

**Regular Meeting of the
Members Council on Library Services (MCLS)
Agenda**

College of Central Florida | Ewers Century Center | Building 40 | Room 107
3001 S.W. College Road | Ocala, FL 34474

Thursday, June 6, 2019 —1:00-5:00 p.m. ET

11:45-1:00	Lunch	
1:00-1:05	Call to Order	Tom Messner, Chair
1:05-1:10	1. Welcome to College of Central Florida	Dr. Mark Paugh, Vice President for Academic Affairs
1:10-1:15	2. New Member Introductions	Tom Messner
1:15-1:25	3. Consent Items	Tom Messner
	<ul style="list-style-type: none"> A. Approve March 7-8, 2019 Meeting Minutes B. Accept FALSC Standing Committee Reports <ul style="list-style-type: none"> i. Collection Management and E-Resources (CMESC) ii. Digital Initiatives (DISC) iii. Library Assessment (LASC) iv. Resource Sharing (RSSC) v. Technical Services (TSSC) vi. Textbook Affordability and OER (TAOERSC) vii. User Interfaces (UISC) C. Information: Next Meeting Date <ul style="list-style-type: none"> i. September 5-6, 2019 (SCF Manatee-Sarasota, Bradenton, FL) ii. December 5-6, 2019 (FLVC-Tallahassee, FL) 	
1:25:45	4. TSSC Super User Proposal	Madeline Sims/Bonita Pollock
1:45-1:55	5. MCLS Processes and Procedures	Tom Messner
	<ul style="list-style-type: none"> A. Standing Committee Appointments B. Nominating Committee for 19-20 Elections <ul style="list-style-type: none"> i. Chair Elect- Stephen Banister (TCC) ii. FCS at-large Representative- Janice Henderson (NFSC) iii. Secretary-Meg Hawkins (SCF) 	
1:55-2:15	6. CMESC Statewide 2020 Collection Report	Mark Marino, Tara Cataldo

2:15-2:45	7. Statewide Database Alignment 2021	Tom Messner
2:45-4:00	8. FALSC Briefings	
	A. Executive Director Update	Elijah Scott
	B. Digital Services and OER	Rebel Cummings-Saul
	C. E-Resources	Rachel Erb
	D. Integrated Library Services	Ellen Bishop
	i. Next Gen ILS ITN Update	
	E. Library Support and Training	Brian Erb
4:00-4:20	***BREAK***	
4:20-4:35	9. OCLC Update	Elijah Scott
4:35-4:50	10. SelfCheck Discussion	Wendy Ellis
4:50-5:00	Wrap Up and Adjournment	Tom Messner
 Friday, June 7, 2019 — 8:30 a.m. to Noon ET		
7:45-8:30	Breakfast	
8:30-8:45	11. SUS Chair Update	Faye Watkins
8:45 -9:00	12. FCS Chair Update	Meg Hawkins
9:00-9:30	13. Standing Committee Meetings	Kathy Miller
9:30-9:45	***BREAK***	
9:45-11:30	14. Vision 2025 Strategic Planning	Tom Messner
11:30-11:45	New Business	Tom Messner
11:45-12:00	Wrap Up and Adjournment	Tom Messner

Thank you for leaving your nametag for future use.

**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Thursday, March 7, 2019 – 1:00 to 5:00 p.m. EST
Friday, March 8, 2019 – 8:30 a.m. to 12:00 p.m. EST

St. Petersburg College | Tarpon Springs Campus | Fine Arts Building
600 East Klosterman Rd. | Tarpon Springs, FL 34689

Members Present: Gary Albarelli (POLY, representing Kathryn Miller), Barry Baker (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Christine Boatright (FGC), Raymond Calvert (PHSC), Lisandra Carmichael (UNF), Todd Chavez (USF), Stephanie Clark (UWF), Mercedes Clement (DSC), Brian Doherty (NCF), Erick Dominicis (MDC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Elizabeth Farrell Clifford, (FSU LAW, Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Jan Henderson (NWFSC), Meg Hawkins (SCF), Carol Hixon (FAU), Rob Kroll (PBSC), Karen McArthur (EFSC), Tom Messner (FSCJ), Kathy Miller (FGCU), Kristina Neilhouse (FKCC), Lena Phelps (SFSC), Ann Prestamo (FIU), Patricia Profeta (SFC), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Morgan Tracy (SSCF), Faye Watkins (FAMU), Christina Will (SJRSC), and Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Mario Bernardo (FGCU), Rose Bland (USF), Valerie Boulos (FSU), Tina Buck (UCF0, Tara Cataldo (USF), Joanne Connell (EFSC), Carol Ann Davis (USF), Todd Digby (UF), Rebecca Frank (SPC), Jennifer Gregor (SPC), Samantha Heeson (Lee-Beckett University), Amy Johnson (DLSI), Jean Phillips (FSU), Bonita Pollock (USF), Patrick Reakes (UF), Mark Marino (SCF), Victoria McGlone (FSCJ), Jennifer Murray (UNF), Lindsey Ritzert (UCF), Kelly Rowen (FIU), Shelly Schmucker (FSU), Madeline Sims (FSCJ), Courtlann Thomas (PSC), Suzette Spencer (BC), Barbara Stites (FGCU), and Brenda Wright (FAMU).

FLVC/FALSC Staff: Ellen Bishop, Chrissy Cogar, Rebel Cummings-Saul, Nashla Dawahre, Jeannie Dixon, Rachel Erb, Brian Erb, Michael Francisco, Devon Hickey, Gail Orth, Mike Neff, John Sandstrum, Elijah Scott, Lisa Tatum, Scott Ward, Dave Whisenant, and Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 P.M.

Welcome and Introductions

Messner welcomed everyone to the St. Petersburg College. Members introduced themselves. Messner thanked Matthew Bodie for hosting the meeting. Bodie welcomed everyone to the Tarpon Springs campus and gave a brief introduction. He thanked Rebecca Frank and staff for all the preparations for the meeting.

Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as September's meeting minutes, and future meeting dates. Miller requested to pull the DISC report from consent to discussion. Griffin made a motion to approve consent items; Albarelli seconded the motion. Motion passed.

Cummings-Sauls updated the council on the DISC report and a NDLTD membership. Discussion followed.

MCLS Processes and Procedures

Determine Meeting Dates and Locations Beyond March 2019

The council discussed tentative September and December 2019 meeting dates. Messner asked for volunteers to host September 5-6, 2019. Scott volunteered to host the December meeting in FLVC office Tallahassee. The Executive Committee will review possible additional dates for December meeting.

Standing Committee Vacancies

Messner briefed the council on the upcoming standing committee vacancies. Hickey stated a call for applications will be sent out in the coming weeks. The deadline to apply is April 10, 2019.

Nominating Committee for 19-Elections

Messner announced Karen Griffin and Kathy Miller will serve as the nominating committee. Griffin stated Chair Elect, Secretary, and FCS-at-large representative are all open for nominations.

SUS Chair Report

Carol Hixson, State University System (SUS) Chair, gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS. Discussion followed.

FCS Chair Report

Meg Hawkins, Florida College System (FCS) Chair, gave a report on the business of the FCS. She gave an overview of current projects, activities, and upcoming plans within the FCS. Discussion followed.

Strategic Recommendations for 2020 and Beyond

Messner stated he would like the council to review the MCLS' role and create a vision to take the council into the future. The vision should include expectations for the MCLS and the role of the MCLS within higher education. Discussion followed. The council will continue to discuss at the next scheduled meeting in June.

FALSC Briefings

Executive Director Update

Scott gave an overview of the FLVC OER Summit that took place on February 27-28, 2019 in Orlando. FALSC will start hosting regional meetings in April. Scott encouraged members and their

faculty to register and attend. Scott announced that the Next-Gen ITN procurement process has officially begun. UWF/FLVC have received proposals from vendors. The ILS ITN Evaluation Team are reviewing the proposals.

Digital Services and OER (Open Educational Resources)

Cummings-Sauls gave an update on the activities of Digital Services and OER unit. There is a LibGuide for the migration from Archon to ArchiveSpace available at <https://falsc.libguides.com/ArchonToArchivesSpaceMigration>. All institutions are on track to turn off all Archon sites by March 29, 2019. All data from FALSC hosted Archon sites will be permanently unavailable after this date. Lyrasis will provide a central search portal, beyond allowing OAI-PMH harvesting, available at <https://falsc-demo.lyrtech.org/>. FALSC is paying for all costs for ArchiveSpace through June 30, 2020. For the fiscal year beginning in July 2020, each institution will be responsible for paying for their ArchiveSpace hosting fee at a discounted rate negotiated by FALSC.

Florida Online Journal (Florida OJ) is currently undergoing an upgrade to version 3. All existing users of Florida OJ should have been contacted in February regarding the upgrade to the OJS 3 software. Cummings-Sauls gave an overview of the FLVC OER Summit. There is an Open Canvas course available at <https://flvc.instructure.com/courses/81>.

E-Resources

Rachel Erb stated search was started for the Assistant director of E-Resources back in December. The search has not concluded. A hiring announcement will be coming soon. The anticipated start date will be early Summer.

R. Erb gave an overview on Group Licensing. Letters on intent went out in January. There have been some negotiations with vendors and pricing. Invoices are still be fielded. Items are still being added for access. Discussion followed.

R. Erb briefed the council on the Statewide Collection. Contracts with both NewsBank and Research Now have been fully executed. The invoicing is in process. Price quotes are in the process of coming in. The CMESC is looking at usage data as a starting point to help make recommendations with the statewide collections. Discussion followed.

Integrated Library Services

Bishop gave an update on the projects that FALSC has been working on. The Aleph upgrade to version 23 has been completed. An "Open Office Hours" for all library staff questions was held on January 2, 2019. On January 11, 2019 the report Aleph was upgraded, as well as, the Arrow reports. There is a [Aleph v. 23 Upgrade LibGuide](#) available.

Bishop updated the council on the Mango enhancements. Enhancements will be released at the end of each quarter and announced on LibsAll. There is a [Mango LibGuide](#) available. Open Office hours are held every other Thursday from 11:00 a.m. – 12:00 p.m. EST. Discussion followed.

Library Support and Training

Brian Erb updated the council on the upcoming FALSC Regional Symposia to include dates, locations, registration, and agendas. Lunch and refreshments will be provided.

B. Erb briefed the council on using Tableau to create visualizations for ACRL Metrics Date. LASC picked a couple of variables to start with. A test report was run in ACRL Metrics and delivered to Michael Porter, our Tableau expert, to design some sample dashboards. Data from 2017 was used for the sample dashboards, some schools were missing data, but 2018 data will be used as soon as it is available. The service for EZProxy Logs for assessment data are now in place for schools to begin requesting logs. Information can be found at <http://falsc.libguides.com/ezproxyassessment>. Discussion followed.

Open Athens Projects

Samantha Heeson, Leeds-Beckett University, gave a presentation to the council on Assessment Projects with EZProxy Logs and Open Athens data. Discussion followed.

OCLC Update

Scott updated the council on the latest discussions with OCLC. Scott is still awaiting on a price breakdown with usage data. Scott will keep the council updated on the talks with OCLC. Discussion followed.

Next-Gen ITN Process Update

Bishop reviewed the timeline for the ILS ITN process. The ITN was issued on December 22, 2018. March 1, 2019 at 2:00 p.m. central time was the deadline for all proposals to be submitted. On March 6, 2019 there was a distribution meeting that included the evaluation team, reviewers, and FLVC/FALSC staff to review the rules and process. Bishop discussed the next steps in the process with the council. Discussion followed.

Distance Learning and Student Services Update

Dr. John Opper, Executive Director of Distance Learning and Student Services (DLSS), updated the council on activities in DLSS. The OER Summit was a success. DLSS is currently in the ITN process for proctored testing. Work continues recoding of the common prerequisite manual. We are working with the Board of Governors (BOG) and the Steering Committee on an MOU to develop a 2 plus 2 web-based advising tool kit. A student services summit was held on February 6-7, 2019 to collaborate and discuss what the next generation of advising services will look like. The next Members Council on Distances Learning and Student Services will be held on May 21-22, 2019 at Pensacola State College.

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. There is a State Library Council that consists of nine members. The council will be meeting in April/May to review LSTA applications. We are currently working on the procurement process for Digital Initiatives and Resource Sharing throughout the state. Discussion followed.



Providing statewide library services to Florida's colleges and universities.

New Business

Messner asked for new business. Miller discussed the possibility of Standing Committee members meeting annually to work on goals, projects, etc. Discussion followed.

Adjournment

The meeting adjourned at 10:40 a.m.

DRAFT

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COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting June 6-7, 2019

CO-CHAIRS: Mark Marino and Tara Cataldo

MCLS LIAISON: Judy Russell

CURRENT ACTIVITIES:

During this past quarter, the FLVC Collection Management and E-Resources Standing Committee (CMESC) met six times. Below is a summary of activities for this quarter.

2020 Statewide E-Resources Update:

In keeping with the goal of assembling pricing information in a timely fashion, FALSC staff began obtaining renewal price quotes earlier in the year and have already received quotes from many current vendors. As a result, FALSC staff have been able to negotiate a number of favorable rates for renewals. Based on quotes obtained so far, we estimate an average price increase of 4% for 2020. This is subject to change, as some negotiations are still ongoing. As it stands, there remains a projected deficit in the Statewide E-Resources budget that will need to be addressed.

E-Resources Analysis:

Along with quotes for 2020 renewals, CMESC has also asked FALSC staff to compile a spreadsheet of price and usage data for the Statewide Collection. This spreadsheet contains data for 2018 and 2019 cost-per-searches and cost-per-downloads for all applicable resources, as well as 2018 – 2019 fees, and projected percentage increases for 2020. Based on this data, CMESC will be making recommendations to the Members Council (MCLS) about possible product cancellations. Formal recommendations will be contained in a separate document. The Committee is also exploring ways of making the data points more readily comprehensible using data visualization software such as *Tableau*. We were recently given a proof of concept demonstration of this software using data from the spreadsheet. We hope to have the opportunity to test this resource more fully in the coming quarter.

Planning for 2021 Budget:

CMESC has also held discussions with MCLS Chair Tom Messner about planning for the 2021 budget. Since the State budget for E-Resources remains flat, there is general agreement that the structure and composition of the Statewide Collection must necessarily be modified going forward. CMESC supports efforts to move this conversation forward under the direction of MCLS.



DIGITAL INITIATIVES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting June 6-7, 2019

CHAIR: Kelley Rowan

MCLS LIAISON: Carol Hixson

CURRENT ACTIVITIES:

This report reflects DISC activity from March – May 2019. The group met 3 times by conference call and covered the following activities and topics:

- The new Digital Preservation working group met twice during this period. Regular meetings will be held every third Tuesday at 1 pm. Lee Dotson has agreed to serve as the chair. The working group developed the following charge and goals:
 - **Charge:**
 - survey the digital preservation needs of member institutions
 - identify digital preservation best practices
 - develop lists of required and preferred criteria in a digital preservation platform
 - provide recommendations to DISC regarding findings from the above tasks
 - **Goals:**
 - To produce a guide with specific criteria required in a digital preservation platform, reviewed on an annual or biannual basis.
 - To produce and maintain a list of available digital preservation systems.
 - To produce a best practices document for different levels and types of digital preservation that is platform agnostic, reviewed on an annual or biannual basis.
 - To actively maintain the [Digital Preservation Resource Guide](#).
- Krystal Thomas discovered duplication of items between OCLC Digital Collections Gateway and PALMM and informed members that FSU would be removing those from OCLC.
- Lydia Motyka discussed how to handle .tar files that institutions are receiving from the FDA.
- Rebel Cummings-Sauls reported that Archon was closing down at the end of March and Archive Space was taking over.
- Back-end changes in Islandora were made without incidence.
- A GIF-it-up workshop was presented
- DPLA's strategic plan was due to be released in April
- DLF will be held in Tampa this year in October
- Keila Zayas-Ruiz reported on SSDN and shared the newsletter
 - <https://mailchi.mp/fff78858ffbd/april2019-newsletter-sunshine-state-digital-network-326083?e=6d50201114>
 - There is now a local DPLA portal where all contributions from Florida are aggregated. You can see the DPLA local site here:
 - <https://ssdn.dp.la/>



- Wilhemina Rantke reported on the batch insertion of rights statements to Islandora which were selected by individual institutions. 35,000 plus items were inserted by FLVC.
 - The PALMM site allows for the following rights statements:
 - Free re-use
 - Limited re-use
 - No re-use
- There will be an upgrade to the Florida Online Journal at the end of May and it is expected that the interface will change dramatically. Those needing an account can contact Wilhemina Rantke. Link to form for FOJ:
 - <http://journals.fcla.edu/AbbreviationOrShortNameHere>
- By April, all institutions had their FDA content returned with the exception of UF.
- New code on Islandora production server will support indexing of materials
- DISC members explored and discussed which digital collections at Indian River State College would be appropriate for PALMM.
- The group of institutions interested in a contract for a third party hosted preservation system are asked to make comments about Preservica (cloud) and Digital Bedrock (tape).



LIBRARY ASSESSMENT STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting June 6-7, 2019

CHAIR: Victoria McGlone

MCLS LIAISON: Katie Sacco

CURRENT ACTIVITIES:

- Committee members met on April 11 and May 9, 2019.
- Committee determined that Tableau will not work for data assessment visualization. Committee Chair Victoria McGlone reported that Tom Messner, Chair of the Members Council on Library Services (MCLS), is using iPeds data from the past three years to create the report that we have been trying to generate. Rather than rely on Tableau, Tom is uploading data to Google docs and will ultimately share the data in a LibGuide. All committee members expressed disappointment and frustration at our failure to complete this data visualization project.
- Committee hoped to host one of the workshops on Project Outcomes for Academic Libraries that is being offered free of charge by ACRL from April 2019 through summer 2020. However, the workshops have already been scheduled at the Panhandle Library Access Network (PLAN) Conference on July 12 in Tallahassee and at the FACRL Conference in Fort Lauderdale in October.
- Library Assessment Standing Committee (LASC) will need five new members moving forward. Four committee members are rolling off LASC this summer: Audrey Powers, Tammera Race, Meg Scharf, and Morgan Tracy. All were excellent and collaborative members, and we are grateful for their contributions. Victoria McGlone, Committee Chair, is retiring at the end of May.
- Kirsten Kinsley volunteered to serve as the LASC Co-Chair. Once MCLS lets us know the names of the new LASC members, Kirsten will ask for a volunteer to co-chair with her.
- Members noted the need to work toward a centralized repository; this is one of our Library Assessment Standing Committee charges.
- While the LASC did not accomplish all that we hoped in these first two years, we did learn a great deal about assessment, and we are proud of what we have done so far. Things will only get better!



RESOURCE SHARING STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting June 6-7, 2019

CHAIR: Lindsey Ritzert

MCLS LIAISON: Raymond Calvert

CURRENT ACTIVITIES:

Recommendation for Approval: The committee voted to approve a recommendation to Members Council to extend the UBorrow loan period from 45 days to 60 days with one 30 day renewal.

Implemented several UBorrow Enhancements; including: Volume on pullslip, Patron email in My Library Account, Faculty Office Pick-up location, Filter to search results to only include titles that are requestable via UBorrow.

Hosted UBorrow Volume Request Aleph v23 webinar on March 13, 2019.

Based on the committee recommendation, FALSC will soon begin offering libraries the choice to opt-in to lending media via UBorrow, with a 14 day loan period.

Implement new Aleph v23 functionality to use HTML Body option for email notice formats. The Resource Sharing Standing Committee has discussed and tested this new functionality from December 2018 – April 2019 and has decided to implement it consortium wide in June 2019.



TECHNICAL SERVICES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting June 6-7, 2019

CO-CHAIRS: Madeline Sims and Bonita Pollock

FALSC LIAISON: Melissa Stinson

CURRENT ACTIVITIES:

TSSC would like to have the Super User proposal added to the MCLS agenda.

TSSC is investigating the changes in the ISBD standards and how that will affect the catalog and the Mango display.

TSSC is hoping to collaborate with the Collection Management and e-Resources Standing Committee to form a joint e-Resource subcommittee to facilitate shared management.

TSSC is planning to produce short webinars on cataloging topics. We also have a mentoring program for new catalogers. We will create a page on our TSSC LibGuide describing mentorship opportunities.

Shared Bib Merged Vendor Records Task Force

This task force of the MQCS was created to specifically deal with clean up issues involving electronic resources which have been merged incorrectly in the shared bib.

The Shared Bib Merged Vendor Records Task Force are currently working on a procedure for cleaning up the EEBO (Early English Books Online) and ECCO (Eighteenth Century Collection Online) merged vendor records. The task force also proposed standard 035 prefixes for each vendor, monitored in a master list. Once procedures have been developed this information will be shared with TSSC and FALSC and an action plan will be devised.

Metadata Quality Control Subcommittee (MQCS)

The Metadata Quality Control Subcommittee is creating a proposal document that we are sending to MCLS for approval for several "Super Users" in Aleph under the supervision and training of FALSC who could help the subcommittee with the metadata quality control clean-up projects.

The subcommittee continues to meet monthly and develop plans for several joint metadata clean up projects. These projects include clean up of GPO records, bibs without OCLC numbers, and delimiter 5 fields on Federal government documents.

Cataloging Standards Subcommittee

The Cataloging Standards have been approved and posted to the FALSC website. The subcommittee presented these new cataloging guidelines at the FALSC Regional Meetings this spring.



TEXTBOOK AFFORDABILITY AND OER STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting June 6-7, 2019

CHAIR: Jennifer Gregor

MCLS LIAISON: Todd Chavez

CURRENT ACTIVITIES: Meeting dates: March 14th; April 11th; May 9th

Members discussed the 2019 OER Summit and disseminated the location of the conference PowerPoints, recordings, etc in the FLVC Canvas module.

After debating the options, the wording Zero Cost Textbook was chosen as the preferred language to designate no cost textbooks for the statewide repository. The FIU Affordability Counts program was discussed as a model.

Meg Hawkins offered to draft a survey of faculty compensation types for using/creating OER in Florida.

Wilhelmina Randtke advised the members about rights statements as a metadata facet for digital archives and demonstrated several systems.

Members expressed concern about the recent academic publisher and courseware mergers and the recent congressional action on “opt-in” and “opt-out” language for alternative textbook purchasing programs.

Members discussed the suggestion to make the TAOERSC listserv open to non-committee members due to the high interest and number of applicants for open committee seats. A vote was deferred until next meeting due to lower member attendance and a couple of open questions.



USER INTERFACES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting June 6-7, 2019

CHAIR: Tricia Elton

MCLS LIAISON: Margaret Hawkins

CURRENT ACTIVITIES:

The committee submitted the April-June 2019 set of recommended enhancements to FLVC for the June release.

SuperUser Proposal to MCLS: DRAFT

The Metadata Quality Control Subcommittee of the TSSC is charged with the task of directing quality control issues for both MARC and non-MARC metadata in the Integrated Library System (ILS). The subcommittee's primary focus is on quality control of metadata in the current ILS environment as well as preparing catalog data for migration to a new ILS. The subcommittee's activities include identifying metadata issues in the catalog, creating procedures to share with university and college libraries, and collaborating with FALSC on data remediation projects. The subcommittee also recommends best practices to maintain data quality in the catalog for inclusion in Shared Catalog Guidelines.

The Subcommittee proposes the authorization of several Aleph SuperUsers who would be trained by FALSC staff to handle clean-up projects for multiple institutions. SuperUsers would work in collaboration with FALSC and the institutions involved to devise an agreeable course of action and facilitate the clean-up work for the institutions. Thus SuperUsers would be aiding in vital metadata quality control projects and relieving the burden of these projects from both the institutions and FALSC staff. SuperUsers would be provided permissions in Aleph that allow them to perform functions for other libraries, similar to FALSC staff. SuperUsers would be closely monitored by the Metadata Quality Control Subcommittee and only perform tasks that have been approved by FALSC, the subcommittee, and participating institutions. The Subcommittee requests MCLS approval for FALSC to set up SuperUser accounts.

Below are examples of two projects that could be addressed by SuperUsers.

The Subcommittee is currently working on a clean-up project for historical GPO (Government Publication Office) records in Aleph. In the 1980s and early 1990s, representing more than one manifestation in a single bib record was common GPO practice. Locally, many SULs attached holdings for each of the different formats. Some SUSs are editing these records to follow the current separate record policy with each format having its own bib record and corresponding format-specific holdings, while other libraries do not have the staff available for such a large project. Another issue is that during the shared bib merge in 2012, many microfilm GPO were inadvertently merged with the print GPO record. The Subcommittee is currently working to move the other format holdings to the appropriate separate bib records. Multiple SUS institutions have holdings on these records and, since only the owning institution can move its own holdings, each record would have to be handled multiple times by various SUS staff and the potential for error increases. Ideally, Subcommittee SuperUsers could move all SUS holdings to the correct format record at the same time, preventing the need for multiple catalogers to handle the records and lessen the chance of error.

Another Subcommittee project involves merging duplicate records in Aleph. When the shared BIB database was created in 2012, hundreds of duplicate records were created by multiple processes. Some members of the Metadata Quality Control Subcommittee are working to get these records merged, but currently they can only move the holding and item records from their home institution. When they run across other libraries on a duplicate record, they have to contact that library and ask them to move their holdings, and finally the last library with a holdings on a duplicate record will delete the BIB record. If this proposal to authorize SuperUsers is accepted, then selected Subcommittee members will be able to efficiently move all the holdings and item records, along with

order and subscription records, to the appropriate BIB record, without having to contact every library affected.

2020 Statewide E-Resource Collection Recommendations

A report to the Members Council on Library Services from the Collection Management and E-Resources Standing Committee

5/30/19

Background

The CMESC relied extensively on data collected by FALSC staff to make recommendations for the 2020 Statewide E-Resource Collection. The data included 3 years of costs, 2020 price increase percentages, usage data such as full-text downloads and searches, and calculations on cost per search and cost per download.

As of 5/29/2019, the allocated budget for FALSC-funded resources is expected to remain static and the expected 2020 shortfall will be:

- Total - \$ (168,246.27)
- FCS (51.92%) - \$ (81,328.52)
- SUS (48.08%) - \$ (86,917.75)

The CMESC have identified products from the current subscriptions that could be cancelled in order to address the loss of purchasing power. However, several moving parts could change the shortfall and consequently change the committee's recommendations. Some of these moving parts include:

- Gale multi-year offers
- A 0% increase offer from EBSCO that requires SUL PsycInfo hosting changes
- Firm price quotes from some vendors (estimates are at 4% but could be lower)

Additionally the CMESC has had discussions with the Executive Committee chair regarding long term sustainability of funding. It is viewed that adding more shared resources will strengthen the case we are purchasing resources that have the most beneficial impact for all Florida students.

Committee Recommendation: Cancel the following subscription to balance the budget.

Provider	Resource	2020%	2020 cost	Surplus
EBSCO	ArtSource	2.5%	\$174,664.10	6,417.83

Rationale: It is increasingly difficult to make cancellation decisions by splitting the decisions between the SUS and FCS. With that in mind, we considered the necessity of the 5 joint resources from EBSCO. ArtSource was selected for reasons that include:

- It does not have broad impact across the 40 institutions
- It will cause less hardship to reinstate for institutions wishing to pick it up
- It the highest 2018 cost/download of the 5 shared resources (though admittedly, all were satisfactory – see Appendix)

Should the shortfall for 2020 increase, the second resource we recommend cutting is Library Literature & Information Science (\$48,376.93) for similar reasons as above.

2021 Collection

The CMESC will begin evaluation of the 2021 collection with the assumption that state funding will be flat. Preliminary discussions have resulted in the following recommendations at this time.

Committee Recommendation (SUS): Commit to cancelling Proquest Refworks in 2021

The SUS members of CMESC recommend we plan to cancel the bibliographic citation software, Refworks (2020 cost - \$148,086.10) to meet the anticipated 2021 shortfall. The cancellation of this tool requires a one-year advanced notice so the universities can prepare to communicate with their users and assist them in transferring their references to another software. If the 2021 shortfall is not severe, these funds could be used to add more collaborative resources.

Rationale: Refworks is a software and there are free competitive options available in the market (Mendeley, Zotero, EndNote Basic). It is hard to justify cutting content in lieu of keeping a software.

Committee Recommendation: Form a task force charged with creating a vision for shared electronic collections that would have a positive impact on student success.

The CMESC recommends a face-to-face workshop be planned for members of the CMESC, Members Council, FALSC, and other relevant standing committees/task forces to plan for future strategic directions.

Suggested agenda items:

- Creating a vision for shared e-resource collections in Florida
- Develop user stories to demonstrate the impact of core e-resource collections
- Create a 5-year projection of funding
- Identify resources that could be shared across all the institutions

Appendix

Shared resources

Vendor	Database	2020%	2020 Fees	2018 Cost per Download
EBSCO	Applied Science and Technology Source	2.5%	\$174,664.10	\$0.39
EBSCO	ArtSource	2.5%	\$174,664.10	\$0.62
EBSCO	Education Source	2.5%	\$230,557.35	\$0.17
EBSCO	Humanities Source	2.5%	\$174,664.10	\$0.24
EBSCO	Library Literature & Information Science FT	2.5%	\$48,376.93	\$0.55