



Providing statewide library services to Florida's colleges and universities.

**Regular Meeting of the
Members Council on Library Services (MCLS)**

Minutes

Tuesday, February 27, 2018 – 1:00 to 5:00 p.m. EST
Wednesday, February 28, 2018 – 8:30 a.m. to 12:00 p.m. EST

University of Florida | Smathers Library | Room 100
1545 West University Avenue | Gainesville, Florida 32611

Members Present: Barry Baker (UCF), LisaMarie Bartusik (PSC), Christine Boatright (FGC), Valerie Boulos (FIU, representing Anne Prestamo), Ray Calvert (PHSC), Mercedes Clement (DSC), Elizabeth Farrell Clifford (FSU Law), Elizabeth Curry (UNF), Akos Delneky (IRSC), Lori Driscoll (GCSC), Robert Dugan (UWF), Tricia Elton (TCC), Teresa Faust (CCF), Christina Fullerton (PSC), Karen Griffin (HCC), Margaret Hawkins (SCF), Janice Henderson (NWFSC), Carol Hixon (FAU), Robert Krull (PBSC), Tom Messner (FSCJ), Kathryn Miller (FPU), Kathleen Miller (FGCU), Lena Phelps (SFSC), Jean Phillips (FSU, representing Julia Zimmerman), Judith Russell (UF), Kathleen Sacco (LSSC), William Shuluk (FSSC), Ruth Smith (VC), Jane Stephens (CC), Morgan Tracy (SSCF), Faye Watkins (FAMU), Christina Will (SJRSC), and Lynne Wyche (NFCC).

Guests: Rich Ackerman (BC), Robbie Allen (PBSC), Kevin Arms (LSSC), Tina Buck (UCF), Alexis Carlson (IRSC), Sarah Cohen (FSU), Carol Ann Davis (USF), Rebecca Frank (SPC), Annie Glerum (FSU), Amy Johnson (Florida Division of Library and Information Services), Karen MacArthur (EFSC), Mark Marino (SCF), Jenna Miller (SFC), Kristina Neihouse (FKCC), Hannah Norton (UF/FCALM), Ramona Miller-Ridlon (SFC), Kelly Rowan (FIU), LeEtta Schmidt (USF), Courtlann Thomas (PSC), and Roy Ziegler (FSU).

FLVC/FALSC Staff: Ellen Bishop, Joni Branch, Tammy Elliott, Wendy Ellis, Chase Fiorini, Meredith Montgomery, Lydia Motyka, Brenda Rutten, Susan Rodgers, Scott Schmucker, Elijah Scott, Dave Whisenant, Jay Weise, Matthew Williams, Shawn Wilson, and Amanda Yesilbas.

Call to Order

The meeting was called to order at 1:00 p.m.

Welcome and Introductions

Miller welcomed everyone to the University of Florida and thanked Judy Russell for hosting the meeting. Members to introduced themselves.

www.falsc.org

1753 West Paul Dirac Drive
Tallahassee, Florida 32310
Phone: 850-922-6044

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Consent Items

Prior to the meeting a packet was sent out with detailed reports from the standing committees, as well as December's meeting minutes, and future meeting dates. Miller pulled future meeting dates for discussion. Henderson made a motion to approve consent items; Griffin seconded the motion. Motion passed.

Miller stated the Executive Committee proposed September 11-12 and December 6-7 as future meeting dates. Volunteers are needed to host both meetings. Discussion followed. Hawkins will host September 11-12, 2018 at State College of Florida Manatee-Sarasota. Florida Virtual Campus (FLVC) will host December 7-8, 2018 in the Tallahassee office.

Miller stated Calvert has been working on committee nominations for 2018-2019 year. Calvert presented Judy Russell for Chair Elect, Margaret Hawkins for Secretary, and Brian Doherty for SUS at-Large Representative as the nominees. Calvert asked for additional nominations. Henderson moved to accept the 2018-2019 slate of nominations; Griffin seconded. Motion passed.

E-Resources

Statewide Collections

Schmucker updated the council on the activities of E-Resources and stated the 2018 collection had been finalized and is available. Schmucker stated the State University System (SUS) kept their current collection with the addition of Lexis Nexis Academic. The Florida College System (FCS) members were polled on whether to drop Newsbank or US Newsstream. The vote was split. The CMESC is exploring other options for 2019. The 2019 budget from Legislature will be the same, and products will have to be cut. The CMESC will be working on a recommendation.

Group Licensing Process

Schmucker stated the group licensing process is wrapping up. Commitment letters have been sent in by all participating schools. Invoices are in the process of being sent out and paid. This year there were 38 institutions that participated for a total of 131 products. There were 38 vendors who participated. The total spent was \$1.79 million, an increase of about 9 percent from last year.

Journal Packages

Schmucker noted FALSC is working on two more journal package licensing services with Oxford and Sage. This process should wrap up in the next few weeks.

ACRL Metrics

Schmucker presented the ACRL Metrics quote to the council. The cost is \$212.50 per school. Two exceptions are four universities have access through ASERL; one has access through LibPASS and one college and one university have subscriptions that would be pro-rated based on the start date. The annual consortia subscription fee for year one is \$7,012.50. This does not include members who are part of another group, current subscribers, or LibSat/LibPASS subscribers. The discount requires 11 participants. There is a one-time FALSC portal set-up fee of \$3,000. This includes custom filters, templates, etc. Scott proposed FALSC will cover the \$3,000 set-up fee if the institutions cover the subscription fee of \$212.50 per school. Discussion followed. Miller asked for a show of hands that were interested. The majority showed interest. Henderson made a motion to pursue the ACRL quote; Messner seconded. Motion passed. Schmucker will follow up with ACRL.

FALSC Briefings

Hiring Update

Scott updated the council on the hiring activities of FALSC. Brian Erb is the new Director of Library Support and Training, Rachel Erb is the new Director of E-Resources, and Rebel Cummings-Sauls is the new Director of Digital Services and OER. All 3 start on April 2, 2018.

Sierra/Encore Implementation Update

Where We Are

Scott stated on January 9, 2018 FALSC and FLVC representatives met with Innovative (III) to discuss the status of the implementation and the fact that major unresolved issues would prevent us from going live in July 2018. III offered a preview of their new discovery service, and invited FALSC to become a development partner.

On February 5, 2018 after attending the preview, FALSC requested a termination of the contract. A formal agreement will be finalized soon. Scott noted he will notify the council once the agreement is in place. Discussion followed.

A general Collaborate meeting will be held at the beginning of March to discuss the end of this project. All Implementation Team members, ILS Coordinators, and Working Group members will be invited.

Post Innovative

Bishop reviewed possible next steps that include an upgrade to the current and consolidating public interfaces. Discussion followed.

Options for the ILS include upgrading the current hardware, upgrading Aleph to a current version, and merging the SUS and FCS Bibliographic Databases. Discussion followed.

Whisensant reviewed the discovery services provided to the institutions. Services include EBSCO Discovery Service, Mango with EBSCO mega-index Mango with Primo Central Index, Primo with Primo Central Index, and Aleph OPAC).

FALSC Recommendations

Whisenant presented the council with FALSC's recommendations.

- Discontinue support for Primo by September 30, 2018
- Ask the institutions using the Aleph OPAC to move to Mango
- Discontinue support for Primo Central by September 30, 2018
- Discontinue support for SFX/MetaLib by September 30, 2018
- FALSC will continue to provide access to Curriculum Builder for all institutions for FY 2018/19.

The council discussed the recommendations.

- Henderson moved to discontinue support for Primo by September 30, 2018; Phillips seconded the motion. Motion passed.
- McArthur moved to ask the institutions using the Aleph OPAC to move to Mango; Driscoll seconded the motion. Motion passed.
- Henderson moved to discontinue support for Primo Central by September 30, 2018; Driscoll seconded the motion. Motion passed.
- Driscoll moved to discontinue support for SFX/MetaLib by September 30, 2018; McArthur seconded the motion. Motion passed.
- McArthur moved that FALSC continue to provide access to Curriculum Builder for all institutions for FY 2018/19; Messner seconded the motion. Motion passed.

The council discussed how to restart the process of identifying and a potential new next gen ILS system. Discussion followed.

Scott asked for approval from the council for the working groups to continue to meet to research and identify shortcomings of the III system, and then determine what would be needed

for new system. The working groups use the previous ITN to create a summary of questions and information to take in researching a new system. Henderson made a motion to approve Scott's request; Griffin seconded the motion. Motion passed.

Privacy of Circulation Records

Ellis briefed the council on an incident that involved privacy of circulation records. The council reviewed the current back-up process, Florida Statute 257.261 for Circulation Records, and Florida Department of State, Division of Library and Information Services policy GS 15 on Circulation Records. Ellis stated patron IDs are scrubbed on the same day for the FCS institutions and 48 hours after the transaction for the SUS institutions. Ellis stated the next steps are to get SUS patron ID scrubbing on the same schedule as the FCS, research best practices for circulation transaction back-ups, and create and post online a clearly defined FLVC/FALSC Patron ID Privacy Policy. Curry made a motion that the SUS policy be the same as the FSC policy on scrubbing data; Hixon seconded the motion. Motion passed. Ellis will continue to research best practices for circulation transaction back-ups and report back to council at a later date.

Review the Florida Digital Archive (FDA) Survey Results

Prior to the meeting a packet was sent out with a detailed report and results from the Florida Digital Archive (FDA) survey. Motyka gave an overview of the Florida Digital Archive (FDA). A current FALSC organizational priority is to stabilize Digital Services, including the Florida Digital Archive, as well as, a strategic initiative to determine and implement a next phase technology plan for the FDA. Currently there is a high risk of Dark Archives in the Sunshine State (DAITSS) experiencing a major hardware failure in the future. In January 2017, FLVC began investigating options to identify a viable way forward. Motyka updated the council on the options, which include: environmental scan of possible replacement software for DAITSS; adding a cloud storage repository to the current DAITSS system; upgrading DAITSS servers to the most current software; and considering a replacement to DAITSS software. An FDA Survey was performed from May 31-June 21, 2017. The feedback from the survey will be incorporated into preservation system requirements. Motyka reviewed FDA Affiliate Collaboration and FDA Affiliate Agreements with the council. Discussion followed. Scott stated FALSC will come back to the council, at a later date, with a recommendation on how to move forward.

Archon Migration and Archive Space

Yesilbas gave an overview to the council of the Lyrasis migration of Archon to ArchivesSpace and reviewed benefits of using Lyrasis which include Consortia discount, potential ArchivesSpace and Islandora interoperability, experience support, and Lyrasis is the hub of ArchivesSpace development and community. Yesilbas presented a proposal to the council. FALSC can use one-time money to pay for the setup, migration, and two years of hosting fees for some institutions. After two years, it will be up to the individual intuitions to cover the hosting fee. Discussion followed.

At the request of the council, FALSC will do more research on Lyrasis and bring back the findings.

New Business

There was no new business.

Adjournment

The meeting adjourned at 9:25 a.m. EST.