Regular Meeting of the
Members Council on Library Services (MCLS)

**Agenda**

Wednesday, November 30, 2016 – 10:00 a.m. to 4:00 p.m. EST

University of Central Florida | Live Oak Event Center | 4115 Pyxis Lane | Orlando, Florida 32816

10:00 – 10:05  Call to Order  Ray Calvert

10:05 – 10:30  Introduction from Elijah Scott  Elijah Scott

10:30 – 10:40  **1. MCLS Processes and Procedures**  Ray Calvert

A. Announcement of New Members of the Collection Management and E-Resources Standing Committee
B. Confirm Future Meeting Dates and Locations
   I. February 14, 2017 – College of Central Florida
   II. June 2017 – TBD

10:40 – 11:30  **2. E-Resources**  Becky Donlan

A. 2017 and 2018 Statewide Collection of E-Resources
B. Update on FLVC Group Licensing Process  Scott Schmucker

11:30 – 12:00  **3. Updates from FALSC Committees**  Karen Griffin

A. Decision Making and Authority Working Group  Lori Driscoll
B. E-Resources Framework Working Group
C. Other Groups

12:00 – 1:00  Lunch

1:00 – 1:30  **Discussion with Victoria Brown from Florida Atlantic University: A Report on Issues Accessing Library Resources**  Ray Calvert, Victoria Brown
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<td>1:30 – 2:30</td>
<td>4. FALSC Briefings and Discussion</td>
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<td>A. Updates and Discussion on Sierra/Encore Implementation Activities</td>
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<td>Ellen Bishop,</td>
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<td>Dave Whisenant</td>
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<td>2:30 – 2:50</td>
<td>Break</td>
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<td>2:50 – 3:10</td>
<td>FALSC Briefings and Discussion, Con’t</td>
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<td>B. FALSC Digital Services Planning</td>
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<td>Claire Dygert</td>
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<td>C. NGILS Branding Activities</td>
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<td>Linda McCarthy</td>
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<td>5. Questions and Answers with Sierra / Encore Duet</td>
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<td>Implementation Working Groups</td>
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<td>III. Acquisitions and Serials</td>
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<td>IV. Cataloging and Authorities</td>
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<td>Annie Glerum</td>
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<td>LeEtta Schmidt</td>
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<td>VII. Discovery Interfaces</td>
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<td>VIII. E-Resource Management</td>
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<td>Scott Schmucker</td>
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<td>IX. Joint Use</td>
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<td>Parker Fruehan</td>
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<td>XI. Training</td>
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<td>Sara Alegria</td>
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<td>3:35 – 3:50</td>
<td>6. Questions and Answers with FALSC Standing Committees</td>
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<td>I. Collection and E-Resources</td>
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<td>Judy Russell, Becky Donlan</td>
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<td>II. Digital Initiatives</td>
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<td>Carol Hixson, Kevin Arms</td>
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<td>III. Resource Sharing</td>
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<td>Tom Messner</td>
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<td>IV. Technical Services</td>
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<td>V. User Interfaces</td>
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<td>Meg Hawkins</td>
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<td>3:50 – 3:55</td>
<td>7. General Information Session (If Needed)</td>
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<td>3:55 – 4:00</td>
<td>8. New Business</td>
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<td>Adjournment</td>
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Ray Calvert
Overview

The Florida Legislature established the Florida Virtual Campus (FLVC) with the 2012 General Appropriations Act. On July 1, 2012, this new organization was created through the combination of the responsibilities and assets of four existing organizations: the Florida Center for Library Automation (FCLA), the College Center for Library Automation (CCLA), the Florida Distance Learning Consortium (FDLC), and the Florida Center for Advising and Academic Support. This legislation set up FLVC as the provider of library automation services for both the State University System (SUS) and the Florida College System (FCS), and combined the state-funded budgets for e-resources. The statewide collection of e-resources continued to be licensed in two separate groups for the different constituencies of the SUS and FCS using this single allocation.

The language in F.S. 1006.73 intended to direct the budget to be spent on a core collection of four-year resources shared by all FCS and SUS institutions. The legislature reorganized FLVC again in 2014 and created the Florida Academic Library Services Cooperative (FALSC) as part of the Florida Virtual Campus, now administered by the Complete Florida Plus Program at the University of West Florida’s Innovation Institute.

Through careful consideration and negotiation, 14% of the statewide e-resources budget was spent on content shared by all institutions in FY 2016-2017. In addition to the statewide collection recommended by the Collection Management and E-Resources Standing Committee (CMESC), FALSC handles a group licensing opt-in process. Thirty-six of 40 institutions participated in that process for 2016 by contributing $1.5 million of local funding.

To affirm our commitment to resource sharing, affordability, and responsible allocation of public funds, the Members Council on Library Services has outlined an E-Resource Framework to provide online collections of high quality resources that enable users to achieve their learning, teaching, and research goals while maximizing organizational return on investment.

Our aspirational goals are to:

- Maximize resources that are best for the majority of students while accommodating the specialized needs of specific populations, recognizing that an entire collection of homogenized content is detrimental to the students our institutions serve
- Broaden access to content in a variety of formats to facilitate effective pedagogy
- Ensure stable resources in order to encourage their use as reliable replacements for curriculum materials
- Expand the landscape of cooperation and partnership for licensing
- Be resourceful and creative in pursuing new shared collection development models and ways of sharing content
- Foster freedom, trust, and flexibility to exercise our collective professional expertise to work together to bring the best and maximum amount of academic information to our students, faculty, and researchers.
Scope

This plan defines how and what FALSC will communicate to external audiences regarding the E-Resource Framework. It identifies stakeholder groups and their information needs, as well as the tools and processes that will be used to ensure information is shared in a timely, accurate, and effective manner.

Key Priorities

All communications will be aligned with the following priorities:

- **Emphasizing Our Values:** FALSC and the institutions it serves are committed to increasing the affordability of post-secondary education, to using resource-sharing strategies that can help achieve that goal, and to acting as responsible stewards of public funds by cooperating to maximize the organizational returns on expenditures.

- **Stabilizing Funding:** Inflation-driven price increases currently force cuts in e-resources each year. This works against efforts to create affordable course offerings with reliably available content.

- **Communicating Our Collection Management Philosophies:** We seek to provide broadened access to content relevant to all users, but acknowledge that specific populations and programs of study have specific needs, and that homogenization is detrimental to everyone.

- **Keeping Stakeholders Informed and Involved:** Effective communication will help users adjust to a new framework for making e-resource decisions and foster effective collaboration.

Communication to Date / Existing Channels

FALSC has communicated e-resources information through a variety of established channels, including:

- MCLS, Advisory meetings, Executive Committee, Standing Committees
- Discussion lists
- FALSC website
- Online and in-person training and meetings
- Presentations and presence at library-related events
- Phone, email, and in-person consultation

Stakeholders

- End users (students, faculty, researchers, and staff at each institution)
- Library administrators
- Library staff
- College and university administrators
- Library and higher education community
- Funding sources
- Vendors
- General public

**Goals / Objectives**

Communication surrounding all aspects of e-resource licensing should be designed to meet the following objectives:

- Ensure stakeholders at all levels receive accurate, timely, and useful information about the process and outcomes
- Ensure that the information received by librarians and administrators correctly shapes their understanding of the impact for their institutions
- Ensure appropriate lead time for local response
- Ensure stakeholders’ expectations are realistic by shaping a long-term vision
- Build acceptance of the new framework by reinforcing benefits, flexibility, and thoughtful planning – and by underlining that the driving force in making decisions is based on the needs, preferences, and habits of students and staff, and on usability, statistics, and emerging formats
- Ensure FALSC staff are consistent in what they communicate to stakeholders
- Promote established and new processes for gathering and managing customer feedback
- Emphasize opportunities for involvement (working groups, steering committee, general feedback)

**Communication Tools and Channels**

- MCLS, Advisory meetings, Executive Committee, Standing Committees
- Listservs (discussion lists/email)
- FALSC website
- Wiki
- Regional User Meetings
- Training events, webinars, and consultation
- Library and higher education conferences and publications
- Formal letters and in-person updates, where appropriate

FALSC also has an opportunity to assist internal staff and library administrators in communicating externally about e-resources by developing “talking points” that will allow FALSC staff to speak with consistency regarding e-resource funding, licensing processes, timelines, etc.

**Key Communication Touch Points**

- FALSC budget allocation / e-resource allocation (process)
- Legislative budget request (process)
- Discussion of e-resources at quarterly FALSC Members Council on Library Services meetings
- Collection Management and E-Resources Standing Committee
- Appointment of MCLS liaison
- Appointment of volunteers to committee
- Monthly meetings
- Reports to MCLS
- FALSC staff negotiations with vendors (statewide package)
- Group licensing process
  - Input by members on resources to consider
  - FALSC staff negotiations with vendors
  - Invoicing
- Issues surrounding authenticated access to resources for member libraries
- Communicate changes to statewide package to library staff and the general public

**Recommendations**


   **Original:**
   
   (b) In collaboration with library staff from Florida College System institutions and state universities, coordinate the negotiation of statewide licensing of electronic library resources and preferred pricing agreements, issue purchase orders, and enter into contracts for the acquisition of library support services, electronic resources, and other goods and services necessary to carry out its duties under this section. For purposes of licensing electronic library resources from funds appropriated to the Complete Florida Plus Program, those resources licensed for 4-year degree-seeking students shall be made available to all 4-year degree-seeking students in the Florida College System and the State University System.

   **Revised:**
   
   (b) In collaboration with library staff from Florida College System institutions and state universities, coordinate the negotiation of statewide licensing of electronic library resources and preferred pricing agreements, issue purchase orders, and enter into contracts for the acquisition of library support services, electronic resources, and other goods and services necessary to carry out its duties under this section. For purposes of licensing electronic library resources from funds appropriated to the Complete Florida Plus Program, those resources licensed for 4-year degree-seeking students shall be made available to all 4-year degree-seeking students in the Florida College System and the State University System. The complement of licensed resources shall endeavor to provide broad access to relevant content for all institutions with the recognition that specific populations and programs of study have specific needs.

2. Communicate our core values to all stakeholders: FALSC and the institutions it serves are committed to increasing the affordability of post-secondary education, to using resource-sharing strategies that can help achieve that goal, and to acting as responsible stewards of public funds by cooperating to maximize the organizational returns on expenditures.
3. Collaborate with stakeholders to stabilize funding and work toward a sustainable model for moderate inflationary increases to e-resource allocation.

4. Educate stakeholders about formats for effective pedagogy and the need for reliable resource continuation to replace curriculum materials.

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<tr>
<th>Stakeholders</th>
<th>Information Needs</th>
<th>Method</th>
<th>From / Developed By</th>
<th>Timing / Frequency</th>
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<tbody>
<tr>
<td>Funding Sources / Legislature</td>
<td>Summary, scope, status, timeline, benefits (resource sharing and affordability), cost effectiveness</td>
<td>Meetings, presentations, reports</td>
<td>CEO Innovation Institute</td>
<td>Prior to and during legislative sessions</td>
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<td>UWF/BOG</td>
<td>Resource package for existing budget and LBR</td>
<td>Meeting</td>
<td>Advisory group</td>
<td>Annually</td>
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<td>College/University Administrators</td>
<td>Summary, scope, status, timeline, benefits, local resource impact, talking points</td>
<td>Updates at SUS/FCS administrator meetings (e.g., COP, CIA, CAVP), email w/CC to MCLS</td>
<td>FALSC Executive Director</td>
<td>At least quarterly but as necessary</td>
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<td>Library Administrators</td>
<td>Summary, scope, status, timeline, local resource impact, talking points</td>
<td>Updates at MCLS, email</td>
<td>FALSC</td>
<td>At least quarterly but as necessary</td>
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<td>Library Staff</td>
<td>Summary, scope, timeline, benefits, local resource impact</td>
<td>Listserv email, CMESC meetings, regional meetings</td>
<td>FALSC</td>
<td>Routinely</td>
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<td>FALSC Staff</td>
<td>Process, progress, talking points</td>
<td>Meetings, email</td>
<td>FALSC</td>
<td>Routinely and as necessary</td>
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<td>Vendors</td>
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<td>Negotiation meetings, emails</td>
<td>FALSC</td>
<td>As necessary according to CMESC and group licensing process timelines</td>
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<td>General Public</td>
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<td>TBD</td>
<td>FALSC</td>
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<td>Library and Higher Education Community</td>
<td>Summary, scope, timeline, benefits</td>
<td>TBD</td>
<td>FALSC</td>
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NEXT-GEN ILS
ACQUISITIONS/SERIALS WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CHAIR: Ernestine Holmes
FALSC LIAISONS: Donna Alsbury and Natalie Henri-Bennett

CURRENT ACTIVITIES:

- The group meet biweekly on Tuesday’s at 11am
- Discussing what order records will be migrated
- Currently working on order status “new”
- A spreadsheet was created for each campus to do clean up and to define what is new
- We were instructed to hold off on further code creation until the ACQ data is loaded and we’ve been through training
- Schools were given Sierra logins and access their own data in the system
- Attended Profile Evaluation Webinar September 20, 2016
- Continue to review bibliographic data and prepare for upcoming training
CURRENT ACTIVITIES:

The Cataloging/Authorities Working Group (CAWG) meets every Tuesday at 2:00 p.m. for one and a half to two hours. Our meeting agendas, minutes, and recordings are available on our wiki: https://ilsimp.wiki.flvc.org/wiki/index.php/Cataloging/Authorities_Working_Group_Meeting_Notes_and_Agendas.

CAWG has liaisons to the Acquisitions/Serials, Training, Discovery Configuration Working Groups; the Systems Working Group’s Batchloading Subgroup; and a liaison from the Circ/Resource Sharing Working Group.

The CAWG Skyriver Subgroup and other interested CAWG members have submitted IP addresses for access to Skyriver. The CAWG Data Loading Subgroup has compiled draft questions for a survey of the Cataloging/Authorities community’s batch loading practices.

The Working Group has reviewed the first data load and provided FALSC with feedback on potential issues with the migration of Aleph data to Sierra. This included recommendations on changes to the load tables and the Backstage Library Works de-duplication profiles.

Some of the specific areas of concern currently under discussion are:

- Lack of Location codes for monographic resources that do not have Aleph ITEM records
- ITEMs with temporary locations in Aleph migrating to Sierra with codes for their permanent location
- Associating more than one BIB record for one ITEM record when:
  - Aleph BIB records have LKR fields
  - Aleph BIB records do not have LKR fields

Joint working group meetings are scheduled with the Joint Use Working Group on November 29, 2016 and the Circ/Resource Sharing Working Group on December 13. The Circ/Resource Sharing FALSC liaisons (Brenda Rutten and Wendy Ellis) have been invited to present an overview of iTypes and Material Types.
CURRENT ACTIVITIES:
The Next-Gen ILS Circulation/Resource Sharing Working Group has submitted a recommendation for a Global Patron Database. This set up will most thoroughly support existing reciprocal agreements and the UBorrow service.

The Circ/Resource Sharing Working group has also been working on a list of recommendations to consolidate and remove item types, and have also created instructions to help staff consolidate collection codes. The working group has established liaison relationships to the Cataloging and Authorities working group and the Discovery Interface Working Group. The working group also recruited a new member to fill a vacancy at the end of September.

Continuing work:
- Investigating what data and reports will be available in the new system
- Addressing questions gathered from college and university staff about the implementation
NEXT-GEN ILS
DISCOVERY CONFIGURATION WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CHAIR: Allison Jai O’Dell
FALSC LIAISONS: Elaine Henjum and John Sandstrum

CURRENT ACTIVITIES:

E-Resources:
The Discovery Configuration Working Group (DCWG), in collaboration with the Cataloging/Authorities Working Group and the E-Resource Management Working Group, is exploring the pros and cons of batch-loading e-resource records into Sierra versus into EDS. This work will expand our documentation of the range of discovery options available to libraries in the new ILS/LSP environment.

Browsing:
Based on feedback from numerous libraries, the DCWG and Discovery Interface Working Group expressed to Innovative Interfaces interest in having “browse search” features available in the new front-end catalog interface. We were encouraged to review options available through the Sierra WebPac (the “classic catalog”). Meanwhile, FALSC staff discussed options for building out browsing features in Encore Duet. As a result, Athena Hoeppner conducted a survey of use cases for “browse search” and browsing features in Encore Duet. As of the 3 November meeting of the DCWG, this survey had received 28 responses from a variety of libraries and personnel.

Documentation:
FAQs regarding configuration of discovery tools will be made available on the DCWG’s wiki.
NEXT-GEN ILS
DISCOVERY INTERFACE WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CHAIR: Alexis Carlson
FALSC LIAISONS: Elaine Henjum and Cherie McCraw

CURRENT ACTIVITIES: Creating material types for use in Encore Duet. III expanded the number of material types allowed from 32 to 90 in early November. We currently use about 50 material types in Mango. The Working Group will be working with FALSC on a series of test loads in Encore over the coming months to fine tune the material types we are able to map in Sierra for display in Encore. We have begun looking at customization options for Encore Duet and have been reviewing the data loads. Information about the servers and the analysis needed moves very quickly. It has been difficult to keep up with the changes, but we hope now that we have access to our own individual Encore suite that the data analysis will make more sense. III told us last week that an Encore suite for each of the 40 institutions is available, although not all of the integration with EBSCO is finished. That integration depends on where EBSCO is in the process of setting up the EDS profiles and migrating the link resolver holdings. It is helpful to be able to see our own data. III has agreed to create a mapping functionality (call number map it type feature for individual items) in Encore Duet. The working group also started to look at Research Starters, an EBSCO product that is included with Encore Duet. Research starters is curated by EBSCO—they determine the content. Research Starters offers encyclopedia type articles as a way to familiarize users with a topic before beginning in depth research.
NEXT-GEN ILS
E-RESOURCES MANAGEMENT WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CHAIR: Tina Buck
FALSC LIAISONS: Cherie McCraw and Scott Schmucker

CURRENT ACTIVITIES:

The ERM Working Group has reviewed the document on accessing the Sierra servers, continued to look at ERM field setups at other Sierra customer sites, and discussed the nature of the ERM data in the initial load into Sierra. Our Working Group training is scheduled for November 29 and 30.
NEXT-GEN ILS
JOINT USE WORKING GROUP

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CHAIR: Janice Henderson
FALSC LIAISONS: Wendy Ellis and Mary Ann O’Daniel

CURRENT ACTIVITIES:

Meets (or trains) every other Tuesday usually at 11:00am ET.
Joint Meeting with Cataloging/Authorities Working Group November 29th and one with Discovery Interface TBD.

The Joint Use Working Group is currently looking at Sierra options for managing materials that are owned by the partner institution and circulated by the host institution. The group reviewed Sierra location scopes to ensure materials purchased by a partner are included in the host's scope for maintenance, circulation, and discovery tool purposes. They are also conducting data review along with all other working groups.

The next big task is looking at patrons and circulation policies for joint use facilities. Anyone involved with college or university joint-use facilities or with an interest in them needs to join the Joint Use Discussion Group list (ILS-JOINT-USE-DISCUSSION) and visit the Joint Use wiki to review the information for local information accuracy.

Joint Use Working Group endorses the Circulation/Resources Sharing Working Group recommendation for a global patron database.
CURRENT ACTIVITIES:

The Systems Working Group has been busy creating recommendations for access and permissions. A draft recommendation has been presented to the Implementation Team and is now being reviewed by the working groups. A link to the draft recommendation is on the systems working group documents page (https://ilsimp.wiki.flvc.org/wiki/index.php/Systems_Working_Group_Documents).

The group is also reviewing the patron batch loading process and is getting familiar with the file format options for importing patron data into the system. The group will be creating a recommendation to share with Campus IT departments to change the export process from campus ERP. FALSC will still support current export processes at go-live. This document is for institutions wanting to begin the process of creating the Sierra file format directly from the ERP.

Soon we will begin coordinating with Cataloging and Authorities to review other batch loading processes in Sierra (ex. Authorities, MARC, Acquisitions, etc.).

We are following the progress of the FLVC--SSO project, but have no additional information to add at this time.
CURRENT ACTIVITIES: The Training WG established a calendar for in-person training sessions, led by Innovative’s senior library training consultants. The sessions will be held from mid-February through mid-June, 2017, and Training WG members will serve as facilitators when possible and gather feedback after each session.

The working group also created a draft Training Tracks document that guides staff through the recommended steps for complete training and practice in each functionality. Members led staff statewide through the document and other relevant resources during a statewide Training Update webinar on November 14th. The recording of the session is available in the Meeting Notes and Agendas page of the WG wiki. The WG also created an overall Training Plan and posted it in the Documents page of its wiki.
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COLLECTION MANAGEMENT AND E-RESOURCES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CO-CHAIRS: Rebecca Donlan, Jenna Miller
MCLS LIAISON: Judy Russell

CURRENT ACTIVITIES:

During this quarter the FLVC Collection Management and E-Resources Standing Committee (CMESC) held two full committee meetings and a number of system (FCS and SUS) sub-committee meetings. Below is a summary of activities this quarter.

Recommendations for one-time spend of Florida College System allocated e-resource funds after licensing the approved 2017 collection

The FCS sub-group of CMESC researched options for spending out the remaining e-resource funds for the 2017 collection. Initially the committee planned to solely research e-book options and the possibility of adding the back file for the Miami Herald. With the offer to license the Springer e-journal collection for three years at a very reasonable price, the committee reconsidered its original direction for these funds. The committee’s recommendations will be presented in the Recommendations for One-Time Spend of Florida College System Allocated E-Resource Funds After Licensing the Approved 2017 Collection report at the November 30 Member’s Council Meeting.

Recommendations for the 2018 Statewide Collection of Electronic Resources

The CMESC was charged with preparing a new recommendation for 2018 that aligns closely with the 2017 statewide collections and division of database funding. The 2018 Statewide E-Resource Collection Recommendations report will be presented at the November 30 Members Council of Library Services meeting and includes recommended changes to account for the estimated 3% increase in renewed e-resources costs. The recommendations include no changes to the collections shared between all 40 institutions. These collections total approximately 15% of the allocated e-resources budget.
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DIGITAL INITIATIVES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CO-CHAIRS: Kevin Arms, Jamie Rogers
MCLS LIAISON: Carol Hixson

CURRENT ACTIVITIES: This report reflects DISC activity from September 2016 – November 2016. The group met 2 times by conference call to:

- Discuss statewide collaboration on digital initiatives and services, to share research and expertise, and to coordinate activities.
- Report back from September MCLS Meeting relating to future information gathering and visioning for digital initiatives within member institutions.
- Discuss issues related to centralized services: common digital library system and companion tools; Florida Digital Archive (FDA); PALMM; Archon; Florida OJ/Open Journal Systems (OJS); metadata standards; digital items and collections discovery in MANGO
- Discuss improvement of information sharing though DISC list serv access, DISC wiki and other modes of communication to FALSC community
- Report on ILS Discovery Configuration Working Group activities regarding Digital Collections metadata ingesting into Encore

ISG (Islandora Sub-Group) update: The group met twice by conference call during this quarter. Work accomplished by the group in conjunction with FALSC:

- ISG reviewed outstanding FL-Islandora enhancement requests and voted on their institution’s top three priorities. The top enhancements, in addition to the ongoing Institutional Repository project, are:
  - A process to allow batch download, editing, and replacement of ingested MODS metadata
  - Increasing the speed of rendering a serial title tree
  - Limiting search results display of Abstract/Description fields to 500 characters.
- A new FL-Islandora site has been created for Valencia College, and Digital Services staff made a site visit/consultation visit to Valencia College on November 14.
- An FL-Islandora Fedora Connector to Omeka connection has been set up to enable FAU to incorporate their FL-Islandora materials in Omeka’s web publishing/exhibits functionality.
- The FL-Islandora IR project now has a number of Phase 1 developments installed on the test sites of project collaborators FSU, FAU, FGCU for review.
Other FALSC Digital Services Updates:

- A draft of a FALSC Plan for Digital Services has been provided to DISC members for their review and feedback. The Plan is intended to sketch a direction for the Digital Services workgroup for the next 2-3 years and to help to secure the necessary DoIT resources.
- FLVC has implemented an ArchivesSpace instance for St. Petersburg College as part of a pilot project to explore ArchivesSpace functionality. This is a first step in moving existing Archon instances into ArchivesSpace.
- An Inventory of Digital Libraries and Collections Held by Florida Public Universities and Community Colleges was published to the FALSC staff website: [https://libraries.flvc.org/documents/181844/182705/InventoryOfDigitalLibraries_July2016.pdf/cedf8b40-d9f7-4a70-a646-bd480bed2ffd](https://libraries.flvc.org/documents/181844/182705/InventoryOfDigitalLibraries_July2016.pdf/cedf8b40-d9f7-4a70-a646-bd480bed2ffd). This is the culmination of a project to lay the groundwork for FALSC’s legislative mandate to provide “A statewide searchable database that includes an inventory of digital archives and collections held by public postsecondary education institutions.” Fla. Stat. 1006.73(2)(a)(4)(2015).
- The OJS software supporting the Florida OJ service was upgraded from OJS v. 2.4.3 to v. 2.4.8.
- A draft of a FALSC Plan for Digital Services has been provided to DISC members for their review and feedback. The Plan is intended to sketch a direction for the Digital Services workgroup for the next 2-3 years and to help to secure the necessary DoIT resources.
- The Florida Digital Archive (FDA) currently contains 251 TB of data, 581,460 total packages/AIPs, and 669,478,082 data files.
RESOURCE SHARING STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CHAIR: Peggy Glatthaar
MCLS LIAISON: Thomas Messner

CURRENT ACTIVITIES:

Action item – The Resource Sharing/Access Services is requesting the Member’s Council approve the following statement prior to the implementation of the new ILS.

Consortial (FALSC) Patron Confidentiality Statement
Patron and library circulation records are considered confidential information and are to be protected. Guidance provided by the American Library Association recommends that institutional and/or library policies at universities and colleges keep patrons records confidential. Staff at Florida universities and colleges will be required to treat patron records from other institutions within the consortium with the same confidentiality and care as patron records at their own institutions.

Supporting History
The universities and the colleges have a long history of reciprocal borrowing programs that would be supported and improved by a global patron database. UBorrow policies, established in 2010, state that all students, staff and faculty in good standing be able to “borrow materials directly from any participating library when they are not available at the patron’s home library.” Similarly, The LINCC Resource Sharing Guidelines, revised in 2010, encourage library staff “to utilize the full range of available delivery options” when processing materials for patrons as either a borrower or a lender.

A global patron database will also facilitate The State University System of Florida and the Community College System of Florida Library Borrowing Privileges Agreement to a greater extent than it has been in the past. With a global patron database university and college libraries would be able to pull the patron’s existing home library account instead of requiring a creation of a separate and disconnected patron record.

Related Policies and Reference
UBorrow Policies. Established in 2010 and updated to include colleges in 2014.

LINCC Resource Sharing Guidelines. Last reviewed and approved by the CCLA Executive Committee in 2010.

The State University System of Florida and the Community College System of Florida Library Borrowing Privileges Agreement. 1998
ALA Policy on Confidentiality of Library Records -
http://www.ala.org/advocacy/intfreedom/statementspols/otherpolicies/policyconfidentiality

ALA Library Privacy Guidelines for Library Management Systems –

UBorrow Lost items policy to begin January 2017:

Resource Sharing Committee will be sending the best practices workflow procedures for processing college and university UBorrow “lost” items. In January 2017, colleges and university libraries will send invoices to collect replacement costs for lost items. The FALSC link to the best practices workflow is:

https://support.flvc.org/knowledge-base/kbdw/KBA-01701-V0G5
TECHNICAL SERVICES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CO-CHAIRS: Jennifer Coddington, Kristine J. Shrauger
MCLS LIAISON: Mercedes Clement

CURRENT ACTIVITIES:

- Mary Ann O’Daniel reports monthly on the progress of the Implementation Framework and migration of Sierra.
- Reports from various institutions sharing information about their respective Technical Services department.
- Reports from various Sierra Implementation Working Committees letting Technical Services know what is happening.
- A mentor is looking for a mentee. If anyone knows of a fairly new hire in Technical Services and needs a mentor, please contact Jennifer or Kristine

ACTION ITEM:

- Margarita Perez, FIU has stepped down from TSSC as she accepted another position. We are asking for a call for a new member.
USER INTERFACES STANDING COMMITTEE

Report on Current Activities for the Members Council on Library Services Meeting
November 30, 2016

CHAIR: Kristin Heathcock
MCLS LIAISON: Margaret Hawkins

CURRENT ACTIVITIES:

The UISC continues to work on accessibility related to the discovery interfaces and other public facing products. Currently members are researching and reporting institutional adherence to the World Wide Web Consortium (W3C) Web Accessibility Initiative (WAI) Web Content Accessibility Guidelines (WCAG). Most UISC members have indicated that they use 2.0 guidelines. Innovative and Ebsco have provided VPATs for their products. This information is being used to draft a whitepaper. UISC continues to work with the Discovery Interface Working Group.