



Providing statewide library services to Florida's colleges and universities.

**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Thursday, June 4, 2020 – 1:00 to 5:00 p.m. EST
Friday, June 5, 2020 – 9:00 a.m. to 12:00 p.m. EST

Virtual Meeting Via Microsoft Teams

Members Present: Frank Allen (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Mercedes Clement (DSC), Tracy Elliott (FGCU), Stephanie Clark (UWF), Akos Delneky (IRSC), Brian Doherty (NCF), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixson (FAU), Robert Krull (PBSC), Nance Lempinen-Leedy (SFV), Brent Mai (UNF), Tom Messner (FSCJ), Lena Phelps (SFSC), Anne Prestamo (FIU), Ingrid Purrenhage (PHSC), Judith Russell (UF), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Courtlann Thomas (PSC), Morgan Tracy (SSCF), Faye Watkins (FAMU), Christina Will (SJRSC), Martin Wood (FCALM), Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Valerie Boulos (FSU), Tara Cataldo (UF), Alexis Carlson (IRSC), Joanne Connell (EFSC), Carol Ann Davis (USF), Rita Dickey (TCC), Brittnee Fisher (SJRSC), Jennifer Gregor (SPC), Amy Johnson (DLSI), Kirsten Kinsley (FSU), Mark Marino (SCFMS), Xiyang Mi (USF), Jennifer Murray (UNF), Jean Phillips (FSU), Patrick Reakes (UF), Madeline Sims (FSCJ).

FLVC/FALSC Staff: Ellen Bishop, Chrissy Cogar, Daniel Cromwell, Robert Dugan, Wendy Ellis, Brian Erb, Rachel Erb, Chase Fiorini, Cindy Fox, Devon Hickey, Cheryl McCraw, John Opper, Gail Orth, Natasha Owens, Gary Phillips, Susan Rodgers, Elijah Scott, Rebel Cummings-Sauls, John Sandstrum, Melissa Sykes, Clayton Tucker, Dave Whisenant, Jay Wiese, Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 p.m.

Welcome

Russell welcomed everyone.

Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, March's meeting minutes. Prestamo made a motion to approve consent items; Henderson seconded. Motion passed.

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1753 West Paul Dirac Drive
Tallahassee, Florida 32310
Phone: 850-922-6044

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MCLS Processes and Procedures

Standing Committee Action Items

CMESC 2021 Collection

Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Cataldo gave an update on the 2021 Collection. Cataldo reviewed scenarios for adding Academic Search and Films on Demand to the universities. Cataldo stated the collection for 2021 is good as is but asked the council if they wanted a recommendation given the current environment to include one of the scenarios in the 2021 Collection. Discussion followed. Henderson made a motion to accept the CMESC's information but wait to make changes until the 2022 collection, leave the 2021 Collection as is; Messner seconded the motion. Motion passed. Discussion followed.

LASC Data Dictionary

Prior to the meeting, a packet was sent out with detailed reports including all standing committee reports. Kinsley gave a brief overview of the CSUL Data Dictionary. The Data Dictionary was initially a CSUL project. The LASC is charged with creating a data dictionary and would like to take over the CSUL Data Dictionary moving forward. They plan to integrate and promote it.

Standing Committee Strategic Planning Meeting Update

On Wednesday, June 3, 2020, members of the CMESC, DISC, LASC, RSSC, TSSC, TAOERSC, UISC, as well as FALSC staff and MCLS members met for a strategic planning meeting. A member from each committee attended the MCLS meeting and gave a brief report on the sessions from the strategic planning meeting. Plans, ideas, and activities were shared.

New Standing Committee Members

Prior to the meeting, a packet was sent out with detailed reports including standing committee membership. Newly appointed and returning members were listed.

New ILS Working Group Members

Prior to the meeting, a packet was sent out with detailed reports including ILS working groups members. Newly appointed and returning members were listed.

Executive Committee 20-21 Nominations

Messner, Prestamo, and Doherty have been working on committee nominations for 2020-2021 year. Messner presented Gale Etschmaier for Chair Elect, Teresa Faust for Secretary, and Brent Mai for SUS at-large Representative as the nominees. Russell asked for additional nominations. Henderson moved to accept the 2020-2021 slate of nominations; Driscoll seconded. Motion passed.

MCLS Meeting Dates

September 10-11, 2020, October 15-16, 2020, December 3-4, 2020 at FLVC offices in Tallahassee were presented as the next MCLS meeting dates. October 15-16, 2020 will serve as a back-up date. The council decided to hold the September and October meetings virtually due to Covid-19. At the next MCLS meeting the council will decide if December's meeting will be held in person or virtually.

COVID-19 Discussion

The council discussed what the universities and colleges are doing in preparation for reopening for the fall semester. Russell stated the universities are preparing plans to submit to each institutions Board of Trustees and then to the Board of Governors who will consider those plans and then address them and accept them or suggest modifications. Faust stated the colleges are making plans and sharing what each college is doing on a Libguide. Some colleges are implementing phased reopening's depending on local conditions. Russell

shared a document put together by CSUL of and principles for reopening facilities from each institution to aid in putting together plans for reopen.

UWF Interim CEO Update

Robert Dugan, FLVC Interim CEO, updated the council on the status of FLVC and FALSC. FLVC staff has been efficient in working from home for the past three months. Dugan stated UWF will begin Phase 1 reopening's four locations on June 15, 2020. Phase 1 is 25% staff on a volunteer basis. Deep cleanings are being done on all the buildings. Face coverings and sanitizers will be made available staff. Dugan gave an overview FLVC's budget activities. Current operations have not been affected. Dugan stated he is working on the FY '21 budget. The third-party audit has not been completed.

FALSC Briefings

Executive Director Update

Scott stated all FALSC staff have been working remotely since March 13, 2020 with no interruptions in resources. OCLC agreed provided a Covid-19 discount of 1.25 for the Group Services Agreement. This will be reflected in the invoices. Invoices will be sent out in early July. OCLC has concerns with FALSC member libraries who are not subscribers to Cataloging/Metadata. This is an ongoing discussion. We are working with UWF General Counsel and members of the Executive Committee to come up with a positive resolution. Discussion followed.

Integrated Library Services

Next Gen ILS ITN

Bishop gave an update on the Next-Gen Integrated Library System. A contract was signed with Ex Libris on March 12, 2020. The subscription agreement includes for Alma forty institutional and Network Zones. For Primo VE it includes forty local instances and Network Central view. Both Alma and Primo VE will have premium sandboxes for test environments. Both sandboxes will have 12 institutions and 1 Network Zone. Bishop reviewed contract highlights, as well as, enhancements and developments.

There will be 4 phases; the Onboarding Phase (April -June 2020), Vanguard Phase (July -October 2020), Full Testload Phase (November 2020-April 2021), and Go-Live Phase (May 2021-July 2021). The final switchover is scheduled to take place July 13, 2021. The Vanguard Phase consists of eight libraries, Daytona State College, Florida International University, Florida State College at Jacksonville, Florida State University, Santa Fe College, Tallahassee Community College, University Central Florida, and University Florida.

Whisenant reviewed plans for communication. All updates and information can be found on the ILS Libguide located at <https://falsc.libguides.com/ILS-Implementation> or on the FALSC website at <https://libraries.flvc.org/alma>. Bi-Monthly Implementation updates will be sent via email to the LIBS-ALL listerv and on the website. Training will include web-based recording on Ex-Libris training site, functional workshops, a Joint-Use workshop, and Time Zone training onsite.

UBorrow Reopening

Ellis reviewed UBorrow reopening. The majority of institutions to be open, adequately staffed to handle processing of requests. That is at least 75% College and 75% University libraries. The issue was discussed at the MCLS Executive Committee meeting in May. It was decided that further discussion was needed at the MCLS meeting. Discussion followed.

Library Support and Training

B. Erb stated ten schools are completely live with OpenAthens. Five schools are on deck with vendor outreach complete or nearing complete. Eleven more schools possibly ready for a summer GoLive. B. Erb reviewed Permissive Access. There is a new FLVC Public Services Listserv (<http://listserv.flvc.org/scripts/wa.exe?SUBED1=FLVC-PUBLIC-SERVICES&A=1>). This list provides a forum for FLVC member librarians to discuss issues related to public services. We are in the process of creating and FLVC Assessment Listserv, more information to come.

Digital Services and OER

Cummings-Sauls welcomed the new Technology Operations Specialist, Simonne Jackson, to the Digital Services and OER unit. Cummings-Sauls reviewed Digital Services and OER Products to include Florida Open Academic Library (FOAL), FL-Islandora, Florida Online Journals (FL OJ), Publication of Archival, Library, & Museum Materials (PALMM), Archives Florida, Citation Server, Open FL, Digital ECOSystem, and Orange Grove. The unit review surveys have ended and are closed for submission. We are in the processing of reviewing the results. The interest groups have just begun. Any stakeholder can join or participate. The next steps for Digital Services and OER are to work with MCLS, TAOERSC, OPEN FL, and Stakeholders to develop FL review standards and approval rubric. You can find more information on Digital Services and OER at <https://libraries.flvc.org/digital-services> and <https://falsc.libguides.com/openfl>.

E-Resources

R. Erb announced Lisa Tatum as the new Interim Assistant Director of E-Resources. R. Erb gave a review of the Statewide 2020 Collection. There was a surplus expended for one-time purchase of ProQuest IGI Global Ebooks. Average annual increase of 1.8% in 2020. R. Erb reviewed the history of the Newsbank contract. She stated we will exhaust all resources to bring resolution. There are some other options if it does not work out. R. Erb gave an overview of the Statewide Collection 2021 negotiated quotes. There are still some quotes pending.

Consortia Manager will be implemented for Group Licensing 2021. It will be an online shopping experience. It will send out a list of renewals with a forecast and budget projections. This will eliminate surveys and spreadsheets. There will be a three-month decision period, an August kickoff with an October 9th deadline.

Consortia Manager member interface training will take place June 23rd at 2pm EST and June 24th at 10am EST. Member accounts will be issued July 1st. On July 7th vendors will be contacted for renewal quotes. There will be a webinar on July 28th and 30th. Kickoff begins August 3rd. Final decisions from members due by October 9th. Letters of intent will be distributed by November 9th. R. Erb gave an update on the CELUS Plus Project. Contracts are still in negotiation. We are working with UWF General Counsel.

Vision 2025

Messner updated the council on Vision 2025. There have been a lot of edit suggestions since the last MCLS meeting. We are hoping to have a version 3 by the fall MCLS meeting. Messner reviewed all the overall elements of the vision for moving forward. This can be viewed at <https://guides.fscj.edu/vision2025>.

DLSS Update

Dr. Opper gave an overview of current projects and upcoming plans within DLSS.

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. The Division of Library and Information Services and The Department of State have been awarded \$1.9 million in CARES ACT funding for libraries and museums. There will be a call for applications in the July time frame. Johnson stated The Division of Library and Information Services is under contract with AudiGraphics and are working to develop a statewide resource sharing platform. Look for an August launch date.

FCS Update

Teresa Faust gave a report on the business of the FCS. She gave an overview of current projects, activities, and upcoming plans within the FCS.

SUS Update

Brian Doherty gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

New Business

Russell thanked the members of the Executive Committee that are stepping down; Brian Doherty, Meg Hawkins, and Tom Messner for their service. Scott thanked Russell for her work in the role as chair of the Executive Committee.

Adjournment

The meeting adjourned at 11:10 am EST.