimated 4% increase when unknown. Through negotiations and the willingness of some vendors to reduce prices or hold back increases, the average increase now stands at under 2% but this could change depending on outstanding quotes for some third-party products. At this time, there is an estimated surplus of $115,999.96. Because Refworks is leaving the collection December 31, 2020, we do not anticipate the need to cut any resources even if some quotes come back over 4%.

Balancing the Statewide Collection:
After presenting scenarios in support of the statewide legislative mandate to the MCLS at the June 2020 meeting, the committee has continued the work of evaluating methods of balancing the Statewide E-Resources Collection, including applying curriculum (CIP) codes to the resources.

2021 Group Licensing:
Now that Consortia Manager is fully operational, FALSC staff have begun the Group Licensing process for 2021. With some quotes still outstanding, many vendors have come back with 0% increases or in some cases price rollbacks to either 2018 or 2019 levels.

CARES Act Grant:
The committee was asked to make recommendations for one-time e-resources purchase for the CARES Act grant proposal. Four different combinations of eBook, primary source, and video packages were presented to the MCLS Executive Committee. A grant application for $606,403 has been submitted by University of North Florida on behalf of all SUS and FCS institutions to fund the purchase of the following e-resources packages:

- 1,400 humanities and social science eBook titles from Rowman & Littlefield: $358,437
- 463 computer science eBook titles from Packt: $40,685
- 100,000 pages of primary documents in Black Thought & Culture from ProQuest: $207,281
COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CO-CHAIRS: Mark Marino and Tara Cataldo
MCLS LIAISON: Judy Russell

Addendum to CMESC Report

Because the budget for the Statewide E-Resources Collection currently has a surplus, the Collections Management & E-Resources Standing Committee does not anticipate having to make any cuts to the collection for 2021.

We therefore request that Members Council approve the Statewide Collection budget as is, pending any outstanding price quotes.
DIGITAL INITIATIVES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Xiying Mi
MCLS LIAISON: Carol Hixson

CURRENT ACTIVITIES:
This report reflects DISC activities from May - July 2020. The group has met three times by conference call and covered the following activities and topics:

1. New leadership team
   As the new academic year approaches, DISC has formed new leadership team:
   Chair: Cal Murgu
   Secretary: Keila Zayas Ruiz
   FALSC liaison: Elijah Scott

2. Subgroups:
   1. Statewide Metadata Standards group is continue working on pulling together 11 top elements for statewide metadata guidelines and they have compiled the following document: https://docs.google.com/document/d/1LlCE_qsSwPpod9f9YMgRxo_V1oJBqf-ovc6J5J4zIS4/edit?usp=sharing
   2. Digital Preservation subgroup has completed the report on their findings about different preservation services: https://docs.google.com/spreadsheets/d/1I_OPGO5ZUf3Ah-atoKq2ZocFMnMbVz2T9ReurgZ03u0/edit?usp=sharing
   3. FALSC updates
      FALSC has experienced a budget veto from the state. FALSC is also in need of a new host campus.
   4. Spotlight
      Lee Dotson (UCF) described process of migration of Central Florida Memory from CONTENTdm to Digital Commons.
LIBRARY ASSESSMENT STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CO-CHAIRS: Kirsten Kinsley and Tammera Race
MCLS LIAISON: Katie Sacco

CURRENT ACTIVITIES:

The Library Assessment Standing Committee met on July 2 and August 10. Our next meeting is scheduled for early September. At our July meeting we welcomed new members (Eric Biggs, Julie Pactor, and Natasha Williams). Penny Beile served as our secretary through July. Alicia Long will serve as secretary August through December 2020.

New open discussion list. By August, we accomplished one of our goals identified during our spring planning meeting. The FL-40-LIB-ASSESSMENT@LISTSERV is an open subscription discussion list, serving as a forum for crowdsourcing questions and discussions related to assessment in Florida academic libraries. Those interested can register for the list on the LASC LibGuide: https://falsc.libguides.com/LASC.

LLAMA repository testers. Member Alicia Long is our liaison to the Library Leadership & Management Association (LLAMA), Assessment Section, data repository project. Members of LASC have been acting as testers for the repository project.

“Academic Library Assessment: Strengthening the Collective.” The committee has been evaluating platforms for creating a Florida 40 Dashboard. The work of the committee will be presented during a virtual poster session of the 2020 Library Assessment Conference in October.
RESOURCE SHARING STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Kristine Shrauger
MCLS LIAISON: Stephanie Clark

CURRENT ACTIVITIES:

Over the course of the past three months, the RSSC has had robust discussions surrounding the following topics:

- FALSC update. Keeping us informed on how the Alma implementation is coming along.
- Discussed DLLI/Delivery getting back up and running. Some institutions are back up and running with 5 days a week, others are ramping back up with 1-2 days a week. For others, DLLI is delivering when there is a bin full of books to be delivered.
- FLIN ShareIt.
  - Guest Speaker: Cathy Moloney for the State Library of Florida
  - FLIN SHAREIT is a new resource sharing platform (Auto-Graphics, Inc.) will display participating libraries' catalogs to patrons, no matter what ILS is in use.
  - Does not integrate with Worldshare.
  - Uses a Z39.50 connection
  - Pricing: Division of Library and Information services will not pass on Fees
  - Go-Live date: August 17, 2020. To be able to participate on that date, applications must be in by July 10, 2020.
  - Cannot add to Aleph at this time. It will be better to wait for Alma to open up.
  - System complimentary to UBorrow.
- Reserves and Fall 2020 - An in-depth discussion on how reserves shall be handled this coming fall. Discussion ensued on Controlled Digital Lending.
- COVID-19 - Round robin – each institution on the call discussed the policies, hours, staffing.
- Turning UBorrow/ILL/Circ back on. Wendy reported that there was a MCLS survey on dates that UBorrow should be turned back on. 39 out of 40 institutions have turned in the survey. Aug 24th appears to be the best date, but the MCLS Executive Committee may require a followup survey to confirm the new date.
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TECHNICAL SERVICES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CO-CHAIRS: Madeline Sims and Bonita Pollock
MCLS LIAISON: Melissa Stinson

CURRENT ACTIVITIES:
TSSC meets the second Monday of each month from 2:00 - 3:30 pm. Upcoming meeting dates:
September 14, October 12, and November 9.

During the past quarter, the FLVC Technical Services Standing Committee (TSSC) met three times. Below
is a summary of activities for the past quarter.

Metadata Quality Control Subcommittee (MQCS)
Superuser projects:
1. OCLC monograph duplicate records (Jeanne Piascik lead) - started with FSU records which have
been distributed among 10 superusers. Progress will continue through the fall.
2. The GPO duplicates with multiple formats on the same record (Jody Hewitt lead) - three
superusers are working on procedures for this project. Hope to commence work in the fall.

USF completed the 035 project for print monographs. UF continues to remediate their records in the
catalog which have no 035 field for matching purpose.

MQCS continues to update the Alma migration spreadsheet to identify upcoming projects for cataloging,
acquisitions, and e-resources.

TSSC, CAWG, and MQCS, BCDS, and the eResource Task Force will all be collaborating on preparation of
the catalog for migration to Alma.

The MQCS is working on the 856 fields and the subfield 3 for vendor records to have consistent
vocabulary.

eResource Task Force of the MQCS Subcommittee
The Task Force is waiting on information from the Vanguard institutions to review how their data
migrated to determine what projects to begin next.

Trainings Subcommittee
We are waiting for migration to Alma to review what training needs the libraries may have. Liza
Campbell, one of the co-chairs, is on the Alma Training Working Group so they can collaborate with this
subcommittee.
Change the Subject Task Force
Jeanne Piascik and Dave Van Kleeck are co-chairs of this new task force formed to review problematic subject headings. They plan to screen the documentary “Change the Subject” in the fall and review subject heading changes beginning of next year.
CURRENT ACTIVITIES:

The Textbook Affordability and OER Standing Committee has identified the following activities for the upcoming year.

- To onboard the new members to the committee, Rebel Cummings-Saul of FALSC will present a history of OER in Florida at the August meeting, including key facts members need to know to participate in committee activities.
- In order to share best practices and strategies for Textbook Affordability and OER efforts, each committee member will provide an institutional overview in a monthly spotlight series. This will also create a network of experts for committee members to draw upon and contact for insight on how to promote Textbook Affordability and OER at their own institutions.
- The committee will discuss an in-depth topic at each monthly meeting and develop sub-groups and determine next steps as appropriate. Topics are as follows:
  - What shared efforts could the TA/OER foster to better incorporate institutional faculty awareness of the quantity and quality of open resources?
  - Review of who is responsible at each institution to compile the Textbook Affordability report sent annually to the Board of Governors and how are they use across the state?
  - Investigating what OER/Textbook content factors/features/capabilities make (or could make) open resources more likely to be adopted (besides being free)?
  - Decide on how to approach a common location/repository/database that lists OERs being used at each institution. With so many repositories already, the committee will determine if it is possible to interlink data with systems already in place. If it is not possible, what role should the committee have in this work?
  - How are TAOER committee members using the FLVC Textbook Survey data? Could/should the committee assist in that biannual effort?
USER INTERFACES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Mason Hall
MCLS LIAISON: Margaret Hawkins

CURRENT ACTIVITIES:

The UISC voted Mason Hall as chair for the 2020-2021 year. The UISC established several subcommittees to perform research on various UI aspects for the next year:

Established Subcommittees:

- **Discovery Working Group Liaison Committee**: This subcommittee works directly with the ILS discovery working group in order to communicate important issues that may interest or affect both Discovery and UISC groups.

- **ADA Compliance Best Practices**: This subcommittee was created to research and ensure compliance with ADA best practices across UISC projects.

- **COVID-19/Emergency Mango Settings**: This subcommittee will document and research the changes made to interfaces during the COVID 19 epidemic in order to establish guidelines and workflows for future disaster planning.

- **Artificial Intelligence Trends**: This subcommittee will research and communicate any UI centric developments in AI (chat bots, automated systems, etc) with recommendations on how to implement these technologies if available.

The UISC will continue to work on the above projects along with any additional projects the new Alma/PrimoVE implementation may present.
NEXT-GEN ILS
ACQUISITIONS/SERIALS WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Ernestine Holmes/Michelle Rezeau
FALSC LIAISONS: Jay Wiese/Clayton Tucker

CURRENT ACTIVITIES:

The Working Group started meeting every Tuesday at 10:00 am from June 23, 2020 to present. Note Taker responsibilities are being shared by all members on a rotation basis.

The Implementation Timeline has been reviewed and discussed.

J. Wiese has shared and reviewed with the Working Group Migration Spreadsheets for an example college and university, and a sample Configuration Form. Areas of particular interest to Acquisitions/Serials in Alma were highlighted:

- Aleph Order Units will be mapped to Alma Sublibraries. Alma does not use order units.
- The number of Order Statuses will be limited
- The number of Acquisition Methods will be limited
- There will be some changes in terminology for Invoice Payment Methods
- Institutions will need to add/update vendor records in both Aleph and Alma after testload (around Dec. 14, 2020)—otherwise orders, transactions, invoices, etc. with new vendors will be rejected when loaded to Alma from Aleph. Prior to go-live, FALSC will provide a report of Aleph vendor records added or changed after testload so institutions can verify their vendor records in Alma.

The Working Group started watching Alma Essentials training videos in July as per the Ex Libris schedule. Each week the Group watches several videos to discuss at the next meeting. The Group anticipates completing all videos by the September deadline.

Acquisitions / Serials related information discussed so far from the Alma Essentials training videos:

- The ability to do batch changes to Order records
- Ability of institution to compile their own reports.

Members of the Working Group that are Vanguard Institutions agreed to share their findings related to acquisitions and serials as they review their data.
NEXT-GEN ILS
CATALOGING/AUTHORITIES WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Annie Glerum
FALSC LIAISONS: Daniel Cromwell/Melissa Stinson

CURRENT ACTIVITIES:

The Cataloging/Authorities Working Group (CAWG) meets every Friday from 2:00 to 4:00. Our first regular meeting was on July 10, 2020. Agenda, minutes, and recordings are posted to the LibGuide. CAWG has liaisons or guests to or from all of the other Working Groups. Some CAWG members are also representatives of TSSC and CSUL Subcommittees. CAWG has identifying issues specific to data migration so those can be prioritized over remediation that can be done post-migration. Issues that ExLibris has identified as required or recommended are given priority. To that effect, CAWG has formed subgroups for Authorities, Bib, Holding, and Item Issues and will be hosting a future joint meeting with the TSSC Metadata Quality Control Subcommittee, the TSSC Super Users Team, and the CSUL Bibliographic Control and Discovery Subcommittee with the goal of coordinating these migration remediation projects. Now that we are getting a better idea of the priorities, CAWG will encourage cataloging representatives around the state to focus on the most urgent tasks.
NEXT-GEN ILS
CIRC/RESOURCE SHARING WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Lindsey Xanthopoulos
FALSC LIAISONS: Clayton Tucker/Chrissy Cogar

CURRENT ACTIVITIES:

The Circulation/Resource Sharing working group meets every other week on Tuesdays at 3:00 p.m. Meeting agendas, minutes, and recordings are posted to the FALSC Neg Gen ILS Implementation libguide. Links to the meeting documents are shared to the Circulation/Resource Sharing Discussion Group.

Alma Training. The working group is currently reviewing the Alma Essential Training videos following the schedule as outlined in the FALSC Alma Essentials Training Canvas course site. Working group members have access to the Alma sandboxes to test the workflows described in the training documentation. Training videos are discussed during our working group meetings. Working Group members are encouraged to post additional questions and discussion topics to the Circulation/Resource Sharing Working Group listserv as well as to the larger Circulation/Resource Sharing Discussion Group. Any questions posed by the group that cannot be answered via the existing Ex Libris documentation are submitted via the FALSC liaisons to the FALSC Implementation Team and/or Ex Libris as needed.

Migration and Configuration Forms. FALSC liaisons provided an overview of the sections of the Alma Migration and Configuration Forms related to circulation and resource sharing. FALSC liaisons described the decisions that were made when translating the current Aleph loan configurations for the eight Vanguard libraries into the Alma configuration forms. The Working Group will be evaluating circulation parameters as created by the configuration forms and making recommendations for the Full Testload Phase once the Vanguard Alma instances are released.

Aleph Cleanup Projects. FALSC has identified a need to standardize the use of item status codes across sublibraries within institutions. It has also been determined that it will be beneficial to identify and consolidate obsolete and/or redundant item statuses, patron statuses, collections, and sublibraries at each institution. The FALSC liaisons are coordinating with the working group to develop a workflow to identify any affected institutions so that the necessary changes can be made in Aleph in a timely and efficient manner.
NEXT-GEN ILS
DISCOVERY WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Laura Gayle Green
FALSC LIAISONS: Cherie McCraw/Jay Wiese

CURRENT ACTIVITIES:

- We've been doing the ALMA training.
- Several members have been active with the sandbox, particularly as institutions reviewed various profiling questions.
- We've been reviewing implementation decisions and processes documented at other ALMA sites.
- We've also been discussing a few other issues related to discovery and display (e.g., to FRBR or not to FRBR) and asked the Cataloging and Authorities Working Group for input.
NEXT-GEN ILS
ERM WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Tina Buck
FALSC LIAISONS: Lisa Tatum/Rachel Erb

CURRENT ACTIVITIES: The ERM Working Group worked through the eResources Activation Spreadsheets for the Vanguards. We discussed the questions, considerations, decisions that each Vanguard ERM member encountered. We are currently going through the training materials and discussing our questions and discoveries. We’re also keeping in touch with other working groups through member liaisons, the standing committees, etc.

Kudos to our wonderful FALSC liaisons (including Cherie McCraw).
NEXT-GEN ILS
JOINT USE GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Kristine Shrauger/Janice Henderson
FALSC LIAISONS: Chrissy Cogar/Natasha Owens

CURRENT ACTIVITIES:

• All team members have been assigned to review the training video clips.
• Liaison positions have been assigned:
  o Systems/Reports – Janice Henderson
  o Electronic Resource Management – Kristine Shrauger
  o Circulation/Resource Sharing – Leah Plocharczyk
  o Cataloging/Authorities – Tammera Race
  o Acquisitions/Serials – Paul Williford
  o Discovery – Michelle Apps
  o Training – Cynthia Harley

• Each team member has been asked to create 5-10 workflow scenarios in preparation for the Vanguard testing.
• We had a presentation on OpenAthens to understand better how access to e-resources could work at joint use libraries.
NEXT-GEN ILS
SYSTEMS WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Nancy Kellett
FALSC LIAISONS: Cindy Fox/Gary Phillips

CURRENT ACTIVITIES: As of September 1, the SRWG has met six times. We have created three subgroups thus far: Reports, User Accounts and Permissions, and Campus ERP Integration. We have four members (including the Chair) who are liaisons to other working groups (Acquisitions/Serials, Circulation/Resource Sharing, Discovery, and Training). There are also liaisons to our group from Cataloging/Authorities, Circulation/Resource Sharing, Joint Use, and Training.

Activities and meeting topics:

- Discussed possible file-sharing platforms (Google Drive, Microsoft Teams/SharePoint) for internal documents. Chose the Microsoft option after FLVC made it broadly available.
- Completed FALSC Alma Essentials training through the Acquisitions module and entered questions for Ex Libris into a shared spreadsheet.
- Began discussing recommendations for user accounts and permissions. Created a list of questions for Ex Libris, which was submitted to them by FALSC staff.
- Reviewed answers to user account/permissions questions from Ex Libris.
- After review, determined that additional information was needed. Requested in-person meeting with an Ex Libris representative (scheduled for September 15).
- Began discussing systems/reports testing strategy for the Vanguard phase and Day One report needs.
NEXT-GEN ILS
TRAINING WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
September 10-11, 2020

CHAIR: Brittnee Fisher
FALSC LIAISONS: Melissa Sykes/Brian Erb

CURRENT ACTIVITIES:

WORKING GROUP LIAISONS: The Training Working Group (TWG) has assigned members as liaisons to all other working groups. This provides the other working groups with an easily accessible contact person should they have training needs or questions. The TWG Liaisons attend other working group meetings on a regular basis and report back to the TWG during the weekly meeting.

ALMA ESSENTIALS: TWG members have completed all of the assigned Alma Essentials training modules provided in the FALSC Canvas course. Group members noted any issues that they encountered with the training materials that have been provided by ExLibris in the Knowledge Base.

EMAIL CORRESPONDENCE: The TWG has also drafted an email about our purpose and an update on our work that will be sent to the FALSC members. This email is meant to be the first in an ongoing series of correspondence to keep library staff across the state up to date on our work.

TRAINING LIBGUIDE: Finally, the TWG has started work on a Training LibGuide. The guide is currently in development and is not ready to be shared. This guide will be used to recommend trainings per job type and to organize trainings by workflow. The guide has been created by our FALSC Liaisons and the TWG members are working on organizing the guide. Ongoing training information will be posted to this guide as a one-stop-shop for training information and updates.