Regular Meeting of the
Members Council on Library Services (MCLS)

Agenda

State College of Florida, Manatee-Sarasota | Building 3 | Library & Learning Center
5840 26th St. | West Bradenton, FL 34207

Tuesday, September 11, 2018 — 1:00-5:00 p.m. ET

11:45-1:00 Lunch

1:00-1:05 Call to Order
Tom Messner, Chair
Dr. Todd Fritch, Executive VP & Provost

1:05-1:15 1. Welcome to State College of Florida, Manatee, Sarasota
Dr. Todd Fritch, Executive VP & Provost

1:15-1:25 2. New Member Introductions
Tom Messner

1:25-1:35 3. Consent Items
Tom Messner

A. Approve May 15-16, 2018 Meeting Minutes
B. Accept FALSC Standing Committee Reports
   i. Digital Initiatives (DISC)
   ii. Library Assessment (LASC)
   iii. Resource Sharing (RSSC)
   iv. Technical Services (TSSC)
   v. Textbook Affordability and OER (TAOERSC)
   vi. User Interfaces (UISC)
C. Information: Future Meeting Dates
   i. December 6-7, 2018 (FLVC - Tallahassee, FL)
   ii. March 7-8, 2019 (Tentative, SPC - Clearwater, FL)

1:35-2:05 4. MCLS Processes and Procedure
Tom Messner

A. Standing Committee Appointments
   (See list in packet)
B. E-resources Standing Committee Report
Valerie Boulos, Mark Marino
   i. Collection Management and E-Resources (CMESC): Approve 2019
Statewide Collection Recommendation

2:05-3:15 5. FALSC Briefings
Elijah Scott
Rebel Cummings-Sauls
Rachel Erb
Ellen Bishop
Brian Erb

A. Staffing Update
B. Digital Services and OER
C. E-Resources
   i. ICOLC Collaboration
D. Integrated Library Services
E. Library Support and Training
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<td>3:15-3:45</td>
<td><em><strong>BREAK</strong></em></td>
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<td>3:45-4:15</td>
<td>6. DLSS Update</td>
<td>Dr. John Opper</td>
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<td>4:15-4:45</td>
<td>7. Next Gen LSP ITN Update</td>
<td>Elijah Scott</td>
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<td>4:45-5:00</td>
<td>Wrap Up and Adjournment</td>
<td>Tom Messner</td>
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**Wednesday, September 12, 2018 — 8:30 a.m. to Noon ET**

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<td>7:45-8:30</td>
<td>Breakfast</td>
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<td>8:30-8:35</td>
<td>7. Call to Order</td>
<td>Tom Messner</td>
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<td>Lucy Harrison, GALILEO</td>
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<td>9:35-10:00</td>
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<td>10:00-10:30</td>
<td>9. IPEDS Web-Based Collection Statistics</td>
<td>Jeannie Dixon</td>
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<td>11:00-11:30</td>
<td>10. Open Textbook Network Presentation</td>
<td>Rebel Cummings-Sauls</td>
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<td>11:30-12:00</td>
<td>11. New Business</td>
<td>Tom Messner</td>
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<td>12:00</td>
<td>Adjournment</td>
<td>Tom Messner</td>
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Thank you for leaving your nametag for future use!
Regular Meeting of the
Members Council on Library Services (MCLS)

Minutes

Tuesday, May 15, 2018 – 1:00 to 5:00 p.m. EST
Wednesday, May 16, 2018 – 8:30 a.m. to 12:00 p.m. EST

University of Central Florida | Live Oak Event Center | Live Oak Room
4115 Pyxis Lane | Orlando, FL 32816

Members Present: Barry Baker (UCF), Christine Boatright (FGC), Ray Calvert (PHSC), Lisandra Carmichael (UNF), Elizabeth Farrell Clifford (FSU Law), Akos Delineky (IRSC), Lori Driscoll (GCSC), Tricia Elton (TCC), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixon (FAU), Robert Krull (PBSC), Tom Messner (FSCJ), Kathleen Miller (FGCU), Ramona Miller-Ridlon (SFC), Lena Phelps (SFSC), Anne Prestamo (FIU), Patrick Reakes (UF, representing Judith Russell), Kathleen Sacco (LSSC), William Shuluk (FSSC), Jane Stephens (CC), Morgan Tracy (SSCF), Faye Watkins (FAMU), and Julia Zimmerman (FSU).

Guests: Sara Alegria (MDC), Robbie Allen (PBSC), Kevin Arms (LSSC), Valerie Boulos (FIU), Tina Buck (UCF), Sarah Cohen (FSU), Carol Ann Davis (USF), Rebecca Frank (SPC), Annie Glerum (FSU), Jennifer Gregor (SPC), Beth King (VC), Karen MacArthur (EFSC), Mark Marino (SCF), LeEtta Schmidt (USF), Courtlann Thomas (PSC), and Krystal Thomas (FSU).

FLVC/FALSC Staff: Ellen Bishop, Tammy Elliott, Wendy Ellis, Brian Erb, Rachel Erb Chase Fiorini, Susan Rodgers, Scott Schmucker, Elijah Scott, Rebel Cummings-Sauls, Dave Whisenant, and Amanda Yesilbas.

Call to Order
The meeting was called to order at 1:00 p.m.

Welcome and Introductions
Miller welcomed everyone to the University of Central Florida and thanked Barry Baker and staff for hosting the meeting. She asked the members to introduce themselves. Miller announced the upcoming member retirements of Elizabeth Curry (UNF), Robert Dugan (UWF), and Julia Zimmerman (FSU).

Consent Items
Prior to the meeting a packet was sent out with detailed reports from the standing committees, as well as February’s meeting minutes and future meeting dates. Messner made a motion to approve consent items; MacArthur seconded the motion. Motion passed.
MCLS Processes and Procedures
Standing Committee Vacancies
Miller reminded the Council of the Standing Committee applications. There are currently 9 vacancies for DISC, 5 vacancies for RSSC, 6 vacancies for TSSC, and 6 vacancies for UISC. The application deadline is May 25, 2018. We currently have 14 total applications. Miller encouraged all to apply.

CMESC Recommendation
Prior to the meeting a packet was sent out with detailed reports from the standing committees. Boulos presented the CEMSC’s recommendation to the Council. The CMESC recommends updates to the Complete Florida Plus Guidelines for E-Resource License Agreements as seen in the CEMSC report, and requests MCLS recommend adoption of the updated guidelines to FALSC and UWF General Counsel.
Discussion followed. Prestamo made a motion to approve the recommendation. MacArthur seconded the motion. Motion passed.

RSSC Recommendation
Prior to the meeting a packet was sent out with detailed reports from the standing committees. The RSSC would like to add “Provide resource sharing focused training and facilitate opportunities for sharing best practices and expertise statewide. Sacco made a motion to approve the recommendation. Messner seconded the motion. Motion passed.

FALSC Briefings
FALSC New Director Presentations
Scott introduced FALSC’s three new directors, Brian Erb, Director of Library Support and Training, Rachel Erb, Director of E-Resources, and Rebel Cummings-Sauls, Director of Digital Services and OER. Each director gave a brief presentation on their education, background, and their vision going forward.
Patron Record Scrubbing
Ellis reviewed with the council the current Patron ID Scrubbing schedule, Backup Processes, and FALSC’s Patron Privacy Policy.

Both the SUS and FCS are on now on the same schedule for Patron ID Scrubbing. Patron ID Scrubbing is every 24 hours following return. Backups are done every 37 days and an annual Patron Purge is done to delete expired patron records with no outstanding transactions that are one year old.

FALSC is committed to protecting and maintaining the privacy and security of library data on the ILS servers, including library patron records, requests, and other circulation activities by retaining as little patron identifying information for fully completed transactions as possible, while meeting most of our users reporting and statistical needs reporting and statistical needs. Patron Information will be safeguarded, and not made available to any outside agency except in accordance with a proper judicial order as defined in the Florida Statute 257.261. If FALSC is asked to provide patron record or circulation activity data from any library database to any state, local or federal government agency, we will only release requested data to the Dean, Director or authoritative representative at the library.

E-Resources Update
Erb gave a brief overview on projects she is working on in E-Resources to include Wylie Contract negotiations, exploring different options on keeping the Council better updated on the group licensing process and how the process can be improved.

Statewide Collections
Schmucker stated that the 2018 statewide collections for both the colleges and universities were in place. The focus is now on 2019. There will be a flat budge again this year and cuts will need
to be made. There is approximately $6.9 million budget. The CMESC will be evaluating the collection. The CMESC will send out an E-Resources survey, to all the colleges and universities, that contains all the products in the statewide collections. This will be to gain feedback on what resources are valuable to the institutions. The survey will be sent out sometime in June. The goal is to have a recommendation on the 2019 statewide collections to the council at the September MCLS meeting. Discussion followed.

**Group Licensing Process**
Schmucker noted that the group licensing process is an opt-in process where FALSC acts as an agent. Multiple institutions can get together on a single license to achieve consortia discounts, single invoicing, etc. 2019’s process will begin soon. The CMESC would like to update each institution contact person for the group licensing process. An email will be sent out requesting that information. The CMESC is looking at dates to schedule a webinar on the group licensing process for anyone who would like to attend, more information to come. Look for a survey at the beginning of September for all the products with group licensing. This will kick-off the annual process.

**Journal Packages**
Schmucker noted FALSC is still working on the 2018 contracts for Sage, Oxford, and SciFinder. We are awaiting word from each vendor and hope to wrap them up soon and send out invoices.

**ILS Update**
Bishop updated the council on the current ILS projects to include an Aleph upgrade, Mango consolidation, and implementation of EDS mega-index and Full Text Finder link resolver with Mango.

The Aleph upgrade for v.20 to v. 23 is set for three phases. Phase 1 will take place from April – June for server configuration and performing initial upgrade steps to v.23. Phase 2 will take place from July – September for Aleph file configuration, development, and test. Phase 3 will take place from October – December to build clients, training library staff, and upgrade production. Go live will take place over the December break.

The Mango consolidation will migrate 19 remaining colleges to Mango. There will be 3 phases. Phase 1 will take place from April-June for local interface customization and moving current authentication. Phase 2 will take place from July- September and finalize authentication and go live in early August. Phase 3 will take place from October – December to decommission Primo.

The implementation of EDS mega-index and Full Text Finder link resolver with Mango will take place from July – September. EDS mega-index and Full Text Finder link resolver will be integrated with Mango. No institution will be using SFX or Primo Central Index. No institution will be using MetaLib.

FALSC participated in Demo’s for both Ex Libris and OCLA. The Ex Libris demo of Alma took place on April 13. The OCLA demo of WMS took place on April 25 at FLVC office in Tallahassee. They were both half day demos that reviewed what was new since the 2015 ITN demos and discussed each system’s highlights.

FALSC is gathering information on other possible ILS systems. Staff attended the ELUNA conference on May 1-4, 2018 in Spokane, WA. Met with Ex Libris staff to discuss Joint Use needs and other system topics. Staff will be traveling to Athens, GA on May 17 to visit GALILEO and meet with implementation staff. On May 18 will be attending the GIL Users Group meeting.

**ITN Update**
Prior to the meeting a packet was sent out with detailed reports from the ILS Working Groups. Scott stated. Per instructions from the MCLS, all working groups were charged with reviewing the
requirements listed in the ITN and make any changes and additions that may be relevant to their area. This work was completed by all working groups on April 20, 2018.

Whisenant briefed the council on the ITN review and highlighted each working group report. The next steps are a marked-up ITN Requirements document incorporating all the recommended changes has been distributed to the ILS-Implementation Team for their review. The team is to report back any additional changes to Ellen and Dave. When the ITN process starts again with FALSC via UWF, these requirements will be incorporated into the final document that will be available to prospective vendors.

Scott posed the question to the council “At what point would the council satisfied with the revised ITN document and would like to release the revised ITN for vendors”? Discussion followed.

Miller made a motion for FALSC/FLVC to move forward with the ITN process with the exception that FALSC will send the final draft to the Executive Committee for review and approval at the next Executive Committee meeting on June 20, 2018; Prestamo seconded the motion. Motion passed.

**ILS Working Groups: Next Steps**
Whisenant stated until FALSC has completed the ITN process and chosen a new integrated library system, FALSC recommends that the structure outlined in the Organizational Framework document be dissolved. This includes the Implementation Team, all Working Groups, the Steering Committee and ILS Coordinators. Discussion followed. Reakes made a motion to disband all structures outlined in the Organizational Framework document; Messer seconded. The motion passed.

**Future MCLS Meeting Structure**
Miller asked the Council for ideas on how to structure future MCLS meetings. Discussion followed. Some ideas included: More open communication during the meeting, focus on a theme, have a show and tell from institutions, networking and collaboration opportunities, project oriented meetings with direct outcomes, product demos, allied organizations like DLSS for joint meetings, bring in upper administration from FLVC to talk about strategic planning, and more guest speakers.

**EBSCO DRM Demo**
Dave Putz and Steve Strother, from EBSCO, presented a demo to the council on EBSCO eBooks DRM-free model. Topics covered included how users will access, how users will read, and content that is available. Discussion followed.

**Lyrisis ArchivesSpace Demo**
Christine DiBella and John Hurbert, with Lyrisis, presented a demo on ArchivesSpace. Discussion followed.

Miller made a motion for FALSC to move forward with the project to migrate from Archon to ArchivesSpace; Messner seconded the motion. Motion passed.

**IPEDS Web-Based Collection Statistics**
Prior to the meeting a packet was sent out with a detailed report on IPEDS. Driscoll presented IPEDS Web-Based Collection Statistics and Survey to the council. Discussion followed.

Faust made a motion that FALSC and The Library Assessment Standing Committee, at the next meeting, address concerns raised in report and review the process of the IPEDS web-based collection statistics; Driscoll seconded the motion. Motion passed.
**New Business**
Scott shared that FLVC will be hosting another OER Summit in October. The focus of this meeting will be more task oriented. More information will be shared in the coming months.

**Adjournment**
The meeting adjourned at 11:15 a.m. EST.
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CURRENT ACTIVITIES: This report reflects DISC activity from June – August 2018. The group met 3 times by conference call to:

- Update members on the migration to ArchiveSpace and the establishing of a timeline since a contract has been signed.

- Discuss the “invisible” work of digital librarians and introduce the idea of a credits page for librarians who work on various collections. Points of interest included:
  - Keeping a credit page updated over time
  - Making documentation public

- Krystal Thomas (FSU) stepped down as chair in July as Kelley Rowan (FIU) became chair and Xiying Mi (USF) became secretary/co-chair of DISC.

- Discuss the creation of a new vision and mission statements for FALSC’s Digital Services & OER unit.

- Introduce and discuss a new digital platform to fulfill state requirements
  - The platform would replace multiple platforms, be similar to an aggregator, but with its own services.
  - Discuss how sensitive materials will be handled in the new platform.

- A new LibGuide was created for DISC where our charge, minutes, agendas, and working documents will be located and viewable.
  - DISC members agreed to keep all documents open for the sake of transparency.

- Discuss the emergency situation with the FDA.
  - Members are currently using other options such as Archivemateica, Glacier/Snowball, and ArchiveSpace as solutions/alternatives to FDA.

- Discuss an opportunity for acquiring an app for batch creation of folders and sub-folders.
LIBRARY ASSESSMENT STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 11-12, 2018

CHAIR: Victoria McGlone
MCLS LIAISON: Katie Sacco

CURRENT ACTIVITIES:

- Committee members held a face-to-face meeting on July 13, 2018 at the John C. Hitt Library at the University of Central Florida; thanks to Meg Scharf for hosting. This enabled us to establish a better sense of our mission and to get to know each other. It was extremely valuable.
- Member Angelica Cortez, Palm Beach State College has resigned. Brian Erb reported that FALSC will put out a call for the vacant position.
- Kirsten Kinsley offered to serve as our committee liaison to the Library Leadership and Management Association (LLAMA).
- Committee agreed that our repository should include assessment tools, with descriptions of successes and failures, a statement that tools included can be shared (e.g. Creative Commons designation), and need for common definitions for data points.
- Committee discussed what amount of time should be expected for members to spend on committee activities. It was agreed that preparation for and participation in meetings should take approximately one to three hours per meeting.
- FALSC Liaison Brian Erb created Assessment LibGuide: [http://falsc.libguides.com/LASC](http://falsc.libguides.com/LASC) to which all LASC members have access and editing rights.
- Committee decided that there should be a tab for assessment in progress in the LibGuide.
- Committee Chair Victoria McGlone received permission from NEFLIN Assessment Project participants to add project PowerPoint presentations and final reports when available to the LASC LibGuide. Initial PowerPoints have been posted to the Assessment LibGuide.
- Morgan Tracy brought the ACRL Project Outcome for Academic Libraries to the attention of the committee. The project participants can choose to use one or all of the seven ACRL surveys in field testing during a two month period. Florida State College at Jacksonville (FSCJ) has volunteered to participate and will field test the surveys during September and October.
RESOURCE SHARING STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 11-12, 2018

CHAIR: Lindsey Ritzert
MCLS LIAISON: Raymond Calvert

CURRENT ACTIVITIES:

Added to our charge the MCLS approved training by RSSC to provide resource sharing focused training and facilitate opportunities for sharing best practices and expertise statewide.

New committee Chair and members
Chair: Lindsey Ritzert, University of Central Florida
New Members: Alvin Lee, Florida A&M University
Eric Love, Florida State University
Michael Moore, Miami Dade College
Mary Dumbleton, Florida State College at Jacksonville

Hosted a webinar about placing and processing UBorrow requests in Mango on Friday, August 17 for FCS librarians and staff who are moving from Primo to Mango.

RSSC discussed and agreed to modify the UBorrow due date process to remove backend or return delivery allowance to ensure the full 45 day loan period to library patrons.
TECHNICAL SERVICES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 11-12, 2018

CO-CHAIRS: Madeline Sims and Bonita Pollock
MCLS LIAISON: Melissa Stinson

CURRENT ACTIVITIES:

There are 6 new members on the Standing Committee, along with two new co-chairs.

There is a new sub-committee: Metadata Quality Control Sub-Committee. The subcommittee’s primary focus is on quality control of metadata in the current ILS environment as well as preparing catalog data for migration to a new ILS. The subcommittee's activities include identifying metadata issues in the catalog, creating procedures to share with university and college libraries, and collaborating with FALSC on data remediation projects. The subcommittee also recommends best practices to maintain data quality in the catalog for inclusion in Shared Catalog Guidelines. This is an expansion of data remediation subgroup of CAWG, tasks with continuing and expanding the data cleanup begun under the Sierra/Encore conversion project.
TEXTBOOK AFFORDABILITY AND OER STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 11-12, 2018

CHAIR: Jennifer Gregor
MCLS LIAISON: Todd Chavez

CURRENT ACTIVITIES:

Meeting dates: 5/10/2018; 6/14/2018; 7/12/2018; (special meeting) 8/6/2018

The committee discussed updates on the efforts to create a list of existing OER textbooks for dual-enrolled students to attempt to offset the cost of these materials for which colleges and school systems are responsible.

Members presented initiatives and faculty incentives to create OER from their home institutions.

Members investigated and discussed OER tools, including 1Finder, Follett’s Destiny Discover, Include ED, and Curriculum Builder.

Created and started populating a spreadsheet of the OER point person from each institution across the state.

Special meeting to discuss the call for applications for the Open Textbook Pilot from the Department of Education.

Collaboration and feedback on draft of FLVC’s application for the Open Textbook grant.
USER INTERFACES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 11-12, 2018

CHAIR: Tricia Elton
MCLS LIAISON: Margaret Hawkins

CURRENT ACTIVITIES:

The committee finalized a set of five Mango enhancements and provided the list to FLVC. The list includes: Add an ebook facet, make the book cover images the same size, increase all font sizes, have the “see more” explode the remaining text in the same content area on the brief results page instead of opening a new page to the detailed record, and have the “My folder” retain the records saved when the browser closes.
Good Morning,

On behalf of the MCLS Executive Committee, we wish to welcome our newly appointed Standing Committee members for the 2019 academic year! This year, the selection process was particularly competitive with several more candidate applications than committee vacancies. For those who applied for a committee position but were not selected, please know that we appreciate your applications, and that there will be MANY opportunities in the near future for you to contribute. For those who were selected, thank you in advance for your willingness to work diligently and collaboratively to provide cutting edge library resources and services to the students, faculty, staff, and community patrons of Florida’s 40 public higher education institutions!

We especially want to thank our continuing committee members, as well as those members who are completing their terms. The past few years of MCLS committee service have been both exciting and challenging, and the MCLS and FALSC could not have been successful without your patience and participation! Finally, we want to thank the 2018 Executive Committee members for providing great MCLS leadership this past year, and also welcome our new Executive members for 2019!

2019 looks to be another productive year for FALSC and the MCLS! Under the dynamic leadership of Elijah Scott, Executive Director, FALSC is moving forward with several exciting initiatives that are in various stages of planning and implementation. The MCLS, in its advisory role, supports these FALSC initiatives through committee service and other collaborative endeavors. By working together, MCLS and FALSC are better able to meet the ever-evolving information and service needs of our library patrons, and embrace the spectrum of technological innovations that will shape our shared future.

The following members have been appointed by the Executive Committee. Thank you all for sharing your time and talents!! 😊

**Digital Initiatives Standing Committee**
Dean DeBolt  
Xiying Mi  
Robert Phillips  
Jose Rodriguez  
Elena Soltau  
Dwain Teague  
Melissa VandeBurgt  
Marielle Veve  
Keila Zaya-Ruiz

**Resource Sharing Standing Committee**
Mary Dumbleton  
Peggy Glatthaar  
Alvin Lee  
Eric Love  
Michael Moore
Technical Services Standing Committee
Tina Buck
Cindy Campbell
Barbara Hilderbrand
Karen McArthur
Bonita Pollock
Madeline Sims

User Interfaces Standing Committee
Jeremy Bullian
Bobby Ciullo
Britnee Fisher
Mason Hall
Diana Matthews
Susan Silver

An updated complete 2019 membership list for each committee will be available soon at: https://libraries.flvc.org/standing-committees#Digital%20Initiatives

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COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
September 11-12, 2018

CO-CHAIRS: Valerie Boulos, Mark Marino
MCLS LIAISON: Judy Russell

CURRENT ACTIVITIES:

During this quarter, the FLVC Collection Management and E-Resources Standing Committee held five committee meetings. Below is a summary of activities for this quarter.

E-Resources Survey:

The committee distributed the 2018 E-Resources Survey and received a 100% response rate. Thank you to everyone for participating.

A team of 4 committee members – Tara Cataldo (UF), Audrey Powers (USF), Ying Zhang (UCF), and Jenna Miller (SFC) – worked with Scott Schmucker of FALSC to analyze the data. The results are included in the 2019 Statewide Collection Recommendation Report.

Statewide Collection of Electronic Resources Update:

The statewide collection recommendations report is appended. The budget for FALSC-funded resources is expected to remain static, but the $245,000 non-recurring supplement which FLVC has annually provided to maintain the collection at 2013-14 funding rates may not be provided this year. The expected 2019 shortfall will thus be:

- FCS - $282,717
- SUS - $223,000

E-Licensing Guidelines:

The E-Licensing Guidelines discussed at prior meetings was approved by UWF General Counsel and has been updated on the FALSC website.

E-Resource Licensing and Communications Process:

Rachel Erb of FALSC has been collaborating with CMESC to review communications preferences during the licensing process. A variety of communications and sharing methods have been identified and will be piloted in the 2019 negotiations. A consortial Electronic Resources Management system is also being
piloted over the next several months and may be used to better track the collections. LibGuides has also been purchased by FALSC and may be used to disseminate non-sensitive information.

**Membership Update:**

Kate Bernard (FPU) position on the committee has been vacated. Since the term of this position is scheduled to end in December 2018, the committee voted to leave the position vacated for the 6 months rather than request a call for a new member.

The CMESC will need a call for 5 committee members this fall, with terms beginning in January 2019. The following members will be rotating off the committee:

- SUS - Vacant position
- SUS - Pamela Herring, UCF
- SUS – Ying Zhang, UCF
- FCS – Jenna Miller, SFC
- FCS – Alyse McKeal, PBSC

**Minutes and Meeting Recordings:**

The CMESC has started using the LibGuide at [http://falsc.libguides.com/cmesc](http://falsc.libguides.com/cmesc) to share documents and information.


Due to the sensitive nature of committee discussions, often concerning negotiations and vendor pricing, meeting recordings are not posted.

**ACTION ITEMS:**

*The CMESC recommends approving the database cuts in the 2019 Statewide Collection Recommendation Report.*