



Providing statewide library services to Florida's colleges and universities.

Regular Meeting of the Members Council on Library Services (MCLS)

Minutes

Thursday, December 5, 2019 – 1:00 to 5:00 p.m. EST
Friday, December 6, 2019 – 8:30 a.m. to 12:00 p.m. EST
Florida Virtual Campus | C01 Auditorium
1753 W. Paul Dirac Dr. | Tallahassee, FL 32310

Members Present: Stephen Banister (TCC), LisaMarie Bartusik (PSC), Monique Blake (BC), Christine Boatright (FGC), Raymond Calvert (PHSC), Lisandra Carmichael (UNF), Stephanie Clark (UWF), Mercedes Clement (DSC), Akos Delneky (IRSC), Brian Doherty (NCF), Erick Dominicis (MDC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Elizabeth Farrell-Clifford (FSU Law), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixson (FAU), Robert Krull (PBSC), Nance Lempinen-Leedy (SFV), Karen MacArthur (EFSC), Brent Mai (UNF), Tom Messner (FSCJ), Kathleen Miller (FGCU), Kristina Neihouse (FKCC), Lena Phelps (SFSC), Bonita Pollock (USF, representing Todd Chavez), Anne Prestamo (FIU), Judith Russell (UF), Kathleen Sacco (LSSC), William Shuluk (FSW), Ruth Smith (VC), Jane Stephens (CC), Barbara Stites (FGCU), Morgan Tracy (SSCF), Faye Watkins (FAMU), Christina Will (SJRSC), Lynn Wyche (NFCC), Roy Ziegler (FSU).

Guests: Craig Amos (BC), Kevin Arms (LSSC), Royce Bass (SJRSC), Valerie Boulos (FSU), Tara Cataldo (UF), Joanne Connell (EFSC), Rebecca Frank (SPC), Jennifer Gregor (SPC), Claudia Holland (DLSI), Selma Jaskowski (UCF), Amy Johnson (DLSI), Kirsten Kinsley (FSU), Mark Marino (SCFMS), Patricia Morris (FGC), Jennifer Murray (UNF), Jean Phillips (FSU), Ingrid Purrenhage (PHSC), Faith Ruiz (CCF), Shelly Schmucker (FSU), Madeline Sims (FSCJ), Elena Soltau (SSCF), Courtlann Thomas (PSC), Martin Wood (FCALM).

FLVC/FALSC Staff: Ellen Bishop, Rick Chu, Michael Dieckmann, Brian Erb, Rachel Erb, Chase Fiorini, Devon Hickey, Susan Rodgers, Elijah Scott, Rebel Cummings-Sauls, Melissa Sykes, Dave Whisenant, Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 p.m.

Welcome and Introduction

Scott welcomed everyone to FLVC offices in Tallahassee. Russell asked members to introduce themselves.

Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as, June's meeting minutes. Henderson made a motion to approve consent items, Messner seconded; Motion passed.

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MCLS Processes and Procedures

Standing Committee Appointments

Prior to the meeting, a packet was sent out with detailed reports including all standing committee appointments. Russell presented the new standing committee members and thanked everyone who applied. Messner made a motion to accept standing committee appointments; Hawkins seconded. Motion passed. The new committee members will begin their terms on January 1, 2020.

RSSC MCLS Liaison

Prior to the meeting, a packet was sent out with detailed reports including the RSSC MCLS liaison appointment. Russell presented the liaison. Messner made a motion to accept the RSSC MCLS liaison; Driscoll seconded. Motion passed.

MCLS Meeting Dates

March 5-6, 2020 at UF, Gainesville and June 4-5, 2020 were presented as the next MCLS meeting dates. Scott stated the Standing Committee planning meeting would take place on June 3, 2020 before the MCLS meeting. Russell asked for volunteers to host the June MCLS and Standing Committee planning meetings. Rebecca Frank from St. Petersburg College volunteered.

UWF Management of FLVC and FALSC Discussion

The council discussed the future of FLVC and FALSC management whether under UWF or a new organization or institution. Dieckmann answered questions regarding UWF management of FLVC and FALSC from the council. Russell thanked Dieckmann for attending and answering questions. Russell presented a list of seven criteria, on behalf of the Executive Committee, to be considered for future management of FLVC and FALSC going forward. Discussion followed.

Additions and edits were recommended from council members. Russell asked members to email any additional suggestions and/or edits directly to her. The council agreed that Russell and the Executive Committee would edit the criteria into a final document. The document could then be presented to each institution's provost and the Board of Governors.

FALSC Briefings

Executive Director Update

Scott updated the council on the OCLS/FALSC Group Services Agreement (GSA). The non-GSA percentage rate was 4.25% and was reduced to 2.75% under the GSA. That is a \$483,372.00 savings over a five-year contract period. Russell thanked Scott for all his work on the GSA.

Integrated Library Services

Bishop briefed the council on two new LibGuides. A Circulation LibGuide (<https://falsc.libguides.com/circguide>) that includes circulation tables, a patron note box on the hold request page, and remote registration and reciprocal borrowers. There is also a new UBorrow LibGuide (<https://falsc.libguides.com/uborrowguide>) that includes FCS & SUS ILL unit codes/names, policies, borrowing and lending statuses, placing a recall, and common workflow errors, etc.

Next Gen ILS ITN

Bishop reviewed the timeline ILS ITN Timeline to date. Negotiations are still taking place for the Next Gen ILS ITN process. There is still a cone of silence. The Negotiation Team continues to refine issues and negotiations continue. The next steps include receiving and accepting the BAFO (Best and Final Offer), A posted notice of intent to award contract, an announcement, the contract execution, complete the structure for the Organizational Framework for LSP Implementation, work with Executive Committee for selection of the Working Group Members, and then, begin implementation. They hope to start implementation sometime in January. Bishop went over the Organizational Framework for the ILS Implementation. Discussion followed.

Library Support and Training

B. Erb introduced Melissa Sykes, the new Public Services Systems Specialist for Library Support and Training. Sykes responsibilities will include assisting in the coordination & delivery of training and documentation for FALSC, coordinating regional meetings, workshops and outreach. She will be organizing the regional meetings this year. Locations for the regional meetings include Florida State College at Jacksonville, College of Central Florida, and State College of Florida. Locations are still being determined for the Panhandle and South Florida.

B. Erb reviewed the OpenAthens Progress Checklist with the council. There will be a presentation on UCF OpenAthens Tour during the meeting tomorrow. It will include user journey from various access point and the OpenAthens administrative dashboard.

Mike Neff reviewed the Help Desk's holiday schedule. He updated the council on changes coming to the Help Desk in 2020. They include replacing the existing case system, a new customer portal, updated knowledge base, and part of a larger effort to establish Atlassian suite of products and services.

Digital Services and OER

Cummings-Sauls shared Digital Services and OER's vision and mission with the council. She requested on the 20-25 Strategic Plan. This can be found at https://drive.google.com/file/d/1VnFw17_Bm0dCG-Ey3kGrb0LH3YbF0da0/view?usp=sharing. Thank you to all of the institutions for hosting site visits and sharing openly about your local environments. All site visits and interviews with FALSC institutions have been completed. Analysis will be completed on this research, and raw data will be made openly available when anonymized.

Cummings-Sauls reviewed Digital Services and OER Florida state connections. Highlights of OpenFL were presented to include the summer webinar series and fall follies. A copyright LibGuide is available at <http://falsc.libguides.com/copyright>. The Open Textbook Network (OTN) held train the trainer workshops at 5 locations around the state for 100 trained trainer. There is a statewide Zero Textbook Cost (ZTC) Icon. Use this icon anywhere textbook identification happens. We are collecting review standards now. Please submit standards, rubrics, policy, guidelines, etc. that are used to review or approve textbooks on your campus at <http://falsc.libguides.com/openfl>. Cummings-Sauls stated the OER Summit 2020 will take place in late April or early May. Possible locations include St. Petersburg College or Florida State College at Jacksonville. They are seeking volunteers.

Digital Services and OER completed Florida OJ upgrade, FL-Islandora updates and upgrade, and Archon Decommission and ArchivesSpace Migration. There is a new Florida Archives Portal. The search portal is available at <https://archives.falsc.lyrtech.org/>.

Cummings-Sauls presented to recommendations to the council. The first recommendation is the DISC would support the recommendations for the Digital Services and OER unit to decommission the Good EAD service. The Good EAD service should be decommissioned immediately. Discussion followed. The council voted unanimously to approve this recommendation.

The second recommendation is the DISC would support the recommendations for the Digital Services and OER unit to decommission the ETD Server and ETD Service. The unit will migrate existing members' current ETD content stored on the ETD server as well as establish new workflows for future ETD services and ETD content in FL-Islandora. The ETD Service will accept submissions for Fall 2019 to give current users time to adjust to new workflows for Spring 2020 submissions. The ETD Server should be decommissioned after current members have confirmed their content transfer to FL-Islandora by FLVC staff, with a goal to decommission by Spring 2020

(May 07). This recommendation comes with the understanding that FLVC will not shut the ETD server off until after spring submissions have concluded. Discussion followed. The council voted unanimously to approve this recommendation.

The citation server is still under review. Compendex and INSPEC files will not move and will be removed. The content will be accessible through the vendor. We are looking at moving the database that supports this service, as a temporary solution.

E-Resources

FALSC Licensed/Funded Materials

R. Erb gave a brief recap on the Statewide Collection 2020. The FCS and SUS voted to cancel, EBSCO Art & Architecture Source in June 2019. FCS voted to extend Springer Nature for one year. EBSCO proprietary plus third-party products as a bundled quote is partially complete. There is a current surplus with Ebsco quote and it includes current S&P and Springer Nature quotes. Licenses still under review are LexisNexis, NewsBank, and De Gruyter Research Now. Henderson made a motion to accept the recommendation for the Statewide Collection 2020 renewals; Faust seconded. Motion passed.

R. Erb stated they are looking ahead to 2021 and are working with the CMESC. Two collection assessment tasks force have been formed. R. Erb will be the FALSC rep for the Usage Stats, Overlap Analysis, Holdings Task Force Curriculum. Leigh Mihalrad will be the FALSC rep for the Program Analysis Task Force.

Russell stated it was decided at the earlier CSUL meeting that the SUS would cancel RefWorks as of January 2021. A survey is being sent out for SUS institutions interested in FALSC negotiating a self-funded license for RefWorks. Erb reviewed the RefWorks transition plan.

FALSC Coordinated/Group Licensed Materials

R. Erb reviewed the Group Licensing timeline. The goal is for letters on intent to be distributed by December 12, 2019. Invoices will be sent out the week of December 16, 2019.

R. Erb reviewed the timeline for Consortia Manager to go live. They are currently in Phase 2 which consists of data migration and testing. This should be complete in February 2020. Phase 3 will include training, a soft launch, and marketing will begin in March 2020. The goal is to go live in July 2020.

FLVC Net (Single Sign-On) Presentation

Rick Chu gave a presentation on FLVC Net (Single Sign-On). Discussion followed.

OpenAthens UCF Tour

Brian Erb gave a web tour of OpenAthens UCF. Discussion followed.

Vision 2025

Messner reviewed the progression of the Vision 2025 for the MCLS. Messner presented a first draft of the Vision 2025. Discussion followed. Messner welcomed suggestions for revision. Please reach out to him with any suggestions. Messner, along with the Executive Committee, will compile into a document and present to the council at the next MCLS meeting. Russell thanked Messner for all the work and dedication he has put into creating a vision.

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. The state is currently negotiating for a resource sharing platform. Johnson will be hosting a quarterly update webinar on December 19, 2019. The Florida Library Association is planning the Florida Library Legislative Day. It will take place on January 22, 2020 in Tallahassee. The National Library Legislative Day will be held in Washington D.C. in May 2020. Johnson is planning a

partnership meeting for January 9, 2020 to discuss how all library types across the state can partner and help each other. Johnson introduced Claudia Holland, Bureau Chief, for Bureau of Library and Development for the Division of Library and Information Services.

FCS Update

Teresa Faust, Florida College System (FCS) Chair, gave a report on the business of the FCS. She gave an overview of current projects, activities, and upcoming plans within the FCS.

SUS Update

Faye Watkins gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS.

New Business

There was no new business.

Adjournment

The meeting adjourned at 11:20 a.m. EST.

DRAFT