



Providing statewide library services to Florida's colleges and universities.

**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Thursday, March 7, 2019 – 1:00 to 5:00 p.m. EST
Friday, March 8, 2019 – 8:30 a.m. to 12:00 p.m. EST

St. Petersburg College | Tarpon Springs Campus | Fine Arts Building
600 East Klosterman Rd. | Tarpon Springs, FL 34689

Members Present: Gary Albarelli (POLY, representing Kathryn Miller), Barry Baker (UCF), Stephen Banister (TCC), LisaMarie Bartusik (PSC), Christine Boatright (FGC), Raymond Calvert (PHSC), Lisandra Carmichael (UNF), Todd Chavez (USF), Stephanie Clark (UWF), Mercedes Clement (DSC), Brian Doherty (NCF), Erick Dominicis (MDC), Lori Driscoll (GCSC), Gale Etschmaier (FSU), Elizabeth Farrell Clifford, (FSU LAW, Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Jan Henderson (NWFSC), Meg Hawkins (SCF), Carol Hixon (FAU), Rob Kroll (PBSC), Karen McArthur (EFSC), Tom Messner (FSCJ), Kathy Miller (FGCU), Kristina Neillhouse (FKCC), Lena Phelps (SFSC), Ann Prestamo (FIU), Patricia Profeta (SFC), Kathleen Sacco (LSSC), Ruth Smith (VC), Jane Stephens (CC), Morgan Tracy (SSCF), Faye Watkins (FAMU), Christina Will (SJRSC), and Lynn Wyche (NFCC).

Guests: Kevin Arms (LSSC), Royce Bass (SJRSC), Mario Bernardo (FGCU), Rose Bland (USF), Valerie Boulos (FSU), Tina Buck (UCF0, Tara Cataldo (USF), Joanne Connell (EFSC), Carol Ann Davis (USF), Todd Digby (UF), Rebecca Frank (SPC), Jennifer Gregor (SPC), Samantha Heeson (Lee-Beckett University), Amy Johnson (DLSI), Jean Phillips (FSU), Bonita Pollock (USF), Patrick Reakes (UF), Mark Marino (SCF), Victoria McGlone (FSCJ), Jennifer Murray (UNF), Lindsey Ritzert (UCF), Kelly Rowen (FIU), Shelly Schmucker (FSU), Madeline Sims (FSCJ), Courtlann Thomas (PSC), Suzette Spencer (BC), Barbara Stites (FGCU), and Brenda Wright (FAMU).

FLVC/FALSC Staff: Ellen Bishop, Chrissy Cogar, Rebel Cummings-Saul, Nashla Dawahre, Jeannie Dixon, Rachel Erb, Brian Erb, Michael Francisco, Devon Hickey, Gail Orth, Mike Neff, John Sandstrum, Elijah Scott, Lisa Tatum, Scott Ward, Dave Whisenant, and Shawn Wilson.

Call to Order

The meeting was called to order at 1:00 P.M.

Welcome and Introductions

Messner welcomed everyone to the St. Petersburg College. Members introduced themselves. Messner thanked Matthew Bodie for hosting the meeting. Bodie welcomed everyone to the Tarpon Springs campus and gave a brief introduction. He thanked Rebecca Frank and staff for all the preparations for the meeting. Messner introduced new members.

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Consent Items

Prior to the meeting, a packet was sent out with detailed reports from the standing committees, as well as September's meeting minutes, and future meeting dates. Miller requested to pull the DISC report from consent to discussion. Griffin made a motion to approve consent items; Albarelli seconded the motion. Motion passed.

Cummings-Sauls updated the council on the DISC report and a NDLTD membership. Discussion followed.

MCLS Processes and Procedures

Determine Meeting Dates and Locations Beyond March 2019

The council discussed tentative September and December 2019 meeting dates. Messner asked for volunteers to host September 5-6, 2019. Scott volunteered to host the December meeting in FLVC office Tallahassee. The Executive Committee will review possible additional dates for December meeting.

Standing Committee Vacancies

Messner briefed the council on the upcoming standing committee vacancies. Hickey stated a call for applications will be sent out in the coming weeks. The deadline to apply is April 10, 2019.

Nominating Committee for 19-Elections

Messner announced Karen Griffin and Kathy Miller will serve as the nominating committee. Griffin stated Chair Elect, Secretary, and FCS-at-large representative are all open for nominations.

SUS Chair Report

Carol Hixson, State University System (SUS) Chair, gave a report on the business of the SUS. She gave an overview of current projects, activities, and upcoming plans within the SUS. Discussion followed.

FCS Chair Report

Meg Hawkins, Florida College System (FCS) Chair, gave a report on the business of the FCS. She gave an overview of current projects, activities, and upcoming plans within the FCS. Discussion followed.

Strategic Recommendations for 2020 and Beyond

Messner stated he would like the council to review the MCLS' role and create a vision to take the council into the future. The vision should include expectations for the MCLS and the role of the MCLS within higher education. Discussion followed. The council will continue to discuss at the next meeting scheduled in June.

FALSC Briefings

Executive Director Update

Scott gave an overview of the FLVC OER Summit that took place on February 27-28, 2019 in Orlando. FALSC will start hosting regional meetings in April. Scott encouraged members and their faculty to register attend. Scott announced that the Next-Gen ITN procurement process has officially begun. UWF/FLVC have received proposals from vendors. The ILS ITN Evaluation Team are reviewing the proposals.

Digital Services and OER (Open Educational Resources)

Cummings-Sauls gave an update on the activities of Digital Services and OER unit. There is a LibGuide for the migration from Archon to ArchiveSpace available at <https://falsc.libguides.com/ArchonToArchivesSpaceMigration>. All institutions are on track to turn off all Archon sites by March 29, 2019. All data from FALSC hosted Archon sites will be permanently unavailable after this date. Lyrasis will provide a central search portal, beyond allowing OAI-PMH harvesting, available at <https://falsc-demo.lyrtech.org/>. FALSC is paying for all costs for ArchiveSpace through June 30, 2020. For the fiscal year beginning in July 2020, each institution will be responsible for paying for their ArchiveSpace hosting fee at a discounted rate negotiated by FALSC.

Florida Online Journal (Florida OJ) is currently undergoing an upgrade to version 3. All existing users of Florida OJ should have been contacted in February regarding the upgrade to the OJS 3 software.

Cummings-Sauls gave an overview of the FLVC OER Summit. There is an Open Canvas course available at <https://flvc.instructure.com/courses/81>.

E-Resources

Rachel Erb stated search was started for the Assistant director of E-Resources back in December. The search has not concluded. An announcement will be coming soon on who was hired for the position. The anticipated start date will be early Summer.

R. Erb gave an overview on Group Licensing. Letters on intent went out in January. There have been some negotiations with vendors and pricing. Invoices are still be fielded. Items are still being added for access. Discussion followed.

R. Erb briefed the council on the Statewide Collection. Contracts with both NewsBank and Research Now have been fully executed. The invoicing is in process. Price quotes are in the process of coming in. The CMESC is looking at usage data as a starting point to help make recommendations with the statewide collections. Discussion followed.

Integrated Library Services

Bishop gave an update on the projects that FALSC has been working on. The Aleph upgrade to version 23 has been completed. An "Open Office Hours" for all library staff questions was held on

January 2, 2019. On January 11, 2019 the report Aleph was upgraded, as well as, the Arrow reports. There is a [Aleph v. 23 Upgrade LibGuide](#) available,

Bishop updated the council on the Mango enhancements. Enhancements will be released at the end of each quarter and announced on LibsAll. There is a [Mango LibGuide](#) available. Open Office hours are held every other Thursday from 11:00 a.m. – 12:00 p.m. EST. Discussion followed.

Library Support and Training

Brian Erb updated the council on the upcoming FALSC Regional Symposia to include dates, locations, registration, and agendas. Lunch and refreshments will be provided.

B. Erb briefed the council on using Tableau to create visualizations for ACRL Metrics Date. LASC picked a couple of variables to start with. A test report was run in ACRL Metrics and delivered to Michael Porter, our Tableau expert, to design some sample dashboards. Data from 2017 was used for the sample dashboards, some schools were missing data, but 2018 data will be used as soon as it is available.

The service for EZProxy Logs for assessment data are now in place for schools to begin requesting logs. Information can be found at <http://falsc.libguides.com/ezproxyassessment>.

Discussion followed.

Open Athens Projects

Samantha Heeson, Leeds-Beckett University, gave a presentation to the council on Assessment Projects with EZProxy Logs and Open Athens data. Discussion followed.

OCLC Update

Scott updated the council on the latest discussions with OCLC. Scott is still awaiting on a price breakdown with usage data. Scott will keep the council updated on the talks with OCLC. Discussion followed.

Next-Gen ITN Process Update

Bishop reviewed the timeline for the ILS ITN process. The ITN was issued on December 22, 2018. March 1, 2019 at 2:00 p.m. central time was the deadline for all proposals to be submitted. On March 6, 2019 there was a distribution meeting that included the evaluation team, reviewers, and FLVC/FALSC staff to review the rules and process. In the coming. Bishop discussed the next steps in the process with the council. Discussion followed.

Distance Learning and Student Services Update

Dr. John Opper, Executive Director of Distance Learning and Student Services (DLSS), updated the council on activities in DLSS. The OER Summit was a success. DLSS is currently in the ITN process for proctored testing. Work continues recoding of the common prerequisite manual. We are working with the Board of Governors (BOG) and the Steering Committee on an MOU to develop a 2 plus 2 web-based advising tool kit. A student services summit was held on February 6-7, 2019 to

collaborate and discuss what the next generation of advising services will look like. The next Members Council on Distances Learning and Student Services will be held on May 21-22, 2019 at Pensacola State College

Division of Library and Information Services Update

Amy Johnson, the Florida State Librarian, updated the members on the business at the statewide level. There is a State Library Council that consists of nine members. The council will be meeting in April/May to review LSTA applications. We are currently working on the procurement process for Digital Initiatives and Resource Sharing throughout the state. Discussion followed.

New Business

Messner asked for new business. Miller discussed the possibility of Standing Committee members meeting annually to work on goals, projects, etc. Discussion followed.

Adjournment

The meeting adjourned at 10:40 a.m.